



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

June 9, 2023

MEMORANDUM

FOR : The Regional Executive Director
MIMAROPA Region

FROM : The OIC-PENR Officer
Calapan City, Oriental Mindoro

SUBJECT : TRAVEL ORDER OF SVEMS AMOR D. ASI

Forwarded is the Travel Order of SVEMS Amor D. Asi in compliance with DENR Special Order No. 328 dated June 2, 2023 "*Authorizing the Conduct of the Environment and Natural Resources (ENR) Academy Supervisory Course*" on June 14, 2023 to August 1, 2023 at Carranglan, Nueva Ecija.

For information and approval.


ALAN L. VALLE





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

June 9, 2023

MEMORANDUM

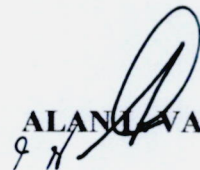
FOR : **The Regional Executive Director**
MIMAROPA Region

FROM : **The OIC-PENR Officer**
Calapan City, Oriental Mindoro

SUBJECT : **TRAVEL ORDER OF SVEMS AMOR D. ASI**

Forwarded is the Travel Order of SVEMS Amor D. Asi in compliance with DENR Special Order No. 328 dated June 2, 2023 "*Authorizing the Conduct of the Environment and Natural Resources (ENR) Academy Supervisory Course*" on June 14, 2023 to August 1, 2023 at Carranglan, Nueva Ecija.

For information and approval.


ALAN VALLE



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

June 9, 2023

MEMORANDUM

FOR : **The Regional Executive Director**
MIMAROPA Region

FROM : **The OIC-PENR Officer**
Calapan City, Oriental Mindoro

SUBJECT : **TRAVEL ORDER OF SVEMS AMOR D. ASI**

Forwarded is the Travel Order of SVEMS Amor D. Asi in compliance with DENR Special Order No. 328 dated June 2, 2023 "*Authorizing the Conduct of the Environment and Natural Resources (ENR) Academy Supervisory Course*" on June 14, 2023 to August 1, 2023 at Carranglan, Nueva Ecija.

For information and approval.


ALAN VALLE



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office
Calapan City, Oriental Mindoro

TRAVEL ORDER

No. _____

NAME: AMOR D. ASI
POSITION: SVEMS
DEPARTURE DATE: June 13, 2023
DESTINATION: ENR Academy, Caranglan, Nueva Ecija

Salary: _____
Div./Sec./Unit: CDS
Official Station: PENR Office
Arrival Date: August 2, 2023

PURPOSE OF TRAVEL: To attend ENR Supervisory Course as per Special Order No. 2023-328 dated June 2, 2023

Per Diems/Expenses Allowed : _____
Assistants or Laborers Allowed : _____
Appropriations to which travel should be charged : _____
Remarks or special instructions : _____

Certifications :

This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this Div./Sec./Unit

Recommending Approval:

Approved by:

DONNA MAYOR- GORDOVE, CESO IV
Assistant Regional Director
for Management Services

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012. liquidate this travel within twenty (20) days upon return to my permanent official.

AMOR D. ASI
Official Employee



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office
Calapan City, Oriental Mindoro

TRAVEL ORDER

No. _____

NAME: AMOR D. ASI
POSITION: SVEMS
DEPARTURE DATE: June 13, 2023
DESTINATION: ENR Academy, Caranglan, Nueva Ecija

Salary: _____
Div./Sec./Unit: CDS
Official Station: PENR Office
Arrival Date : August 2, 2023

PURPOSE OF TRAVEL: To attend ENR Supervisory Course as per Special Order No. 2023-328 dated June 2, 2023

Per Diems/Expenses Allowed : _____
Assistants or Laborers Allowed : _____
Appropriations to which travel should be charged : _____
Remarks or special instructions : _____

Certifications :

This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this
Div./Sec./Unit

Recommending Approval:

Approved by:

DONNA MAYOR- GORDOVE, CESO IV
Assistant Regional Director
for Management Services

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012. liquidate this travel within twenty (20) days upon return to my permanent official.


AMOR D. ASI
Official Employee



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office
Calapan City, Oriental Mindoro

TRAVEL ORDER

No. _____

NAME: AMOR D. ASI
POSITION: SVEMS
DEPARTURE DATE: June 13, 2023
DESTINATION: ENR Academy, Caranglan, Nueva Ecija

Salary: _____
Div./Sec./Unit: CDS
Official Station: PENR Office
Arrival Date : August 2, 2023

PURPOSE OF TRAVEL: To attend ENR Supervisory Course as per Special Order No. 2023-328 dated June 2, 2023

Per Diems/Expenses Allowed : _____
Assistants or Laborers Allowed : _____
Appropriations to which travel should be charged : _____
Remarks or special instructions : _____

Certifications :

This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this Div./Sec./Unit

Recommending Approval:

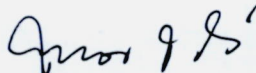
Approved by:

DONNA MAYOR- GORDOVE, CESO IV
Assistant Regional Director
for Management Services

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012. liquidate this travel within twenty (20) days upon return to my permanent official.


