



June 16, 2023

MEMORANDUM


FOR : Regional Executive Director
MIMAROPA Region

FROM : The OIC, PENRO
Calapan City, Or. Mindoro

SUBJECT : **HIGHLIGHTS OF THE CONDUCTED PENRO/CENRO MID
YEAR ASSESSMENT CUM FULL-TIME DELIVERY UNIT (FDU)
MEETING**

Respectfully submitted herewith the highlights of the PENRO/CENRO Mid-Year Assessment cum Full Time Delivery Unit (FDU) meeting conducted on June 6-7, 2023 at Vencio's Garden Hotel and Restaurant Calapan City Oriental Mindoro

For information and record.


ALAN VALLE





**HIGHLIGHTS ON THE CONDUCTED PENRO/CENRO MID-YEAR
ASSESSMENT CUM FULL-TIME DELIVERY UNIT (FDU) MEETING
AT VENCIO'S GARDEN HOTEL AND RESTAURANT
Tawiran, Calapan City, Oriental Mindoro
June 6-7, 2023**

Attendance:

The attendance was 98% of the total participants listed on the issued Memorandum of OIC-PENRO Alan L. Valle. Twenty one (21) for PENR Office, nine (9) for CENRO Socorro, and nine (9) for CENRO Roxas.

Agenda:

See attached Program.

The PENRO Oriental Mindoro through the Planning Section conducted PENRO/CENRO Mid-Year Assessment cum Full-Time Delivery Unit (FDU) Meeting on June 6-7, 2023. The meeting started with Opening Prayer followed by the singing of the National Anthem. An opening remark was delivered by OIC-PENRO Alan L. Valle. The participants of the meeting were acknowledged by POII Nestor G. Mira, Jr. per Memorandum dated May 24, 2023.

PENRO Valle discussed one of the issues raised when he attended the conference in the Congress about the extent of the damages and its monetary value of oil spill due to the sunken MT. Princess Empress. He explained that we can ascertain the expenses incurred by our department but the damages was not easy to determine because we are not authorized to disclosed all the damages of the oil spill incident. He also cited some issues to be resolved in the implementation of activities/projects to accomplish the target. First issue was regarding the target on Green Fins. He advised SVEMS Amor Asi to coordinate with the CDD Chief Regional Office to resolve the issue. He also advised to prepare request to BMB for the deletion of target or request additional funds for the implementation of the activity. Second issue was the submission of the revised Master plan regarding GEM. He advised the Focal Person to submit the revised to the Central Office. Third issue was the transfer of the implementation of projects under Mindoro Island Biodiversity Corridor in Oriental Mindoro but he clarified that he denied the request. Last issue was the Certification to be attached in the carpeta. The CENROs should secure a Certification from the Clerk of Court stating that the area is a public land in order to facilitate issuance of patents for the applicants located in Brgy. Odiong, Roxas, Oriental Mindoro.

Budget Officer II Marites B. Landicho presented the Status of Budget Utilization of the province as of May 2023. She presented the allotment versus obligation of PENRO/CENROs by sub-program. Based on the presentation there is still a total unobligated balance amounting to Php2,651,506.045 under Operations Against Illegal Logging. PENRO Valle asked if the balances appeared have already under process for obligation? Chief,



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

Planning Officer Corazon Pudiquet answered that the unobligated balance is under Green Economy Model (GEM) which is a continuing fund and it can be utilized until December 2023 and some amount are already for obligation. She also explained that she had already prepared and submitted WFP and was already approved by the RED for implementation of such activities. Ms. Pudiquet added that on the presentation of the Procurement Officer she will present the status of the procurement of equipment which are under obligation. PENRO Valle requested to present clearly the status of procurement/breakdown for obligation. Chief Planning also added that on her presentation regarding the Status of Physical and Financial Accomplishment the quarterly target will be presented as indicated in the implementation plan.

