

June 9, 2023

**MEMORANDUM**

**FOR** : THE REGIONAL EXECUTIVE DIRECTOR  
DENR – MIMAROPA Region  
1515 DENR By The Bay Building, Roxas Boulevard  
Barangay 668, Ermita, Manila

**THRU** : The Assistant Regional Director  
for Management Services

**FROM** : The Provincial Environment and  
Natural Resources Officer

**SUBJECT** : **TRAVEL ORDER OF PRESSY JOY S. COCJEN, MICHAEL  
JOHN D. CANTUBA, ARNOLD PETER L. AURINO AND  
RENLY GREGAS TO ZAMBALES ON MAY 13, 2023  
(Document Routing Slip No. C-2023110789)**

This is in connection to the official Travel Order dated May 13, 2023 of the following personnel of CENRO Quezon Palawan namely:

1. Arnold Peter L. Aurino
2. Michael John D. Cantuba
3. Renly L. Gregas
4. Pressy Joy S. Cocjen


Please be informed that the travel is purely official and in compliance to the memorandum from Assistant Secretary for Policy Planning, and Foreign-Assisted and Special Projects.

Due to the distance of PENR Office to the Regional Office, the subject Travel Order reached the Regional Office beyond the travel period. Accordingly, the said Travel Order is still pending for signature of concerned DENR MIMAROPA officials and requires written explanation hence this justification.

In this regard, it is respectfully requested that the Travel Order of the above-named personnel be considered so as not to hamper the submission of their DTRs and to cause the reimbursement of their travelling expenses incurred while on official travel..

For information and consideration.

  
FELIZARDO B. CAYATOC

DENR-PALAWAN  
PENRO-RECORDS  
**RELEASED**  
By   
Date: 14 JUN 2023 2023-1642



Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Barangay Alfonso XIII, Quezon, Palawan  
Email: [cenroquezon@denr.gov.ph](mailto:cenroquezon@denr.gov.ph)

May 31, 2023

**MEMORANDUM**

**FOR** : The Provincial Environment and  
Natural Resources Officer  
Puerto Princesa City-

**FROM** : The OIC, Community Environment and  
Natural Resources Officer and concurrent  
PASu MMPL

**SUBJECT** : **TRAVEL ORDER OF PRESSY JOY S. COCJEN,  
MICHAEL JOHN D. CANTUBA, ARNOLD PETER L.  
AURINO AND RENLY GREGAS ON MAY 13, 2023**

**DENR PENRO  
PALAWAN RECORDS  
RECEIVED**

BY: [Signature]  
DATE: 05-31-2023 DN 23-4988

Respectfully forwarded herewith is the memorandum dated May 29, 2023, of the above-named MMPL personnel relative to their Travel Order dated May 13, 2023, in compliance with the instruction stated on the Routing slip with Document No. C-2023-1107789 dated May 25, 2023, of the Regional Executive Director- MIMAROPA.

Based on the justification/explanation of the MMPL personnel, the Office of CENRO Quezon, Palawan received a memorandum dated May 9, 2023, through email and acknowledged at around 3:09 in the afternoon re: Request for the participation of selected area personnel to the Training of Trainors and Pilot Testing of the EarthRanger Enhancement of Biodiversity Assessment and Monitoring Tools on May 14-21, 2023 in the Province of Zambales.

On the same day, the said document was referred to the concerned MMPL personnel. Apparently, the above-mentioned personnel submitted and forwarded their travel order on the following day May 10, 2023, to the PENRO however, according to the PENR Office it was transmitted to the Regional Office together with the voluminous vouchers thru courier for the signature of the accountant.

Since Palawan is very far from Regional Office and Manila travel orders were sent thru courier which caused the delay and late received by the Regional Office. Hence, this Office hereby requested to consider and approval of the Travel Orders of the above-named MMPL personnel so as not to hamper the submission of their DTR's and to reimburse their travelling expenses incurred while on Official travel.

For his information and consideration.

