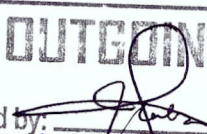




Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

641-A

OUTGOING

Received by: 
Date: **JUN 07 2023**

May 29, 2023

**DENR MIMAROPA
RECORDS SECTION**

RECEIVED

BY: _____
DATE: _____
TIME: _____

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region
1515 DENR By the Bay Bldg.
Roxas Blvd., Barangay 668
Ermita, Manila

THRU: The Assistant Regional Director
for Technical Services

FROM : The OIC, PENR Officer
Odiongan, Romblon

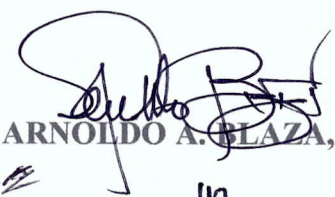
SUBJECT : SUBMISSION OF PERTINENT MEMORANDA FROM THE
MT. GUITING-GUITING NATURAL PARK- PROTECTED
AREA MANAGEMENT OFFICE (MGGNP-PAMO), SIBUYAN
ISLAND, ROMBLON DATED APRIL 17, MAY 11 AND 20, 2023

Respectfully forwarding the pertinent memoranda from the Mt. Guiting-Guiting Natural Park- Protected Area Management Office (MGGNP-PAMO) located at Sibuyan Island, Romblon dated April 17, May 11 and 20, 2023, to wit:

1. Accomplishment report on the Rescue and Release of Wildlife in Wildlife Rescue Center located in Sibuyan, Romblon for 1st quarter of CY 2023;
2. Accomplishment report on conduct of Trail Resource Assessment and Monitoring under Ecotourism Program and Impact Monitoring at Mt. Guiting-Guiting Natural Park, Sibuyan, Island; and
3. Incident report on the Discoloration of Water at Catingas River Resort

Please see attached pertinent memoranda.

For information and further instruction.


ARNOLDO A. PLAZA, JR.



April 17, 2023

MEMORANDUM

FOR : **The Regional Executive Director**
DENR MIMAROPA Region
DENR by the Bay Bldg.
1515 Roxas Boulevard,
Ermita, Manila

ATTN: **The Assistant Regional Director**
For Technical Services

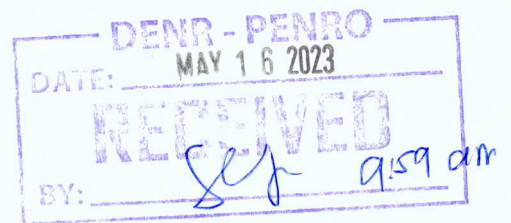
THRU : **The PENR Officer**
Odiongan, Romblon

: **Chief, Technical Services Division**

: **Chief, Conservation and Development Section**

FROM : **OIC Sibuyan Sub-Station & PASu, MGGNP**

SUBJECT : **ACCOMPLISHMENT REPORT ON THE RESCUE AND
RELEASE OF WILDLIFE IN WILDLIFE RESCUE CENTER
LOCATED IN SIBUYAN, ROMBLON FOR 1ST QUARTER OF CY
2023**



Respectfully submitting the progress report on the above mentioned target of DENR Sibuyan Sub-Station and Mt. Guiting-Guiting Natural Park Protected Area Management Office.

Please be informed that this Office had rescued and released three (3) wildlife species for 1st Quarter of CY 2023; one (1) grass owl (*Tyto capensis maurotona*) and two (2) long tailed macaque (*Macaca fascicularis*). Please be informed that this Office had hired one (1) Animal Keeper to maintain cleanliness inside the Wildlife Rescue Center, Protected Area Management Office (PAMO) Complex, and conducts/assists in the rescue and release of wildlife.



April 17, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region
DENR by the Bay Bldg.
1515 Roxas Boulevard,
Ermita, Manila

ATTN: The Assistant Regional Director
For Technical Services

THRU : The DENR Officer
Odiong, Romblon

: Chief, Technical Services Division
: Chief, Conservation and Development Section

FROM : OIC Sibuyan Sub-Station & PASu, MCGNP

SUBJECT : ACCOMPLISHMENT REPORT ON THE RESCUE AND
RELEASE OF WILDLIFE IN ROMBLON FOR 1ST QUARTER OF CY
2023

Respectfully submitting the progress report on the above mentioned target of DENR
Sibuyan Sub-Station and Mt. Guiting-Guiting Natural Park Protected Area Management Office.