Accountant III Realyn D. Marquez presented the Financial Status of the province. It appears that as of June 05, 2023 there is still a total of Php14,757,625.43 cash balance for disbursement. Hence, the PENRO, and two (2) CENRO identified what are the priority programs/projects/procurement that needs to be obligated for this quarter. After identifying, there is still a balance amounting to Php6.3M for disbursement. Each CENROs committed to submit the vouchers/billing documents to the PENR Office to facilitate the payment. For CENRO Socorro, they will submit the vouchers on the 2nd week of June 2023 while CENRO Roxas will submit until Friday, June 9, 2023. PENRO Valle advised the Planning Section to closely monitor the compliance of the CENROs on their commitment.

Ms. Marquez explained the guidelines regarding claims on Traveling Expenses (TEV) particularly within 50 km. radius per DMC 2019-03.

Chief, Planning Section Corazon Pudiquet presented the Status of Physical Performance Assessment.

P/A/Ps / Indicators	Office	Target	Comments/Remarks
GASS	PENRO		The target almost over 100%.
Terminal leave	PENRO	4	Request for revision from 4-3 and attached justification.
Genset maintained (no.)	PENRO C-Socorro C-Roxas	1 1 1	For PENRO: request for the deletion of target. The genset can not be repaired.
Waste Materials Maintenance Report	PENRO		The submitted Means of Verification (MOV) is insufficient. Attach the waste materials and post inspection report.
DATS			Report of the CENROs will be reconciled on the nex reporting period.
Bonding of Special Disbursing Officer			Waiting for the MEMO of CENRO Socorro assigning Romalyn Fortu as



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

			Property Costodian to facilitate the 100% accomplishment of the target.
Pre-reconcillation/National Reconcillation			Prepare a letter for clarification at the Regional Office regarding the fund allocated. The activity will be conducted only by the Central Office.
Statistical Report for Lands	C-Socorro C-Roxas		Update statistical data before submission to PENRO. It should be corrected based on the Municipality with RLTA.
Wood Importation and Disposition	CENRO Socorro	12	CENRO Roxas has no lumber dealer. The target and funds will be transfer to CENRO Socorro.
Issuance of Tenurial Instrument	CENRO Socorro		Request for revision of target. Review the UWM for Enforcement for setting of target.
Apprehension of undocumented forest products			Indicate in the narrative report that there is no apprehension conducted since illegal logging in the province is minimal. Utilize the funds to other activities under forest protection activities.
Compliance Monitoring of Lease/Deeds/Permit issued			For revision of target from 5-4.
Certificate of Wildlife Registration (CWR)			The CWR (deer) within the jurisdiction of CENRO Socorro still existing hence, the Regional Office requested the proponent to submit letter for the cancellation of the permit. It should be monitored by MES.
CEPA Conduct of Public Consultation on updating of the boundary to be proclaimed under ENIPAS (by municipality)			The report on the inventory of titled property within the NLNP will be submitted on June 2023.
Ecotourism Facilities maintained			
<i>Request: To utilize part of the contingency for other expenses and monitoring activities.</i>			Utilized first the budget allocated r Ecotourism before using the contingency fund.



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

Inventory of A & D			TEV will be submitted on the 2 nd week of June 2023.
Wildlife Rescue Center (WRC)			Job Request and bill of materials for new cage was already prepared and waiting for the design of new cage. Designate authorized personnel to prepare cash advance for the food of the wildlife in WRC amounting to Php5,000.00.
PASA-VIP			The report will be submitted on June and prepare catch-up plan to change the quarterly target.
<i>Issue: Insufficient funds</i>			Per advised of the CDD Regional Office, utilized first the allotted funds before requesting additional funds. PENRO instructed SVEMS Amor Asi to undertake the activities that will be implemented based on the available funds with corresponding report until June and then request additional funds for the unaccomplished target. Accomplish the KII based on Implementation Plan and utilize the allotted fund amounting to Php200,000.00.
Green Fins			Prepare justification that the assessor's training was not yet conducted or request additional fund for the conduct the of training. Secure all supporting documents and attached in the justification letter. Request for revision or deletion of target. The budget allocation will be added on the conduct of PASA.
Updates on Procurement			
<i>Issues</i> :Improvement of DENR Monitoring Station (Not yet completed)			The End-User (GEM Focal Person) will contact/coordinate the contractor for the updates.
Savings from Capital Outlay			The BAC will prepare WFP and APP to utilize the available funds.