"For the CENRO:



**MA. TERESA V. AYSON**  
SrEMS/Acting DMO-IV  
Officer In-Charge





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Bgy. Alfonso XIII, Quezon, Palawan  
Contact No.: 0917-160-4920  
Email: cenroquezonpal@gmail.com

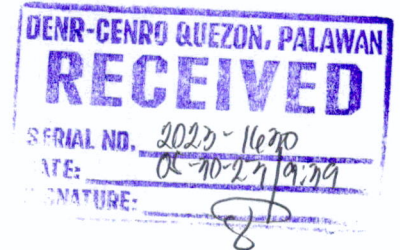
MAY 29, 2023

**MEMORANDUM**

FOR : The CENR Officer/Concurrent PASu, MMPL  
Quezon, Palawan

FROM : The Undersigned

SUBJECT : **TRAVEL ORDER OF PRESSY JOY S. COCJEN, MICHAEL JOHN D. CANTUBA, ARNOLD PETER L. AURINO AND RENLY GREGAS TO ZAMBALES ON MAY 13, 2023.**



This pertains to the Routing slip with document number C-2023- 110789 from the Office of the Regional Executive Director- MIMAROPA Region pertaining to the above subject informing us that travel order was received only on May 25, 2023 by the Regional Office, we hereby submit our explanation/ justification as follows;

Please be informed that the Memorandum regarding said activity was received by the Office of the CENRO on May 9, 2023 from the Conservation Development Section-DENR PENRO-Palawan and was acknowledged by CENR Office on same date at 3:07 pm.

Still on May 9, 2023 the said document was referred to above mentioned personnel and upon received of said instruction based on the file, the travel orders of the above mentioned personnel were then prepared and personally submitted by the CENR Officer of Quezon, Palawan to PENR Office on May 10, 2023 following the thru channel system submission of documents. However, according to PENR Office it was transmitted to the Regional Office together with voluminous vouchers thru courier for signature of accountant and for reason unknown, the said documents encountered delay, thus, the late receive of the Regional Office.

Attached herewith is the emailed document received by this Office.

For information, record and compliance.

  
ARNOLD PETER L. AURINO

  
RENLY L. GREGAS

  
MICHAEL JOHN D. CANTUBA

  
PRESSY JOY S. COCJEN

# MEMORANDUM

FOR : The Regional Executive Directors  
DENR Regions 3, MIMAROPA, and 13

FROM : The Director  
In concurrent capacity as Assistant Secretary for Policy,  
Planning, and Foreign-Assisted and Special Projects

SUBJECT : **REQUEST FOR PARTICIPATION OF SELECTED  
PROTECTED AREA PERSONNEL TO THE TRAINING OF  
TRAINORS AND PILOT-TESTING OF THE EARTHRANGER  
IN SUPPORT TO THE STANDARDIZATION AND  
ENHANCEMENT OF BIODIVERSITY ASSESSMENT AND  
MONITORING TOOLS PHASE 2 ON 14-21 MAY 2023 IN THE  
PROVINCE OF ZAMBALES**

This refers to the ongoing standardization and enhancement of biodiversity assessment and monitoring tools being implemented by the Biodiversity Management Bureau through the Sustainable Interventions for Biodiversity, Oceans and Landscapes (SIBOL) Project. The standardization and enhancement supports the provisions of the Implementing Rules and Regulations of the National Integrated Protected Areas System (NIPAS) Act, as amended, that sound resources assessment shall be used as one of the bases for the review and updating of protected area management plans.

In October to December 2021, the SIBOL Project initiated the standardization of the assessment and monitoring tools used by the BMB and Forest Management Bureau, with the goal of developing an automated and interoperable system to improve the currently used tools. The output will serve as basis for policy recommendation to rationalize the tools used in biodiversity resources assessment and monitoring, prevent duplication of efforts and resources allocation, and aid in protection and law enforcement.

