



Republic of the Philippines
Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU
MIMAROPA Region

7/F DENR Building, 1515 Roxas Boulevard, Ermita, Manila
Telefax No. (+632) 8536-0215 / (+632) 5310-1369
Email: region4b@mgb.gov.ph



January 23, 2023

MEMORANDUM

FOR : THE REGIONAL EXECUTIVE DIRECTOR
DENR MIMAROPA REGION

FROM : THE REGIONAL DIRECTOR
This Office

SUBJECT : TRAVEL ORDER FOR THE ATTENDANCE IN THE FY 2023
NATIONAL PROGRAMMING WORKSHOP

Respectfully forwarding herewith the travel order of the undersigned covering the travel to Taal Vista in Tagaytay City, Cavite on January 25 - 28, 2023.

For the Regional Executive Director's favorable approval.

GLENN MARCELO C. NOBLE
Regional Director



"MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE."

Republic of the Philippines
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7/F DENR Bldg., 1515 Roxas Blvd., Ermita, Manila

Date: January 23, 2023

TRAVEL ORDER
(NO. _____)

NAME: GLENN MARCELO C. NOBLE
POSITION: Director II
OFFICIAL STATION: Manila
DEPARTURE DATE: January 25, 2023

Salary: _____
DIV/SEC/UNIT: ORD
DESTINATION: Tagaytay City
ARRIVAL: January 28, 2023

PURPOSE OF TRAVEL: **To attend the 2023 National Reprogramming Workshop at Taal Vista, Tagaytay City**

PER DIEMS/EXPENSES ALLOWED: _____
ASSISTANTS OR LABORERS ALLOWED: _____
APPROPRIATIONS TO WHICH TRAVEL SHOULD BE CHARGED: A.O.I. a. 3 f
REMARKS OR SPECIAL INSTRUCTIONS: _____

CERTIFICATIONS:

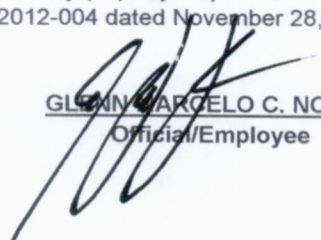
This is to certify that the travel is necessary and is connected with the functions of the official/employee of this
Div./Sec./Unit

Approved:

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director
DENR MIMAROPA Region

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.


GLENN MARCELO C. NOBLE
Official/Employee

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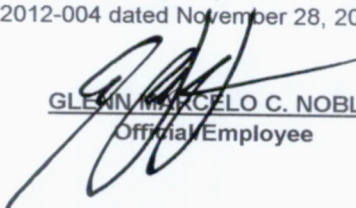
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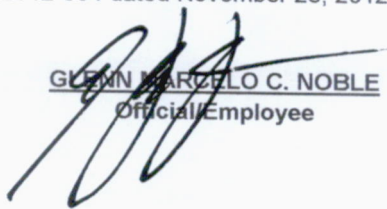
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