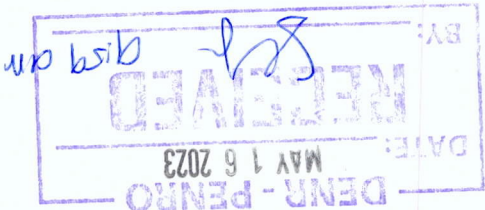
Please be informed that this Office had rescued and released three (3) wildlife species for
1st Quarter of CY 2023; one (1) grass owl (*Tyto capensis mauronota*) and two (2) long tailed
macaque (*Macaca fascicularis*). Please be informed that this Office had hired one (1) Animal
Keeper to maintain cleanliness inside the Wildlife Rescue Center, Protected Area Management
Office (PAMO) Complex, and conducts/assists in the rescue and release of wildlife.

The rescue and release of the duly turned over wildlife species through collaborative
effort with key stakeholders particularly at the local/barangay level in informing and supporting
the department in the efforts to conserve and protect wildlife species in Sibuyan Island.

Attached is the report on the rescue and release of wildlife and contract of service of the
hired Animal Keeper.

For your information and record.

MANUEL B. ROMERO





April 3, 2023

MEMORANDUM

FOR : PENR Officer
Odiongan, Romblon

THRU : The OIC, Sibuyan Sub-Station &
Concurrent PASu, MGGNP

FROM : **Laurence Paul M. Ibabao**
Plant/Animal Keeper

SUBJECT : **REPORT ON THE RELEASED OF TWO (2) LONG TAILED
MACAQUE (*Macaca Fascicularis*) WITHIN THE VICINITIES OF
DENR SIBUYAN SUB-STATION & PAMO COMPLEX OF MGGNP
ON MARCH 28, 2023.**

On March 10, 2023, personnel of PENR Office Odiongan, Romblon turned over two (2) Long Tailed Macaque (*Macaca Fascicularis*) to Sibuyan Wildlife Rescue Center (SWRC).

Previous findings, based on verbal report gathered from personnel of Odiongan PENRO, the above turned over monkeys were under the custody of private individuals, it was turned over to PENRO Odiongan for the safety and security of wildlife. Due to its maturity, it was observed that this species were being aggressive to human. For almost three (3) weeks of observation, it was found out that the said wildlife are healthy and easily adopted to the natural habitat and can survive to the changing environment. Based on my findings, I recommend to the trained wildlife officer FT1 Ernie L. Forcadas for the immediate release of the said wildlife. On March 28, 2023 together with FT1 Ernie L. Forcadas we released the said monkey species within the vicinities of DENR Sibuyan Sub-Station and PAMO of MGGNP complex Sto. Logdeck Brgy. Tampayan, Magdiwang, Romblon

* Attached is the documentation during the release of wildlife

For your information and record.


LAURENCE PAUL M. IBABAO



PENRO personnel during the turn over of two (2) Long Tailed Macaque (*Macaca Fascicularis*) on March 10, 2023 at Sibuyan Wildlife Rescue Center (SWRC) DENR Sibuyan Sub-Station PAMO complex MGGNP Sitio Logdeck Brgy Tampayan, Magdiwang, Romblon.



Animal Keeper Laurence Paul M. Ibabao and FT1 Ernie Forcadas during the released of two (2) Long Tailed Macaque (*Macaca Fascicularis*) on March 28, 2023 at Sibuyan Wildlife Rescue Center (SWRC) DENR Sibuyan Sub-Station PAMO complex MGGNP Sitio Logdeck Brgy Tampayan, Magdiwang, Romblon.



DENR

DENR

SPECIES		STOCK AS OF March 31, 2023	ACQUISITION THIS QUARTER			
COMMON NAME	SCIENTIFIC NAME		C	D	A	B
Grass Owl	<i>Tyto capensis amaaronata</i>	0		1		
Long-tailed macaque	<i>Macaca Fascicularis</i>	0		2		
TOTAL		0	0	3	0	

LEGEND:

C= Confiscated

D=Donated

A=Abandoned

B=Bred in Captivity

M=Mortalities


RTW= Return to the Wild

TC =Transferred Custody

OS =Old Stock

NS=New Stock (Animal Included in the Acquisition this Quarter)

Prepared by:


LAURENCE PAUL M. IBABAO
Plant/Animal Keeper



April 3, 2023

MEMORANDUM

FOR : PENR Officer
Odiongan, Romblon

THRU : The OIC, Sibuyan Sub-Station &
Concurrent PASu, MGGNP

FROM : **Laurence Paul M. Ibabao**
Plant/Animal Keeper

SUBJECT : **REPORT ON THE RELEASED OF ONE (1) GRASS OWL (*Tyto capensis amaaronota*) WITHIN THE VICINITIES OF DENR SIBUYAN SUB-STATION & PAMO COMPLEX OF MGGNP ON MARCH 24, 2023.**

On March 10, 2023, Personnel of PENR Office Odiongan, Romblon turned over one (1) Grass Owl (*Tyto capensis amaaronota*), to Sibuyan Wildlife Rescue Center (SWRC).