AMOR D. ASI
Official Employee



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. 929-6626 to 29; 929-6633 to 35
Website: <http://www.denr.gov.ph> / E-mail: web@denrgov.ph

SPECIAL ORDER

No. 2023 - 328

JUN 02 2023

SUBJECT: AUTHORIZING THE CONDUCT OF THE ENVIRONMENT AND NATURAL RESOURCES (ENR) ACADEMY SUPERVISORY COURSE

In the interest of the service and in line with the Department's continuing capacity development programs to strengthen the delivery of frontline services, the ENR Academy Supervisory Course is hereby authorized to be conducted on **14 June to 01 August 2023** at the ENR Academy, R. A. Padilla, Carranglan, Nueva Ecija and in various PENR/CENR Offices. The following are hereby authorized to attend:

A. LEARNERS

PRINCIPAL

- | | |
|-------------------------------|---|
| 1. Raymundo B. Mabazza | CENRO Pinukpuk, Kalinga, CAR |
| 2. Maricar P. Sanchez | Enforcement Division, NCR |
| 3. Oliva T. Abitong | CENRO Laoag, Ilocos Norte, Region I |
| 4. Marina A. Malamug | CENRO Cauayan City, Isabela, Region II |
| 5. Lorla N. Manat | CENRO Dupax, Nueva Vizcaya, Region II |
| 6. Emmanuel T. Razalan | CENRO Capas, Tarlac, Region III |
| 7. Romelo A. Cuaresma | CENRO Bagac, Bataan, Region III |
| 8. Perlita R. Mulato | PENRO Pampanga, Region III |
| 9. Dominic P. Tiueco | PENRO Nueva Ecija, Region III |
| 10. Victor D. Ombajino | Office of the Regional Executive Director
CALABARZON |
| 11. Gerardo G. Tacbad | PENRO Cavite, CALABARZON |
| 12. Amor D. Asi | PENRO Oriental Mindoro, MIMAROPA |
| 13. Ma. Teresa V. Ayson | CENRO Quezon, Palawan, MIMAROPA |
| 14. Madelyn D. Moral | CENRO Guinobatan, Albay, Region V |
| 15. Marc P. Perseveranda | PENRO Albay, Region V |
| 16. Nonilon S. Molina | PENRO Capiz, Region VI |
| 17. Felimon R. Embalzado, Jr. | CENRO Argao, Cebu, Region VII |
| 18. Edgar L. Ricafort | CENRO Talibon, Bohol, Region VII |
| 19. Richard E. Fabre | PENRO Negros Oriental, Region VII |
| 20. Loreta E. Baldonaza | CENRO Ormoc, Leyte, Region VIII |
| 21. Benjamin O. Gonzales | CENRO Palo, Leyte, Region VIII |
| 22. Salvacion A. Factor | PENRO Eastern Samar, Region VIII |

23. Eugene S. Celi	CENRO Manukan, Zamboanga del Norte Region IX
24. Expedito R. Flores	CENRO, Zamboanga City, Region IX
25. Benedicto B. Golosino	CENRO Valencia City, Bukidnon, Region X
26. Florencio A. Padla	CENRO Manolo Fortich, Bukidnon, Region X
27. Romel D. Oranda	CENRO Lupon, Davao Oriental, Region XI
28. Rosedel B. Pitchay	CENRO Monkayo, Davao De Oro Region XI
29. Felix D. Robles, Jr.	Conservation and Development Division Region XII
30. Romel B. Arbolonio	CENRO Tubod, Surigan del Norte Region XIII
31. Jocelyn B. Jandayan	CENRO Bunawan, Agusan del Sur, Region XIII
32. Erlin C. Sanchez	CENRO Bayugan City, Agusan del Sur Region XIII
33. Kim Daniel P. Colis	Land Management Bureau
34. Liberty E. Asis	Ecosystems Research and Development Bureau
35. Nancy R. Corpuz	Biodiversity Management Bureau

ALTERNATES

1. Josephine M. Barrion	PENRO Quezon, CALABARZON
2. Arlene V. Francisco	Mt. Calavite Wildlife Sanctuary, Paluan, Occidental, MIMAROPA
3. Arlene F. Escalante	PENRO Albay, Region V
4. Daphny Dorris P. Domingo	CENRO General Santos City, Region XII
5. Creslie D. Gallego	PENRO Agusan del Norte, Region XII

SUBJECT MATTER EXPERTS/RESOURCE PERSONS

Experts from the Department will be tapped as Subject Matter Experts (SMEs). Competent resource persons from other institutions may also be invited should the need arise. Each speaker/lecturer shall be required to provide the participants with necessary topic handouts and/ or learning materials.

LEARNING EVENT TEAM

1. For. Wilson E. Henson	5. Jenifer P. Santelices
2. Carlos A. Bartolata, Jr.	6. Eloisa Clarice M. Borja
3. Castor E. Cabrera	7. Jovin A. Renales
4. Jesah Lou T. Cabañero	8. Jayson E. Andres

ENR ACADEMY FACILITY

The ENR Academy Facility personnel shall provide assistance in the administrative and logistical concerns of the training.

Should a session day fall on a holiday or a weekend, all learners and staff shall be entitled to Compensatory Time Off (CTO) and shall be used until 31 December

2023. All expenses to be incurred in the conduct of the aforementioned course and other allowable incidental expenses shall be charged against HRDS funds, while travelling expenses of the participants including plane fare to and from the venue shall be charged to their respective offices subject to existing accounting and auditing rules and regulations.

The TDD-HRDS shall lead the implementation of the activities of the Course. The Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is authorized to amend the date of the said activity in case of conflict with other activities of the Department or unavailability of the resource persons/subject matter experts.

A report shall be submitted online (bit.ly/LNDportal) to the undersigned through the Human Resource Development Service - Training and Development Division, fifteen working (15) days after completion of the activity.

This Order shall take effect on the dates specified herein.


AUGUSTO D. DELA PEÑA
Undersecretary for
Organizational Transformation and
Human Resources

