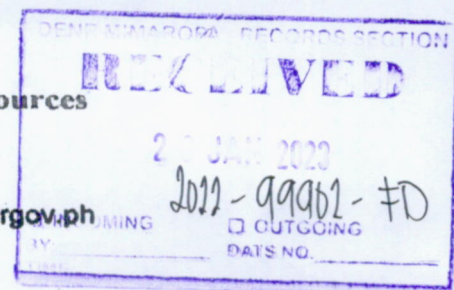




Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. 929-6626 to 29; 929-6633 to 35  
926-7041 to 43; 929-6252; 929-1669  
Website: <http://www.denr.gov.ph> / E-mail: [web@denr.gov.ph](mailto:web@denr.gov.ph)



## MEMORANDUM

TO : **The OIC PENR Officer**  
Oriental Mindoro Provincial Office  
DENR MIMAROPA  
Calapan City, Oriental Mindoro

FROM : **The Director**  
Financial and Management Service

SUBJECT : **REQUEST FOR CASH ALLOCATION TO COVER PAYMENT  
OF PAYABLES FOR THE CURRENT YEAR CY 2022 OF  
PENRO ORIENTAL MINDORO**

DATE : 29 December 2022

This refers to the memorandum of the Regional Executive Director dated 19 December 2022 endorsing the request of PENRO Oriental Mindoro for cash allocation to cover payables for the current year CY 2022 amounting to **Six Million Pesos (P6,000,000.00)**.

Please be informed that the deadline for submission of a request for issuance of additional NCA to the Department of Budget and Management (DBM) is on 15 November 2022 per DBM National Budget Circular No. 587 dated 3 January 2022. In addition, the Central Office has no more available NCA at the time when the request was submitted. In this regard, please include in the revised MDP for CY 2023 (BED No. 3) the cash requirement of the above-cited Prior Years Due and Demandable obligations.

In order to proceed with the request for the release of NCA, please submit the following documents required by the Department of Budget and Management (DBM):

1. Endorsement from the Regional Executive Director;
2. Cash Deficiency Analysis;
3. List of Due and Demandable Accounts Payable (LDDAP);
4. Monthly Disbursement Program CY 2023 (BED No. 3);
5. Monthly Report of Disbursement (FAR No. 4);
6. Statement of Appropriations, Allotments, Obligations, Disbursements and Balances (FAR No. 1) as of December 31, 2022; and
7. Aging of Due and Demandable Obligations (FAR No. 3).

Kindly submit the documents to the FMS-Accounting Division for evaluation and endorsement of the documents.

For your information and compliance.

  
**ANGELITO V. FONTANILLA**

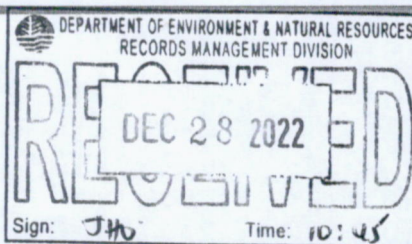
Cf:

**The Regional Executive Director**  
DENR MIMAROPA





Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**



DEC 19 2022

**MEMORANDUM**

**FOR :** The Director, Financial and Management Service

**FROM :** The Regional Executive Director

**SUBJECT :** **REQUEST FOR CASH ALLOCATION TO COVER PAYMENT OF PAYABLES FOR THE CURRENT YEAR CY 2022**

Respectfully forwarded herewith is the request of PENRO Oriental Mindoro for additional Notice of Cash Allocation (NCA) in the amount of Six Million Pesos Only (Php6,000,000.00) to cover the payment for the current year.

Please see attached copy of Notice of Cash Allocation (NCA) Utilization Analysis, Estimated Remaining Expenses for the year as a basis of our request.

For your kind consideration and approval.

  
**LORMELYN E. CLAUDIO, CESO IV**