



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Regional Office No. I  
Government Center, Sevilla, San Fernando City, La Union  
Tel. No. (072) 242-07-04/888-38-33

112805  
AND MS 7/10

**MEMORANDUM**

**FOR :** The Undersecretary  
Legal, Administrative, Human Resources and Legal Affairs  
DENR Central Office  
Visayas Avenue, Diliman Quezon City

**THRU :** The Director, Human Resource Development Service

**FROM :** The Regional Executive Director  
DENR Region I, San Fernando City  
La Union

**SUBJECT :** REQUEST FOR RENEWAL OF REASSIGNMENT OF  
ENGINEERING AIDE ALMA ALMONTE-PADILLA

**DATE :** JUN 30 2023


This pertains to the letter-request dated June 2, 2023 of **Engineering Aide ALMA ALMONTE-PADILLA** of the Land Evaluation Survey Section, Surveys and Mapping Division, Office of the ARD for Technical Services requesting for the renewal of her reassignment from the DENR Regional Office No. I to PENRO Palawan, DENR Region IV-B which will lapse on 24 August 2023 due to personal and family reasons and considering the impracticality of travelling from Palawan to La Union and vice versa.

On August 08, 2022, Special Order No. 2022-588 was issued by Atty. Ernesto D. Adobo, Jr. CESO I, Undersecretary for Legal, Administration, Human Resources, and Legislative Affairs shall remain in force and effect for one (1) year, unless revoked/superseded.

Please be informed that this Office interposes no objection on the request of EA Alma Almonte Padilla with conformity from the Chief, Surveys and Mapping Division, the undersigned recommends the approval of the said request.

In this regard and without preempting the decision on the matter, may we respectfully refer the subject and its attachments for his perusal.

For the Undersecretary's information.

  
ATTY. CRIZALDY M. BARCELO, CESO III

CC:  
PENRO - Palawan  
Region IV-B

The Regional Executive Director  
DENR Region IV-B  
MIMAROPA

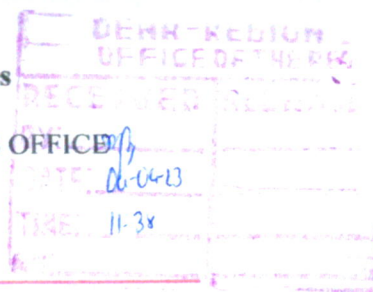


Department of Environment and Natural Resources  
REGIONAL OFFICE NO. I



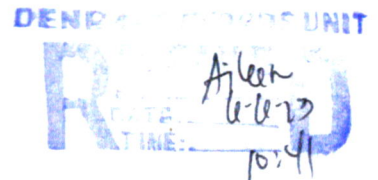
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Republic of the Philippines  
**Department of Environment and Natural Resources**  
MIMAROPA REGION  
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE  
Bgy. Sta. Monica, Puerto Princesa City, Palawan  
Telfax No. (048) 434-8791  
Email Add: [penropalawan@denr.gov.ph](mailto:penropalawan@denr.gov.ph)



June 2, 2023

**ATTY. CRIZALDY M. BARCELO, CESO III**  
Regional Executive Director  
DENR Regional Office No. 1  
San Fernando City, La Union



**Dear Director Barcelo:**

**Greetings!**

On May 11 of last year, I requested for reassignment from DENR Regional Office No. 1 to PENRO Palawan, DENR Region IV-B, due to personal and family reasons and considering further the impractical, long, tedious and expensive cost of travel from Region IV-B to Region 1 since I am a resident of City of Puerto Princesa, Province of Palawan. Fortunately, you granted my request for re-assignment and DENR Special Order No. 2022-588 was issued on August 2022 by Atty. Ernesto D. Adobo, CESO I, Legal, Administration, Human Resources and Legislative Affairs (Subject : Reassignment of Engineering Aide Alma Almonte-Padilla from DENR Region 1 to PENRO Palawan, DENR-Region IVB). Subsequently, I officially reported for duty at PENRO Palawan on August 24, 2022. With your kind gestures, I have been able to cope up with my duties as a mother to my minor children and a daughter to my sickly parent while I continue working in the government and I will be forever grateful for that.

However, since the Special Order for my re-assignment is only for one (1) year, I am, again, knocking to your kind heart, that my re-assignment be renewed.

Thank you so much Sir and may God bless you always.

Very truly yours,

  
**ALMA ALMONTE-PADILLA**

**Copy Furnished:**

**The Undersecretary, Legal Administration, Human Resources and Legal Affairs**  
(Attention: The Human Resource Development Service)

**The PENR Officer**  
DENR-PENRO Palawan

**File**

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Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26

AUG 08 2022

**SPECIAL ORDER**  
No. 2022- 588

**SUBJECT: REASSIGNMENT OF ENGINEERING AIDE ALMA  
ALMONTE-PADILLA FROM DENR REGION I TO PENRO  
PALAWAN, DENR-REGION IVB**

In the interest of the service, Engineering Aide Alma Almonte-Padilla is hereby reassigned from DENR Region I to PENRO Palawan, DENR Region IVB.

As such, she shall clear herself from all work, property, and financial responsibilities in her present place of assignment before reporting to PENRO Palawan. She shall inform the undersigned in writing, through the Human Resource Development Service, of her compliance with this Order for record purposes.

This Order shall take effect immediately and shall remain in force for one (1) year, unless earlier revoked/superseded.

**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary  
Legal, Administration, Human Resources,  
and Legislative Affairs



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF ENVIRONMENT  
AND NATURAL RESOURCES



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