

January 04, 2023

**MEMORANDUM**

FOR : The PENR Officer  
Odiongan, Romblon

Attention : The PENRO Accountant

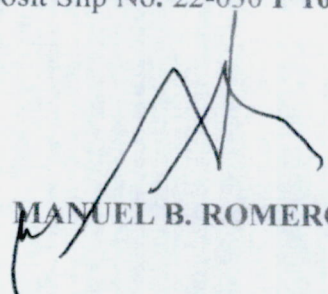
FROM : The OIC, Sibuyan Sub-Station &  
PASu, MGGNP

SUBJECT : **SUBMISSION OF IPAF REPORT FOR DECEMBER 2022**

Respectfully submitting the accomplished prescribed format regarding the above subject matter for December 2022;

1. Report of Accountability for Accountable forms;
2. Report of Collections and Deposits with Appendix 26 (new form & Old form)
3. Cash Receipt Record from December 1-31, 2022 (Appendix 29);
4. Special Collecting Officer Monthly Report of Collections and Deposits;
5. Duplicate copy of O.R. No. 2487756 T to 2487765 T; and
6. Original Copy of following:  
Deposit Slip No. 22-029 P 32,062.50 & Deposit Slip No. 22-030 P 10,687.50  
December 16, 2022;

For your information and record.

  
**MANUEL B. ROMERO**

Copy furnished:

- The Resident Auditor



# REPORT OF ACCOUNTABILITY FOR ACCOUNTABLE FORMS

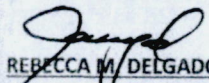
MGGNP, DENR-Romblon  
(Agency)

Month/Period of December 1-31, 2022

Accountable Forms			Beginning Balance			Receipt			Issuance			Ending Balance		
Name of Form	Number	Face Value	Qty.	Inclusive Series No.		Qty.	Inclusive Series No.		Qty.	Inclusive Series No.		Qty.	Inclusive Series No.	
				From	To		From	To		From	To		From	To
A. WITH FACE VALUE														
			95	2487756 T	2487850 T				10	2487756 T	2487765 T	85	2487766 T	2487850 T
B. WITHOUT FACE VALUE														

## CERTIFICATION

I hereby CERTIFY that the foregoing is a true statement of all accountable forms received. Issued and transferred by me during the period above stated and that the beginning and ending balances are correct.

  
REBECCA M. DELGADO  
(Name and Signature of Accountable Officer)  
Special Collecting Officer/EcoMS II



Month

Report No. 22--012

Sheet 1 of 2

Official Receipt		Res-ponsible Center	Payor	Particulars	PA-RIA (75%)	IPAF-SAGF (25%)	Amount
Date	No.						
5-Dec. -22	2487756 T		John Dizon	Entrance Fee-Non-Romblomanon res.- 6 pax mountaineers	2,250.00	750.00	3,000.00
5-Dec. -22	2487757 T		Daryl Blas Famero	Entrance Fee-Sibuyan res.- 7 pax mountaineers	1,312.50	437.50	1,750.00
5-Dec. -22	2487758 T		Mac Bueta	Entrance Fee-Non-Romblomanon res.- 11 pax mountaineers	4,125.00	1,375.00	5,500.00
5-Dec. -22	2487759 T		Pamela Anosa Catuban	Entrance Fee-Non-Romblomanon res.- 4 pax mountaineers	1,512.00	500.00	2,000.00
2-Dec. -22	2487760 T		Paul Garry Serrato	Entrance Fee-Non-Romblomanon res.- 7 pax mountaineers	2,625.00	875.00	3,500.00
2-Dec. -22	2487761 T		Eric Jade Muring	Entrance Fee-Non-Romblomanon res.- 15 pax mountaineers	5,625.00	1,875.00	7,500.00
2-Dec. -22	2487762 T		Wen Calleja	Entrance Fee-Non-Romblomanon res.- 26 pax mountaineers	9,750.00	3,250.00	13,000.00
2-Dec. -22	2487763 T		Ildefonso Masan	Entrance Fee-Non-Romblomanon res.- 4 pax mountaineers	1,500.00	500.00	2,000.00
2-Dec. -22	2487764 T		Mardy Nuñez	Entrance Fee-Non-Romblomanon res.- 2 pax mountaineers	750.00	250.00	1,000.00
3-Dec. -22	2487765 T		Serafin Muñoz	Entrance Fee-Non-Romblomanon res.- 7 pax mountaineers	2,625.00	875.00	3,500.00
		16-Dec-22	Deposit No. 22-029		32,062.50		
		16-Dec-22	Deposit No. 22-030			10,687.50	

Summary:

Undeposited Collections per last report

Collection per O.R. No. 2487756 T to No. 2487765 T

**Total Undeposited Collection**

Less: Deposits

Op. No.	Date	Cash	Check
22-029	16-Dec-22	32,062.50	
22-030	16-Dec-22	10,687.50	

**Total Deposits** 42,750.00

Undeposited Collection this report

Cash

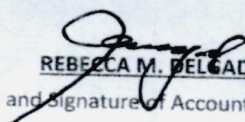
Check

**42,750.00**

**42,750.00**

# CERTIFICATION

I hereby certify on my Official Oath that the above is true statement of all collections received by me during the period stated above for which official receipt **No. 2487756 T to 2487765 T** inclusive were actually issued by me in the amount shown therein. I also certify that I have not received money from either source without having issued the necessary official receipt in acknowledgement thereof. Collections received by sub-collections are recorded above in lump-sum opposite their respective collection report number 22-012. I certify further that the balance above agrees with the balance appearing my Cash Receipt Record.

  
**REBECCA M. DELGADO**  
 (Name and Signature of Accountable Officer)  
 Special Collecting Officer  
 EcoMS II



ty Name: Department of Environment and Natural Resources  
d Code:

Report No.: 22-012  
Sheet No.: 1 of 2  
Date: December. 1-31, 2022

Official Receipt/Report of action by Sub-station/PA MGGNP		Respon- sibility Center Code	Payor	Particulars	MFO/ PAP	Amount					
Date	Number					Total per OR	Breakdown of Collections				
							40201040	40201990	40202110	40201020	40201010
-Dec. -22	2487756 T		John Dizon	Entrance Fee-Non- Romblomanon res.- 6 pax mountaineers		3,000.00		3,000.00			
-Dec. -22	2487757 T		Daryl Blas Famero	Entrance Fee- Sibuyanon res.- 7 pax mountaineers		1,750.00		1,750.00			
-Dec. -22	2487758 T		Mac Bueta	Entrance Fee-Non- Romblomanon res.- 11 pax mountaineers		5,500.00		5,500.00			
-Dec. -22	2487759 T		Pamela Anosa Catuban	Entrance Fee-Non- Romblomanon res.- 4 pax mountaineers		2,000.00		2,000.00			
-Dec. -22	2487760 T		Paul Garry Serrato	Entrance Fee-Non- Romblomanon res.- 7 pax mountaineers		3,500.00		3,500.00			
-Dec. -22	2487761 T		Eric Jade Muring	Entrance Fee-Non- Romblomanon res.- 15 pax mountaineers		7,500.00		7,500.00			
-Dec. -22	2487762 T		Wen Calleja	Entrance Fee-Non- Romblomanon res.- 26 pax mountaineers		13,000.00		13,000.00			
-Dec. -22	2487763 T		Ildefonso Masan	Entrance Fee-Non- Romblomanon res.- 4 pax mountaineers		2,000.00		2,000.00			
-Dec. -22	2487764 T		Mardy Nuñez	Entrance Fee-Non- Romblomanon res.- 2 pax mountaineers		1,000.00		1,000.00			
-Dec. -22	2487765 T		Serafin Muñoz	Entrance Fee-Non- Romblomanon res.- 7 pax mountaineers		3,500.00		3,500.00			
			16-Dec-22	Deposit No. 22- 029		32,062.50					
			16-Dec-22	Deposit No. 22- 030		10,687.50					
TOTAL						42,750.00		42,750.00			

Summary:

Undeposited Collections per last report

Collection per O.R. No. 2487741 T No. 2487755 T

TOTAL

Deposits

No.	Date	Amount
22-029	16-Dec-22	32,062.50
22-030	16-Dec-22	10,687.50

Total Deposits

42,750.00

42,750.00

42,750.00



Official Receipt/Report of Collection by Sub-station/PA MGGNP		Respon- sibility Center Code	Payor	Particulars	MFO/ PAP	Amount				
Date	Number					Total per OR	Breakdown of Collections			
						40201040	40201990	40202110	40201020	40201010
Deposited Collections, this report						42,750.00				
CERTIFICATION										
I hereby certify on my Official Oath that the above is a true statement of all collections and deposits had by me during the period stated above for which Official Receipt <b>No. 2487756 T No. 2487765 T</b> inclusive were actually issued by me in the amount shown thereon. I also certify that I have not received money from whether source without having issued the necessary Official Receipt in acknowledgement thereof. Collections received by sub-collector are recorded above in lump-sum opposite their respective collection report number. I certify further that the balance shown above agrees with the balance appearing in my Cash Receipt Record.										
<div>REBECCA M. DELGADO</div> <div>Name and Signature of the Collecting Officer</div> <div>Special Collecting Officer</div> <div>Official Designation</div>										
<div>01/04/2023</div> <div>Date</div>										