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

Day 2 (June 7, 2023)			
Updates on Environment Matters			
Water Sampling of Alag-Baco			The scheduled water sampling will be conducted on July-September.
Water Sampling of Baroc River			The water sampling will be conducted on June, July, August and September.
Water Sampling of Naujan Lake National Park (NLNP)			The scheduled water sampling is quarterly (3 rd and 4 th Quarter.)
Status on the implementation of Gender and Development (GAD)			
GAD Sensitivity Training	CENRO Socorro	1	The scheduled training will be on June 20, 2023 at Naujan, Oriental Mindoro.
	CENRO Roxas	1	The scheduled training will be on June 8, 2023 at Tawas, Bongabong, Oriental Mindoro.
Installation of Lactation Station of CENROs	CENRO Socorro	1	The target will be accomplished until June 2023.
	CENRO Roxas	1	
Senior Citizen Month			The activity will be conducted on September, 2023.
Updates on Technical Matters			
Non-submission of Tax Declaration for 33 patent applications submitted in CY 2022.			The CENRO Socorro will submit the requirements. They have already sent the tax declaration by the municipality of Pola and waiting for the release from the provincial assessor.
Secure certification from RTC for the issued patents in Brgy, Odiong.			The CENRO Roxas will coordinate with the applicants and assist them to secure certification regarding the status of land (public land).
Proper Handing of Wildlife Technique			Waiting for the Special Order on the deputation of PNP.



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

Updates on Mgt. Matters			
Vacant Positions			Requested the posting of Vacant Positions: PENRO – (4) CENRO Socorro – (16) CENRO Roxas – (12)
Flexi Time			Implementation of flexi time of PENRO was started on June 01, 2023.
<i>Reminder: Retirement of Personnel</i>			Submit letter of intent six (6) months before the retirement date.
Property Clearance of personnel			Requested the Regional Office to furnish the PENRO of the PAR issued to personnel who have accountabilities.
Annual Observation Memorandum (AOM)			Concerned section/personnel must comply all the recommendation/requirements.
Citizen's Charter Training			Requested to include also the technical personnel in the training.
Repair/Procurement of Airconditions			The savings from Capital Outlay (CO) can be utilized. Prepare Work and Financial Plan (WFP)
WORKSHOP ON THE FINALIZATION OF OIL SPILL			
Finalization of Revised WFP regarding Oil Spill			The Planning Section will revised the WFP as suggested by the concerned section and will submit justification.
Lacking MOVs of Oil Spill of the accomplished activities.			The CDS will submit MOVs of the completed activity.
Forest Protection Officer (FPO) concern on per day labor and wages.			The total allotment will be obligated and if the COS/JOs worked during holidays they will be compensated.
Maintenance of Clonal Nursery and Bukal Forest Nursery			The CENRO Roxas will formulate strategies in order to facilitate maintenance of the facilities. The PENRO will conduct Clean-Up in collaboration with the two (2) CENROs in celebration of Arbor Day on June 23, 2023.

After the presentation and discussion of the Status of Physical and Financial Accomplishment, some issues and concerns were discussed and resolved. Updates on Technical and Management were also discussed by the two (2) Division Chiefs, respectively.

Ways forward was delivered by PENRO Valle. He reiterated to strengthen the Enforcement/Forest Protection Program and continue the activities for Lawin. He also imparted some instructions from the higher authorities on the requirements for land titling. He

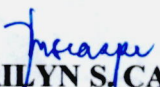


Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

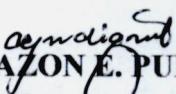
assigned Forester Bea Natasha Fortu to coordinate with other government agencies for the gathering of data regarding the extend damage of oil spill. He also advised the Planning Section to monitor all the activities and financial status of accomplishment of the province and the commitment of the CENRO on the submission of vouchers to facilitate the payment.