For almost two (2) weeks of observation, being an animal keeper it was found out that the said wildlife is healthy and no signs of illness. Base on my findings, I recommend to the trained wildlife officer FT1 Ernie L. Forcadas for the immediate released of the Grass Owl. On march 24, 2023 we released the said bird species within the vicinities of DENR Sibuyan Sub-Station and PAMO of MGGNP complex Sto. Logdeck Brgy. Tampayan, Magdiwang, Romblon.

Prior to release of said wildlife we took biometric measurement and find out the following:

BIOMETRIC MEASUREMENTS OF BIRD

Species	No.	Gape (G)	Total Length	Tail to Vent	Tarsus Length	Total Weight
Grass Owl (<i>Tyto Capensis amaaronota</i>)	01	28 mm	350 mm	130mm	97 mm	250 grams

* Attached are the pictures during the turn over and release of wildlife

For your information and record.


LAURENCE PAUL M. IBABAO



PENRO personnel during the turned over of one (1) Grass owl (*Tyto Capensis – amauronota*) on March 10, 2023 at Sibuyan Wildlife Rescue Center (SWRC) DENR Sibuyan Sub-Station PAMO complex MGGNP Sitio Logdeck Brgy Tampayan, Magdiwang, Romblon.



Animal Keeper Laurence Paul M. Ibabao during the release of one (1) Grass owl (*Tyto Capensis – amauronota*) March 24, 2023 at Sibuyan Wildlife Rescue Center (SWRC) DENR Sibuyan Sub-Station PAMO complex MGGNP Sitio Logdeck Brgy Tampayan, Magdiwang, Romblon.



DENR F

DENR S

SPECIES		STOCK AS OF March 31, 2023	ACQUISITION THIS QUARTER			
COMMON NAME	SCIENTIFIC NAME		C	D	A	B
Grass Owl	<i>Tyto capensis amaaronata</i>	0		1		
Long-tailed macaque	<i>Macaca Fascicularis</i>	0		2		
TOTAL		0	0	3	0	

LEGEND:

C= Confiscated

D=Donated

A=Abandoned

B=Bred in Captivity

M=Mortalities

RTW= Return to the Wild

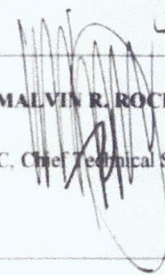
TC =Transferred Custody

OS =Old Stock

NS=New Stock (Animal Included in the Acquisition this Quarter)

Prepared by:


LAURENCE PAUL M. IBABAO
Plant/Animal Keeper

OBLIGATION REQUEST AND STATUS				Serial No. _____																																			
PENRO ROMBLON Odiongan, Romblon				Date _____																																			
				Fund Cluster _____																																			
Payee	Laurence Paul M. Ibabao																																						
Office	DENR PENRO Romblon Sibuyan Sub-station/MGGNP PAMO																																						
Address	Tampavan, Magdiwang, Romblon																																						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount																																			
230/2	To payment of wages for January 01, 2023 to June 30, 2023 in the total amount of ---- <table><thead><tr><th>Month</th><th>No. of Days</th><th>Rate</th><th>Amount</th></tr></thead><tbody><tr><td>January</td><td>12</td><td>681.50</td><td>8,178.00</td></tr><tr><td>February</td><td>20</td><td>681.50</td><td>13,630.00</td></tr><tr><td>March</td><td>23</td><td>681.50</td><td>15,674.50</td></tr><tr><td>April</td><td>17</td><td>681.50</td><td>11,585.50</td></tr><tr><td>May</td><td>22</td><td>681.50</td><td>14,993.00</td></tr><tr><td>June</td><td>21</td><td>681.50</td><td>14,311.50</td></tr><tr><td colspan="3">TOTAL</td><td>78,372.50</td><td colspan="2"></td></tr></tbody></table> Pls. Charge to A.03.d.2 -WRC <div>Total78,372.50</div>	Month	No. of Days	Rate	Amount	January	12	681.50	8,178.00	February	20	681.50	13,630.00	March	23	681.50	15,674.50	April	17	681.50	11,585.50	May	22	681.50	14,993.00	June	21	681.50	14,311.50	TOTAL			78,372.50						
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May	22	681.50	14,993.00																																				
June	21	681.50	14,311.50																																				
TOTAL			78,372.50																																				
A. Certified: Charges to appropriation/allotment are necessary, lawful and under my direct supervision, and supporting documents valid, proper and legal Signature:  Printed Name: MALVIN R. ROCERO Position: OIC, Chief Technical Services Division Date: _____		B. Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above Signature: _____ Printed Name: JENNIFER C. ANASTACIO Position: AO IV (Budget Officer II) Head, Budget Division/Unit/Authorized Representative Date: _____																																					
C. STATUS OF OBLIGATION																																							
Reference			Amount																																				
Date	Particulars	ORS/JEV/Check/ADA/TRA No.	Obligation	Payable	Payment	Balance																																	
						Not Yet Due	Due and Demandable																																
			(a)	(b)	(c)	(a-b)	(b-c)																																