## CASH RECEIPTS RECORD

Entity Name : **DENR**

Fund Cluster : \_\_\_\_\_


Sheet No. **2022-012**Year : **2022**

Page 1 of 1

REBECCA M. DELGADO Accountable Officer			Special Collecting Officer Official Designation				MGGNP-Sibuyan Sub-station Station	
Date	Reference No./OR No./DS	Payor	UACS Code		Nature of Collection	Collection	Deposit	Undeposited Collection
			MFO/ PAP	Object Code				
Undeposited collection as of October 2022								-
06-Dec. -22	2487756 T	John Dizon			Entrance Fee-Non-Romblomanon res.- 6 pax mountaineers	3,000.00		3,000.00
06-Dec. -22	2487757 T	Daryl Blas Famero			Entrance Fee-Sibuyan res.- 7 pax mountaineers	1,750.00		1,750.00
06-Dec. -22	2487758 T	Mac Bueta			Entrance Fee-Non-Romblomanon res.- 11 pax mountaineers	5,500.00		5,500.00
06-Dec. -22	2487759 T	Pamela Anosa Catuban			Entrance Fee-Non-Romblomanon res.- 4 pax mountaineers	2,000.00		2,000.00
12-Dec. -22	2487760 T	Paul Garry Serrato			Entrance Fee-Non-Romblomanon res.- 7 pax mountaineers	3,500.00		3,500.00
12-Dec. -22	2487761 T	Eric Jade Muring			Entrance Fee-Non-Romblomanon res.- 15 pax mountaineers	7,500.00		7,500.00
12-Dec. -22	2487762 T	Wen Calleja			Entrance Fee-Non-Romblomanon res.- 26 pax mountaineers	13,000.00		13,000.00
12-Dec. -22	2487763 T	Ildefonso Masan			Entrance Fee-Non-Romblomanon res.- 4 pax mountaineers	2,000.00		2,000.00
12-Dec. -22	2487764 T	Mardy Nuñez			Entrance Fee-Non-Romblomanon res.- 2 pax mountaineers	1,000.00		1,000.00
13-Dec. -22	2487765 T	Serafin Muñoz			Entrance Fee-Non-Romblomanon res.- 7 pax mountaineers	3,500.00		3,500.00
	16-Dec-22	Deposit No. 22-029					32,062.50	
	16-Dec-22	Deposit No. 22-030					10,687.50	
TOTAL						42,750.00	42,750.00	42,750.00

## CERTIFICATION

I hereby certify on my official oath that the foregoing is a correct and complete record of all collections and had deposits by me in my capacity as **Special Collecting Officer** of **DENR PENRO -Romblon, Sibuyan Sub-Station & Protected Area Management Office, Mt. Guiting-Guiting Natural Park** during the period from **December 1-31, 2022** inclusives, as indicated in the corresponding columns.


**REBECCA M. DELGADO**

Name and Signature

January 04, 2023

Date



SPECIAL COLLECTING OFFICER MONTHLY REPORT OF COLLECTIONS AND DEPOSITS

For the month/Period of : December 1-31, 2022  
Protected Area : Mt. Guiting-Guiting Natural Park  
Name and ID of  
Special Collecting Officer : Rebecca M. Delgado  
PENRO/Regional Office : PENRO-Romblon/MIMAROPA Region  
Authorized Government  
Servicing Bank : Landbank-Odiongan Branch

Collections			Deposits				Cash on Hand
Date	OR No.	Amount	Date	Deposit Slip No.	PA-RIA (75%)	IPAF-SAGF (25%)	
Balance as of November 2022							3,000.00
06-Dec. -22	2487756 T	3,000.00					1,750.00
06-Dec. -22	2487757 T	1,750.00					5,500.00
06-Dec. -22	2487758 T	5,500.00					2,000.00
06-Dec. -22	2487759 T	2,000.00					3,500.00
12-Dec. -22	2487760 T	3,500.00					7,500.00
12-Dec. -22	2487761 T	7,500.00					13,000.00
12-Dec. -22	2487762 T	13,000.00					2,000.00
12-Dec. -22	2487763 T	2,000.00					1,000.00
12-Dec. -22	2487764 T	1,000.00					3,500.00
13-Dec. -22	2487765 T	3,500.00					3,000.00
			16-Dec-22	Deposit No. 22-029	32,062.50		
			16-Dec-22	Deposit No. 22-030		10,687.50	42,750.00
TOTAL		42,750.00	TOTAL		32,062.50	10,687.50	42,750.00

Prepared by:

REBECCA M. DELGADO  
(Special Collecting Officer)  
EcoMS II

Noted by:

MANUEL B ROMERO  
OC, Sibuyan Sub-Station &  
PASu, MGGNP



CASH DEPOSIT SLIP

CASH DEPOSIT SLIP



For transactions amounting to more than P500,000.00, please indicate source of fund.