Planning Officer II Mr. Mira informed the body about the celebration of DENR Day. The CENRO Socorro being the host CENRO will take charge of the venue. The PENRO/CENROs agreed that the celebration will be on July 6-7, 2023. Having no more to matters to be discuss, the meeting adjourned at 5:10 in the afternoon.

Prepared by:


MARILYN S. CASPE
Adm. Asst. I(Comp.Operator I)

Reviewed by:


CORAZON E. PUDIQUET
PO III/Chief, Planning Section

Noted by:

ALAN L. VALLE
OIC-PENRO



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

PHOTO DOCUMENTATION
PENRO/CENRO MID-YEAR ASSESSMENT CUM FULL-TIME DELIVERY
UNIT (FDU) MEETING
AT VENCIO'S GARDEN HOTEL AND RESTAURANT
Tawiran, Calapan City, Oriental Mindoro
June 6-7, 2023



Preliminary Activities: Prayer, singing of the National Anthem
Acknowledgement of participants and Welcome Remarks



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office



Presentation of Budget Utilization, Cash Utilization & Updates
on Financial Matters



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office



Presentation on the Status of Physical and Financial Accomplishment
Updates on Procurement and EMB Matters



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office



Presentation of the status of Implementation on Gender and Development (GAD)
Senior Citizen and Youth



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office



Discussion on Issues and Concerns



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office



Ways Forward/Closing Remarks



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

May 24, 2023

MEMORANDUM

TO : All PENRO Division and Section Heads
PEMU
All CENROs
CENRO Socorro
CENRO Roxas

FROM : The OIC-PENRO

SUBJECT : **CONDUCT OF PENRO/CENRO MID-YEAR ASSESSMENT CUM 2nd FULL-TIME DELIVERY UNIT (FDU) MEETING**

In order to assess the status of implementation of different P/P/As under the approved CY 2023 Work and Financial Plan and the emergency response/ rehabilitation efforts in the areas affected by oil spill from the sunken MT Princess Empress, we will be conducting a PENRO/CENRO Mid-Year Assessment cum 2nd Full-Time Delivery Unit (FDU) Meeting scheduled on June 06-07, 2023 at Calapan City, Oriental Mindoro.

The following personnel are hereby authorized to be attend the meeting:

PENRO

1. Engr. Alan L. Valle
2. Ederlita U. Labre
3. Alma E. Gibe
4. Maricel V. Supleo
5. Nestor N. Cuasay
6. Realyn D. Marquez
7. Corazon E. Pudiquet
8. Nestor G. Mira, Jr.
9. Delia T. Almarez
10. Amor D. Asi
11. Rick U. Dumadag
12. Marites B. Landicho
13. Myla Gemma P. Gamboa
14. Bea Natasha R. Fortu
15. Joel D. Morillo
16. Ma. Feraida Dinglasan
17. Buena P. Florida
18. Ronaldo L. Suarez
19. Engr. Elizabeth Moreno-Mesina

OIC-PENRO
EMB/PEMU
Chief, Technical Services Division
Chief, Management Services Division
DMO IV/Asst. Chief, MSD
PENRO Accountant
PO III/Chief, Planning Section
Planning Officer II
LMO III/Chief, RPS
SVEMS/ Chief, CDS
SFMS/Chief, MES
Budget Officer II
FT II/ Property Officer
Forester II/IEC Officer
Forester II/NGP Provincial Coordinator
Supply Officer/Procurement Unit
Admin Officer/ HRMO II
ISA II
Engineer III



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

20. Atty. Frances Margarette A. Mendoza
21. Marie Louise Binwag
22. Jetto C. Guinto

Attorney III
Science Research Specialist II
Science Research Specialist I

CENRO Socorro

23. Rodel M. Boyles
24. Mackaley P. Martinez
25. Rayson C. Alfante
26. Emily D. Aguilon
27. Ricardo R. Natividad
28. Maria Alva Renelyn A. Culla-Umali
29. Jose Maria M. Fontanilla
30. Romalyn F. Flores
31. James Anthony Guarde

