



<b>OUTGOING</b>	
Received by: <i>[Signature]</i>	
Date: <b>JUN 29 2023</b>	

June 22, 2023

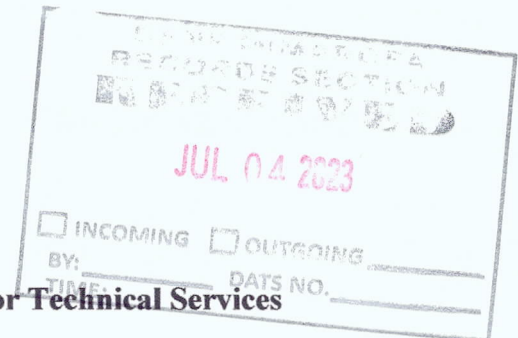
**MEMORANDUM**

**FOR : The Regional Executive Director**  
**MIMAROPA Region**

**THRU : The Assistant Regional Director for Technical Services**

**FROM : The OIC, PENR Officer**

**SUBJECT : SUBMISSION OF INVENTORY OR SCALING REPORT ON THE APPREHENDED AND/OR SEIZED UNDOCUMENTED FOREST PRODUCT, CONVEYANCES, TOOLS, EQUIPMENT, AND IMPLEMENT USED LOCATED IN PENR OFFICE, ODIONGAN, ROMBLON.**



Respectfully forwarding the attached memorandum report pertaining to the above-cited subject.

Please be informed that the inventory or scaling was conducted on June 17, 2023 at PENR Office Odiongan, Romblon.

For information, reference and further instruction

*[Signature]*  
**ARNOLDO A. BLAZA, JR.**  
*[Signature]*



June 22, 2023

**MEMORANDUM**

**FOR : The OIC-PENR Officer**  
**Odiongan, Romblon**

**THRU : The Chief-Technical Services Division**

**FROM : MENDOZA, JAMES M.**  
**Forester II**

**SUBJECT : SUBMISSION OF INVENTORY OR SCALING REPORT ON THE**  
**APPREHENDED AND/OR SEIZED UNDOCUMENTED FOREST**  
**PRODUCT, CONVEYANCES, TOOLS, EQUIPMENT, AND**  
**IMPLEMENT USED LOCATED IN PENR OFFICE, ODIONGAN,**  
**ROMBLON.**

Respectfully submitting herewith the report regarding the above-cited subject to wit:

**FACTS:**

In compliance to the Approved Work and Financial Plan C.Y. 2023, under Menu 6  
*“Consistent apprehension and mandatory administrative adjudication and confiscation of  
apprehended forest products including conveyances and other implements” and under 6.4”  
Inventory or scaling of apprehended and/or seized undocumented forest product, conveyances,  
tools, equipment, and implement used”*

**ACTIONS:**

To conduct inventory, verification and scaling on the apprehended forest products including conveyances and other implements within the jurisdiction of PENRO Office.

1. That on June 17, 2023, the undersigned request to render overtime at PENR Office to conduct the said activity;
2. That on the same day, the undersigned also coordinated to the personnel of Protected Area Management Office (PAMO) Sibuyan Sub-Station and inform about the activities being undertaken;



3. That during inventory and scaling, said forest products have an aggregate volume of 954.6 bd.ft.;
4. That some of the apprehended and confiscated forest products were already deteriorated and open to adverse environmental conditions due to lack of permanent warehouse or storage; and
5. The forest products inventoried/scaled had an issued Notice of Issuance of Order and Certification from the Regional Office.


### **RECOMMENDATION/CONCLUSION**

In view of the above findings and observations, the undersigned recommends that Regional Office should allocate a budget for the construction of permanent warehouse or storage area in order to preserve the condition and economic value of the apprehended forest products since they are open to adverse environmental conditions.