Phase I activities focused on the identification of data points being captured by the various assessment and monitoring systems across thematic areas. For BMB, the assessment and monitoring tools reviewed were the Biodiversity Assessment and Monitoring System, Biodiversity Monitoring System, Illegal Wildlife Trade, Priority Species Monitoring Program, and Asian Waterbird Census. For FMB, the Lawin Forest and Biodiversity Protection System was reviewed. Analysis of the results revealed the similarities and differences of data captured by each assessment and monitoring tool, challenges and gaps in the applicability of the tools in the field, and possible solutions



to address these gaps. Based on the results of the Phase I activities, Phase II will focus on using an automated data capturing tool (EarthRanger) to collect the core datasets common in each existing assessment and monitoring tool, and on field testing the tool in selected pilot sites to further improve its system and utility.

To operationalize the Phase II activities, the BMB and the SIBOL Project intend to conduct a Training of Trainors and Pilot Testing of the automated data capturing tool (EarthRanger) on 14-21 May 2023 in the Province of Zambales. The conduct of the Training will also serve as input to the proposed establishment of the Protected Area Academy which is also being undertaken by the BMB through the SIBOL Project.

In this regard, may we request the participation of the following protected area personnel to the said Training of Trainors:

Region	Protected Area	Participants
3	Masinloc and Oyon Bay Protected Landscape	<ul style="list-style-type: none"> <li>Protected Area Superintendent or Assistant Protected Area Superintendent</li> <li>2 Technical Staff with background in geospatial analysis</li> <li>1 Protected Area Ranger</li> </ul>
	Bataan Natural Park	<ul style="list-style-type: none"> <li>Protected Area Superintendent or Assistant Protected Area Superintendent</li> <li>2 Technical Staff with background in geospatial analysis</li> <li>1 Protected Area Ranger</li> </ul>
MIMAROPA	Mt. Mantalingahan Protected Landscape	<ul style="list-style-type: none"> <li>Protected Area Superintendent or Assistant Protected Area Superintendent</li> <li>2 Technical Staff with background in geospatial analysis</li> <li>1 Protected Area Ranger</li> </ul>
	Puerto Princesa Subterranean River National Park	<ul style="list-style-type: none"> <li>Protected Area Superintendent or Assistant Protected Area Superintendent</li> <li>2 Technical Staff with background in geospatial analysis</li> <li>1 Protected Area Ranger</li> </ul>
13	Siargao Island Protected Landscape	<ul style="list-style-type: none"> <li>Protected Area Superintendent or Assistant Protected Area Superintendent</li> <li>2 Technical Staff with background in geospatial analysis</li> <li>1 Protected Area Ranger</li> </ul>

We will also highly appreciate it if the Regional Executive Director of DENR Region 3 and/or the PENR Officer of Zambales can welcome the participants during the opening program of the Training on 15 May 2023.

The above protected areas, with the exception of Bataan Natural Park, are implementation sites of the SIBOL Project and are expected to continue pilot-testing the automated data capture system as part of project implementation. The conduct of the Training will also serve as input to the proposed establishment of the Protected Area Academy which is also being undertaken by the BMB through the SIBOL Project.

Attached is the Activity Design and Program of Activities for the Training of Trainors, along with the draft Special Order.

For consideration.

**MARCIAL C. AMARO, JR.**

5/25/23, 12:39 PM

Routing Slip - DENR



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region

Document Routing Slip

Document Number: C-2023-110789      Date Endocded: 25-May-2023  
Sender: CENRO QUEZON, PALAWAN  
Address: QUEZON, PALAWAN  
Subject: TRAVEL ORDER OF PRESSY JOY S. COCJEN, MICHAEL JOHN D. CANTUBA, ARNOLD PETER L. AURINO AND RENLY L. GREGAS TO ZAMBALES ON MAY 13, 2023  
Addressee: Office of the Regional Executive Director  
Attachment(s): Travel-Order; upload\incoming documents\inc docs 2023\may\5-25-2023\jezfadero\la2  
Urgent: Yes; received by Records - Jezeth  
Date Received: 25-May-2023

