



**MEMORANDUM**

**TO :** **JOE AMIL M. SALINO**  
Regional Director  
Environmental Management Bureau

**ENGR. GLENN MARCELO C. NOBLE**  
Regional Director  
Mines and Geosciences Bureau

**FROM :** **THE REGIONAL EXECUTIVE DIRECTOR**

**SUBJECT :** **REPORT ON COORDINATION WITH THE CITY MAYOR OF CALAPAN REGARDING THE ESTABLISHMENT OF REGIONAL GOVERNMENT CENTER AND OTHER CONCERNS (RDATS NO. P-2023-108450)**

**DATE :** JUL 14 2023

This refers to the memorandum dated 12 April 2023 of the PENR Officer of Oriental Mindoro, Alan L. Valle on the above-captioned subject. In his memorandum, he reported that the EMB and MGB, per information from the NEDA Director, have lot allocation in the Regional Government Center. However, said offices have not yet submitted their respective Letter of Intent to avail of the lot allocation.

In connection with this, kindly communicate directly with the NEDA Regional Director, Agustin C. Mendoza, on this matter. Likewise, coordinate with ARD Donna Mayor-Gordove regarding your plans pertaining to the lot donated by Bongabong Mayor Elegio Malaluan for the construction of the DENR-MIMAROPA Regional Office (5,000 square meters) and the possible site for the employees' housing (5 hectares).

For your immediate consideration, please.

**LORMELYN E. CLAUDION, CESO IV**



Department of Environment  
and Natural Resources  
MIMAROPA Region



Doc ID: 108450



Republic of the Philippines  
Department of Environment and Natural Resources  
**Region IV- MIMAROPA**  
Provincial Environment and Natural Resources Office

P-2023-108450  
DENR MIMAROPA  
RECORDS SECTION  
RECEIVED  
BY: *[Signature]*  
DATE: APR 26 2023  
TIME: *[Signature]*

April 12, 2023

**MEMORANDUM**

FOR : **The Regional Executive Director**  
MIMAROPA Region

THRU : **The Assistant Regional Director**  
Management Services Division

FROM : **The OIC-PENRO**  
Calapan City

SUBJECT : **REPORT ON COORDINATION WITH THE CITY MAYOR  
OF CALAPAN REGARDING THE ESTABLISHMENT OF  
REGIONAL GOVERNMENT CENTER AND OTHER  
CONCERNS**

Referring to your request for details of the housing projects being offered by the City Mayor of Calapan, Mayor Marilou Flores-Morillo, this Office coordinated personally with Mayor Morillo and accordingly the location for the housing project will be situated at Brgy. Bulusan, Calapan City.

The project shall accommodate Pag-Ibig (HDMF) members who are eligible for housing loans. There were no approved plans and structural design yet and still in the survey process of determining the number of interested and eligible employees who wants to avail for housing loans. The housing project is a multi-storey building (high-rise building) with complete amenities.

The City Mayor is also requesting for the submission of the list of employees names who will avail the said housing project.

On the other hand, with regards to the land area being allocated for the establishment of Regional Government Center, according to NEDA Director, about a minimum of 300 sq.m. and maximum of 700 sq.m. is the total area being allocated per Office. For DENR, the RGCC allocated three (3) lots for DENR, EMB and MGB. Requirements for the awarding of lots is the submission of letter of intent. As per information from the NEDA Director, the BMB and MGB does not yet submitted their letter of intent. The RGCC plan is a 5-storey building where the ground floor is designed for parking lots while 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> floor is designed for office area and 5<sup>th</sup> floor shall served as roof deck area.

There is a proposed exterior design of the building for uniformity, however, the interior part of the building will be based according to the submitted plans and design per Office.

For information and record.

*[Signature]*  
**ALAN L. VALLE**







Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region

Document Routing Slip

Document Number: P-2023-108450 Date Endocded: 26-Apr-2023

Sender: Alan L. Valle - OIC-PENRO- Oriental Mindoro

Address: Calapan City, Oriental Mindoro

Subject: Memo dtd April 12, 2023 - Re: report on the coordination with City Mayor of Calapan regarding the establishment of Regional Government center and other concerns (Barcode: DENRPENRO2304000015)

Addressee: The Regional Executive Director DENR MIMAROPARegion - Thru: the ARDMS

Attachment(s): Memorandum; upload/20230426\_013121\_RECORDS-Rosemarie

Urgent: No; received by RECORDS-Rosemarie

Date Received: 26-Apr-2023

ROUTING AND ACTION INFORMATION				
FROM	DATE RECEIVED	FOR/TO	DATE RELEASED	ACCEPTANCE REMARKS/ACTION REQUIRED/TAKEN REMARKS/STATUS
RECORDS	2023-04-26	ARDMS	2023-04-26	Date: 2023-04-26 Status: OUT From: RECORDS-Rosemarie Message: Memorandum forwarded for your information and appropriate action
		Sweet ASC16  OKED  OKED/m ARDMC  JUL 25 2023	4/26     6/22/23  7/25	For ARDMS info per  Furnishing you a copy of the memo of PENRO Valle regarding his coordinations with Mayor Morillo. Kindly include in your survey the LGU's housing project which our employees may avail. Thanks.  PR the review/signature of the RED. Thanks  for release. Thanks

DENR MIMAROPA  
RECORDS SECTION  
RECEIVED

JUL 25 2023

☒ INCOMING ☐ OUTGOING

BY: [Signature] DATE NO. \_\_\_\_\_

TIME: \_\_\_\_\_