For information and reference

  
**JAMES M. MENDOZA**

Noted by:

  
**ARLYN D. BALIBAG**  
Chief-Monitoring and Enforcement Section





REQUEST FOR AUTHORITY TO RENDER OVERTIME SERVICES

NAME:

ARLYN D. BALIBAG  
JAMES M. MENDOZA  
BERNIE SOGUILON  
DICKY FAMERO  
ROMMEL MADEJA  
EDUARDSON SIMEON  
EDDIE DULAY JR.  
NELSON MORADA  
ALJHON PADUA

POSITION:

Chief, MES  
Forester II  
Forest Technician II  
Forest Technician I  
Forest Technician I  
Forest Ranger  
Admin. Aide III  
Forest Protection Officer  
Forest Protection Officer

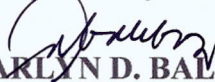
DIVISION/SECTION/UNIT: Monitoring and Enforcement Section

ACTIVITY/ TARGET WORK ACCOMPLISHMENT	QUANTITY	PERIOD COVERED
1. Inventory or scaling of apprehended and/or seized undocumented forest product, conveyances, tools, equipment, and implements used.	1	June 17, 2023

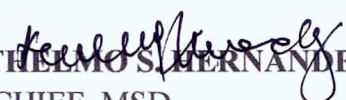
Instruction:

1. Individual thru the Section Chief shall secure the approval of the Request for Overtime Authority before rendering overtime services on a weekly basis.
2. Overtime accomplishment Report shall be submitted three (3) days upon completion of the target work activity and prior to approval of succeeding overtime request if any
3. Approved Overtime Accomplishment Report shall be forwarded to the personnel Unit at the end of the month with attached Overtime Authority and DTR for issuance of Certificate of Overtime Credit (COC).

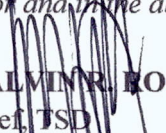
Requested by:

  
ARLYN D. BALIBAG  
CHIEF, MES

Recommending Approval:

  
THELMO S. HERNANDEZ  
CHIEF, MSD

“For and in the absence of OIC, PENRO”

  
MALVIN R. ROCERO  
Chief, TSD

LIST OF CONFISCATED FOREST PRODUCTS

DATE OF APPREHENSION	NAME OF CLAIMANT/ PERSON	PLACE OF APPREHENSION	TYPE OF FOREST	VOLUME (BDF.T. / NO. OF SACKS)		CONFISCATION ORDE (PLEASE CHECK)		ORDER OF FINALITY (PLEASE CHECK)		REMARKS
				BD. FT.	NO. OF SACKS	WITH	WITHOUT	WITH	WITHOUT	
03/25/2022	Abandoned	Marigondon Norte, San Andres, Romblon	White Lauan & Narra(Cascu Hull)	546.3				✓		112 bd.ft. donated to Libertad National High School 434.3 bd. Ft. Deposited at PENR Office.
09/05/2021	Abandoned	Marigondon Sur, San Andres, Romblon	Narra	107.3		✓				Deposited at PENR Office
06/11/2021	Abandoned	Balogo, Calatrava, Romblon	Red Lauan	212				✓		Deposited at PENR Office
02/26/2017	Pabito Fadriqueulan	San Roque, Calatrava	Mahogany & Binunga	89			✓			Deposited at PENR Office

Prepared by:

  
JAMES M. MENDOZA  
Frester II

Reviewed by:

  
ARLYN D. BALIBAG  
Chief, Monitoring and Enforcement Section

Approved by:

  
MALVIN R. ROCERO  
Chief, Technical Services Division

Noted by:

  
ARNOLANDO A. BITVA, JR.  
OIC, PENR Officer





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region



**DURING THE CONDUCT OF INVENTORY AND SCALING OF THE APPREHENDED  
FOREST PRODUCTS LOCATED AT PENR OFFICE, ODIONGAN, ROMBLON**

Formilleza St. Brgy. Tabing-Dagat, Odiongan, Romblon  
Email: [penroromblon@denr.gov.ph](mailto:penroromblon@denr.gov.ph)  
Tel. # (042) 567-2188





Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**



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