ACCOUNT NAME

DATE

Mt. Guiting-Guiting Natural Park Dec. 16, 2022

ACCOUNT NUMBER

BRANCH OF ACCOUNT  
(for interbranch deposit)

1 1 6 2 1 0 8 4 9 9

Check one (1) applicable box below. Please use separate deposit slip for each type of currency.

☒ PESO

☐ JPY

☐ Others: \_\_\_\_\_

☐ EURO

☐ US \$

REBECCA M. DELGADO

DEPOSITOR / REPRESENTATIVE  
(Signature over printed name)

TOTAL DEPOSIT  
(in words)

Thirtv Two Thousand Sixty

Two Pesos & 50/100 Only

CONTACT NUMBER:

(in figures)

P32,062.50

Please accomplish details of deposit at the back.

Teller's Validation

2RIF 16DEC2022 10:21:51 1182-1084-99 DENR-MT GUITI  
0700 CCASH P32,062.50

THIS DEPOSIT IS SUBJECT TO THE TERMS AND CONDITIONS COVERING THIS ACCOUNT.

REVISED OCTOBER 2018

ONCOLL PAYMENT SLIP

ONCOLL PAYMENT SLIP



Please check the appropriate mode of payment.

☒ CASH

☐ CHECK

☐ DEBIT FROM ACCOUNT

DATE December 16, 2022

MERCHANT / AGENCY DEPOSIT ACCOUNT NUMBER

3 4 0 2 2 8 5 0 5 1

MERCHANT / AGENCY NAME

BTr-DENR-IPAF SAGF

Reference Number 1

100010500032

Printed Name and Signature of Payor / Depositor / Representative

REBECCA M. DELGADO

Reference Number 2

DR0431

Validation

Reference Number 3 (Numeric)

Amount P10,687.50

Validation  
LBP GUITINGAN T1(Raymond falog)  
12-16-2022 10:21 Lxn. Seq. #: 20175  
BTr-DENR-IPAF CASH Payment  
Clng. Acct. No. 3402-2850-51  
org code 100010500032  
prod code DR0431  
Amount 10,687.50

This is your receipt when machine validated.



Deposit No. 22-029

**Landbank of the Philippines**

Authorized Depository Bank (AGDB)

Branch: **Odiongan, Romblon**

Code: **9538**

**LIST OF DEPOSITED COLLECTION**

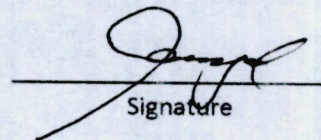
Date : \_\_\_\_\_

Name of Agency : **MGGNP, DENR-Romblon**

Agency Code : **B1132**

Area Code : **401-350**

Nature of Collections (Transaction Code)	Fund Code	Amount (PhP)
(MGGNP-01) Entrance Fee	401-072	32,062.50
(MGGNP-02) Facility User's Fee	401-072	-
(MGGNP-012) Fines and Penalties	401-072	-
<b>TOTAL</b>		<b>32,062.50</b>

  
Signature

Name: REBECCA M. DELGADO

Title : Special Collecting Officer

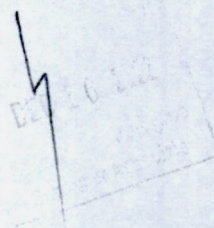
Station: **MGGNP-PAMO, Sibuyan, Romblon**

**Note:**

LC for collection received on the same day but deposited the next banking day shall be labelled B.

Indicate your LC number on the deposit slip.

Redeposited of previously dishonored checks shall make reference to date subject check was deposited.





Deposit No. 22-030

Landbank of the Philippines  
Authorized Depository Bank (AGDB)

Branch: Odiongan, Romblon

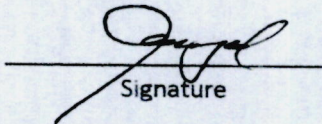
Code: 9538

LIST OF DEPOSITED COLLECTION

Date : \_\_\_\_\_

Name of Agency : MGGNP, DENR-Romblon  
Agency Code : B1132  
Area Code : 401-350

Nature of Collections (Transaction Code)	Fund Code	Amount (PhP)
(MGGNP-01) Entrance Fee	401	10,687.50
(MGGNP-02) Facility User's Fee	401	-
(MGGNP-012) Pines and Penalties	401	-
TOTAL		10,687.50

  
Signature

Name: REBECCA M. DELGADO  
Title : Special Collecting Officer  
Station: MGGNP-PAMO, Sibuyan, Romblon

**Note:**  
LC for collection received on the same day but deposited the next banking day shall be labelled B.  
Indicate your LC number on the deposit slip.  
Redeposited of previously dishonored checks shall make reference to date subject check was deposited.