ROUTING AND ACTION INFORMATION				
FROM	DATE RECEIVED	FOR/TO	DATE RELEASED	ACCEPTANCE REMARKS/ACTION REQUIRED/TAKEN REMARKS/STATUS
RECORDS	2023-05-25	ARDMS	2023-05-25	Date: 2023-05-25 Status: OUT From: jezfadero Message: Travel-Order forwarded for your information and appropriate action
	MAY 25 2023	RECORDS <b>URGENT</b>		Kindly request the concerned office why the TO is being referred may now. the email of BAMB was sent April 28 pm. thanks  BMB 6/26



**REQUEST FOR PARTICIPATION OF SELECTED PROTECTED AREA PERSONNEL TO THE TRAINING OF TRAINORS AND PILOT TESTING OF THE EARTH RANGER ENHANCEMENT OF BIODIVERSITY ASSESSMENT AND MONITORING TOOLS ON MAY 14-21 2023 IN THE PROVINCE OF ZAMBALES**

pambc cdd <pambccddmimaropa@gmail.com> Mon, May 8, 2023 at 8:38 AM  
To: PENRO PALAWAN <penropalawan@denr.gov.ph>, MMPL Palawan <mmpl.palawan@gmail.com>, mmpl palawan <mmpl\_palawan@yahoo.com>, undergroundriver\_ppsrnp@yahoo.com

Good day!

Please see attached file regarding subject as advance copy

Please acknowledge receipt of this email

Thank you

PAMBCS

DENR PENRO  
PALAWAN RECORDS  
RECEIVED

BY:   
DATE: 05-08-2023 23:4170

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Protected Area Management and Biodiversity Conservation Section (PAMBCS)  
Conservation and Development Division (CDD)  
DENR MIMAROPA Region

**4 attachments**

-  Advance\_Invitation\_Field Offices.pdf 39K
-  Advance\_Activity Design\_Earth Ranger.pdf 128K
-  Advance\_Program\_14-21 May 2023.pdf 171K
-  Advance\_Special Order\_Earth Ranger.pdf 119K





**DENR**

R4B CENRO Quezon <cenroquezon@denr.gov.ph>

**REQUEST FOR PARTICIPATION OF SELECTED AREA PERSONNEL TO  
THE TRAINING OF TRAINORS AND PILOT TESTING OF THE EARTH  
RANGER ENHANCEMENT OF BIODIVERSITY ASSESSMENT AND  
MONITORING TOOLS ON MAY 14-21, 2023 IN THE PROVINCE OF  
ZAMBALES**

2 messages

PENRO CDS <penropalawanpawczms@gmail.com>

Tue, May 9, 2023 at 3:09 PM

To: R4B CENRO Quezon <cenroquezon@denr.gov.ph>, R4B CENRO Puerto Princesa  
<cenropuertoprincesa@denr.gov.ph>, undergroundriver\_ppsmp@yahoo.com, mmpl palawan  
<mmpl\_palawan@yahoo.com>, MMPL Palawan <mmpl.palawan@gmail.com>

Good afternoon po, kindly acknowledge this email for your information and guidance

Thank you po!

cds

**Conservation and Development Section**

**DENR PENRO - Palawan**

Sta. Monica Heights, Puerto Princesa City



Scan2023-05-09\_150421 (may 9,2023).pdf

6416K

R4B CENRO Quezon <cenroquezon@denr.gov.ph>

Tue, May 9, 2023 at 3:07 PM

To: PENRO CDS <penropalawanpawczms@gmail.com>

Cc: R4B CENRO Puerto Princesa <cenropuertoprincesa@denr.gov.ph>,  
undergroundriver\_ppsmp@yahoo.com, mmpl palawan <mmpl\_palawan@yahoo.com>, MMPL Palawan  
<mmpl.palawan@gmail.com>

Acknowledged.

[Quoted text hidden]

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RENATO S. GONZAGA

OIC-CENRO/ Concurrent PASu, MMPL

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Brgy. Alfonso XIII, Quezon, Palawan

Contact Number: 0917-160-4920