PENRO ODIONGAN ROMBLON
1/9/2022
SIBUYAN SUB-STATION

PENRO ODIONGAN ROMBLON
RELEASED
1/12/2022
SIBUYAN SUB-STATION


CONTRACT OF SERVICE

KNOW ALL PEOPLE BY THESE PRESENTS:


This contract made and entered into by and between:

The **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR), MIMAROPA**, a national government agency with office address at Brgy. Tabin-Dagat Odiongan, Romblon, represented by **ARNOLDO A. BLAZA, JR.**, in his capacity as OIC, PENR Officer of PENRO Romblon, herein referred to as the **FIRST PARTY**.

-and-


 **Laurence Paul M. Ibabao**, of legal age, Filipino, and with residence address at Brgy. Dulangan, Magdiwang, Romblon, hereinafter referred to as the **SECOND PARTY**.


WITNESSETH:

 **WHEREAS**, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party;

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;


WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by the latter;

 **WHEREAS**, the Second Party hereby attests that he is not related within the third degree of consanguinity or affinity to the 1) hiring authority; and/or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; and he has not reached the compulsory retirement age of sixty five (65) years;

 **WHEREAS**, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party;

WHEREAS, the Second Party shall perform work at a time and schedule to be determined by the First Party including but not limited to conducting field work activities, attending trainings/workshops, meetings and other activities;

NOW, THEREFORE, both parties agree to the following:

 **Section 1.** That this Contract shall cover the period **January 16, 2023 to June 30, 2023** subject to Section 6 hereof;

Section 2. The Second Party is hereby contracted as **Plant /Animal Keeper** and shall perform the following:

TERMS OF REFERENCE

1. Maintain the cleanliness and orderliness of Wildlife Rescue Center (WRC) facilities and surroundings;
2. Perform feeding of animals and taking care of plants confiscated, donated and abandoned under observation at Wildlife Rescue Center;


CONTRACT OF SERVICE

KNOW ALL PEOPLE BY THESE PRESENTS:


This contract made and entered into by and between:

The **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR), MIMAROPA**, a national government agency with office address at Brgy. Tabin-Dagat Odiongan, Romblon, represented by **ARNOLDO A. BLAZA, JR.**, in his capacity as OIC, PENR Officer of PENRO Romblon, herein referred to as the **FIRST PARTY**.


-and-

 **Laurence Paul M. Ibabao**, of legal age, Filipino, and with residence address at Brgy. Dulangan, Magdiwang, Romblon, hereinafter referred to as the **SECOND PARTY**.


WITNESSETH:


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 **WHEREAS**, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party;

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1. Maintain the cleanliness and orderliness of Wildlife Rescue Center (WRC) facilities and surroundings;
2. Perform feeding of animals and taking care of plants confiscated, donated and abandoned under observation at Wildlife Rescue Center;

3. Assist in the confiscation, rescue and rehabilitation of illegally trade, possess wild plants and animals;
4. Prepare observation report and recommendation on confiscated, rescued and rehabilitated wild plants and animals in Wildlife Rescue Center
5. Assist in the preparation of monthly accomplishment report of Wildlife Rescue Center
6. Perform other functions as may be assigned by the immediate supervisor and PASu.

Section 3. For services rendered under this Contract, the Second Party shall receive **Six Hundred Eighty one and 50/100 (Php 681.50)** per day with an eight (8) hours of service rendered inclusive of tax and ten percent (10%) premium, to be paid on a monthly basis, chargeable against **A.03.d.2 Fund**. In excess time of eight (8) hours or overtime rendered by the Second Party shall not be paid by the First Party;

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of the Second Party shall be paid within the first week of the succeeding month; provided, that all documentary requirements were submitted on time

Monthly premiums such as SSS, Philhealth and PAG-IBIG shall be voluntarily paid by the Second Party

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before **July 15, 2023**.