CENRO
Forester I/ In-charge, Planning Unit
EcoMS II/ In-charge, Admin Unit
Forester III/ Chief, CDS
SEMS/ PASu/ Chief, MES
LMO III/Chief, RPS
EcoMS I/Asst. PASU
FT I/In-Charge, GSU
Forester II/ NGP Coordinator

CENRO Roxas

32. Engr. Caesar E. Quebec
33. Jezreel John M. Matre
34. Arabelle Joy V. Tamayosa
35. Peterson F. Fabellon
36. Reynaldo Pudiquet
37. Jose Montecalvo
38. Chucklee Ngabit
39. Dale Melchor Alagao
40. Nowena B. Jounng

CENRO
EcoMS II/In-Charge, Planning Unit
FT I/In-Charge, Admin
LMO II/Chief, RPS
Forester III/Chief, MES
SEMS/Chief, CDS
Forester II/ NGP Coordinator
Admin Aide VI/Property Custodian
FT I/IEC Officer

Support

- Documenter/Secretariat
1. Marilyn S. Caspe
 2. Von Lourbert Quialquial
 - (3) Driver Mechanic

Admin. Asst. I (Computer Operator I)
ICT Staff

Expenses to be incurred in the conduct of the said activity shall be charged against PENR Office funds subject to the usual accounting and auditing rules and regulations. Travel expenses of the participants shall be charged against their respective offices/project allotment. Minimum health protocol shall be observed during the meeting.

Attendance is a must.

ALAN VALLE 

DENR- ORIENTAL MINDORO FULL- TIME DELIVERY UNIT (FDU) MEETING CUM MID-YEAR ASSESSMENT OF PHYSICAL AND FINANCIAL PERFORMANCE


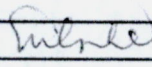
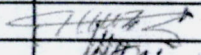
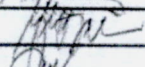
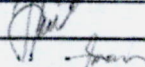
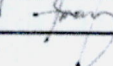
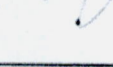
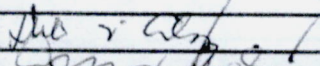
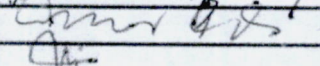
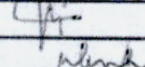
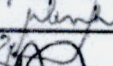



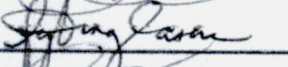
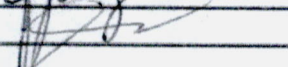
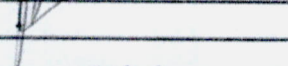
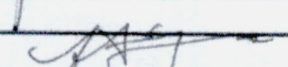



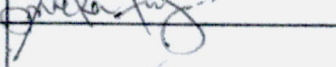
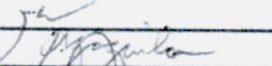
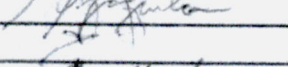
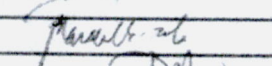
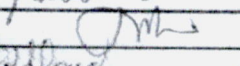