For the purpose of payment for services rendered, the Second Party shall submit the following to the Administrative Division:

- a) Detailed accomplishment report;
- b) Certified true copy of Contract; and
- c) Proof of Daily Record of Attendance

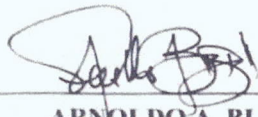
Section 5. That the second party maybe allowed to travel officially and shall be permitted to claim travelling expenses and per diem for those activity covered by Travel/Special Order outside the area of jurisdiction /assignment which meet the criteria set forth under EO 77 Series of 2019 viz; (i) it is essential to the effective performance of the JO/COS functions; (ii) it is required which meet the needs of the office or there is substantial benefit to be derived by the state; (iii) the presence of JO/COS is critical to the outcome of the meeting, conference, seminar, consultation or any official activity to be attended; and (iv) the projected expenses are not excessive or involve minimum expenditures. However, official travel within the area of jurisdiction /assignment and form part of their regular function shall be allowed to claim the actual transportation expenses only. The corresponding entitlements shall be stated in the travel order

Section 6. This Contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination

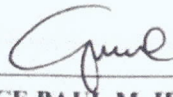
IN WITNESS WHEREOF, both parties have hereunto set their hands this 9th day of January 2023 in Odiongan, Romblon, Philippines.

DENR PENRO-Romblon

By:

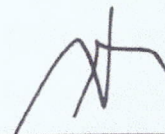


ARNOLDO A. BLAZA, JR.,
OIC, PENR Officer
PENRO Romblon

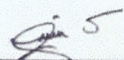


LAURENCE PAUL M. IBABAO
Second Party

Signed in the presence of:



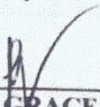
MANUEL B. ROMERO
OIC, Sibuyan Sub-station &
Concurrent PASu, MGGNP



GEMMA F. FALLARIA
Administrative Officer IV (HRMO II)

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:



FLORENCE GRACE F. DOMINGO
Accountant III

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES }
Province of Romblon } S.S.
Municipality of Odiongan, Romblon }

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following

Name	Competent Evidence of Identity	Date/Place of Issue
ARNOLDO A. BLAZA, JR.	RQM - CEN - 117	Reg'l Office MINMIPA
LAURENCE PAUL M. IBABAO	PhilHealth ID No. - 04-025660587-1	Magdiwang, Romblon

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this ____ day of _____, 2023 at Odiongan, Romblon, Philippines.

Doc. No. 406 ;
Page No. 82 ;
Book No. XI ;
Series of 2023

ROLIV ROLDAN, JR.
NOTARY PUBLIC
Notary Public with Office
of RTC Branch 102, Odiongan, Romblon
Notary Public No. 01012023-01
Until Dec 31, 2024
Roll No. 40000
MCLE No. VII 0021078 - 6/13/22
IBF No. 240011 issued on 11/21/22
At Pasig City
PTR No. 0262572 N issued on 1/3/23
at Odiongan, Romblon



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Odiongan, Romblon

JOB ORDER

January 09, 2023
(Date)

The PENR Officer
DENR, Odiongan, Romblon

SIR:

Approval for undertaking job/activities indicated below is hereby requested:

JOB ORDER	PURPOSE
<i>Paul</i> Hiring of One (1) Plant/Animal Keeper at a daily rate of PhP 681.50 per day, a total of PhP 14,993.00 on monthly compensation to perform the following functions: 1. Maintain the cleanliness and orderliness of Wildlife Rescue Center (WRC) facilities and surroundings; 2. Perform feeding of animals and taking care of plants confiscated, donated and abandoned under observation at Wildlife Rescue Center; 3. Assist in the confiscation, rescue and rehabilitation of illegally trade, possess wild plants and animals; 4. Prepare observation report and recommendation on confiscated, rescued and rehabilitated wild plants and animals in Wildlife Rescue Center. 5. Assist in the preparation of monthly accomplishment report of Wildlife Rescue Center. 6. Perform other functions as may be assigned by the immediate supervisor and PASu.	To undertake/accomplish Wildlife Resource Conservation Sub-program target activities for the period of January 16, 2023 to June 30, 2023.

I certify that contractual labor services in undertaking the above job/activities are necessary and will be use solely for the purpose stated above. That said Contract of Service will be charged against **A.03.d.2 Fund**

Requesting Party:

MANUEL B. ROMERO
OIC, Sibuyan Sub-station and
Concurrent PASu of MGGNP

Approved by:
ARNOLDO A. BLAZA, JR.
OIC, PENR Officer
PENRO Romblon