PROGRAM

DENR-EMB-MIMAROPA
SUGUI, CALAPAN CITY
DATE: 5 30 2023

TIME	ACTIVITY	OFFICE/ INDIVIDUAL RESPONSIBLE
Day 1 (June 06, 2023)		
8:30-9:00	Registration	Secretariat
9:01-9:30	Preliminaries	
	Invocation	
	National Anthem	
	Acknowledgement of Participants	Facilitator
	Opening Remarks	PENRO Alan L. Valle
9:31-10:00	Status of Budget Utilization	Budget Officer II Marites B. Landicho
10:01-10:30	Status of Cash Utilization & Updates on Financial Matters	Accountant III Realyn D. Marquez
10:31-10:45	Snacks	
10:46-12:00	Status of Physical and Financial Accomplishments	Chief, Planning Section Corazon E. Pudiquet
12:01-1:00	Lunch Break	
1:01-2:00	Updates on EMB Matters	PEMU Ederlita Labre
2:01-2:30	Updates on Procurement	Supply Officer Ma. Feraida Dinglasan
2:31-3:00	Status of Implementation on Gender and Development (GAD), Senior Citizen and Youth	Focal Persons
3:01-3:15	Snacks	
3:16-4:00	Issues and Concerns	CENRO Socorro
4:01-4:45	Issues and Concerns	CENRO Roxas
Day 2 (June 07, 2023)		
9:00-12:00	Workshop on the Finalization of Physical and Financial Report - Oil Spill Fund Based on the Revised WFP	PENRO Oil Spill Response Team
12:01-1:00	Lunch Break	
1:01-2:00	Updates on Management Matters	MSD Maricel V. Supleo
2:01-3:00	Updates on Technical Matters	TSD Alma E. Gibe
3:01-3:15	Snacks	
3:16-4:00	Ways Forward	PENRO Alan L. Valle

**Conduct of PENRO/CENRO Mid-Year Assessment cum
2nd Full-Time Delivery Unit (FDU) Meeting
Vencio's Garden Hotel and Restaurant
Tawiran, Calapan City**

Date: June 07, 2023

NO.	NAME	SEX		POSITION/ DESIGNATION	SIGNATURE
		M	F		
1.	Engr. Alan L. Valle	✓		OIC- PENRO	
2.	Ederlita U. Labre		✓	PEMU	
3.	Alma E. Gibe		✓	Chief, TSD	
4.	Maricel V. Supleo		✓	Chief, MSD	
5.	Nestor N. Cuasay	✓		DMO IV/Asst. Chief, MSD	
6.	Reilyn D. Marquez		✓	PENRO Accountant	
7.	Corazon E. Pudiquet		✓	Planning Officer III/Chief Planning Section	
8.	Nestor G. Mira, Jr.	✓		Planning Officer II	
9.	Delia T. Almaraz		✓	LMO III/Chief, RPS	
10.	Amor D. Asi		✓	SVEMS/Chief, CDS	
11.	Rick U. Dumadag	✓		SFMS/Chief, MES	
12.	Marites B. Landicho		✓	Budget Officer II	
13.	Myla Gemma P. Gamboa		✓	FT II/Property Officer	
14.	Bea Natasha R. Fortu		✓	Forester II/IEC Officer	
15.	Joel D. Morillo	✓		Forester II/NGP Provincial Coordinator	
16.	Ma. Feraida D. Dinglasan		✓	Supply Officer/Procurement Officer	
17.	Buena P. Florida		✓	Adm. Officer /HRMO II	
18.	Ronaldo L. Suarez	✓		ISA II	
19.	Engr. Elizabeth Moreno-Mesina		✓	Engineer III	
20.	Atty. Frances Margarette A. Mendoza		✓	Attorney III	
21.	Marie Louise Binwag		✓	Science Research Specialist II	
22.	Jethro C. Guinto	✓		Science Research Specialist I	
23.	Rodel M. Boyles	✓		CENRO	
24.	Mackaley P. Martinez	✓		For. I/In-Charge, Planning Unit	
25.	Rayson C. Alfante	✓		EcoMS II/In-Charge, Admin Unit	
26.	Emily G. Aguilon		✓	Forester III/Chief, CDS	
27.	Ricardo R. Natividad	✓		SEMS/PASu/Chief, MES	
28.	Maria Alva Renelyn A. Culla-Umali		✓	LMO III/Chief, RPS	
29.	Jose Maria M. Fontanilla	✓		EcoMS II/Asst. PASu	
30.	Romelyn F. Flores		✓	FT I/In-Charge, GSU	

Date: June 07, 2023

[illegible]