



Republic of the Philippines  
Department of Environment and Natural Resources  
**Region IV- MIMAROPA**  
**Provincial Environment and Natural Resources Office**

13 June 2023

**MEMORANDUM**

**FOR : The Regional Executive Director**  
**MIMAROPA Region**

**THRU : The Assistant Regional Director**  
**Management Services**

**FROM : The OIC, PENRO**  
**Calapan City**

**SUBJECT : SUBMISSION OF INDIVIDUAL LEARNING REPORT OF**  
**CEDRICK MASONGSONG ON MAY 29 - JUNE 2, 2023**

Respectfully forwarded is the Individual Learning Report of Cedrick Masongsong of PENRO, Oriental Mindoro on his attendance during the conduct of "Training on Modernized Philippine Government Electronic Procurement System (mPhilGEPS) held on May 29-June 2, 2023 at Bayleaf Hotel, General Trias, Cavite.

For reference.

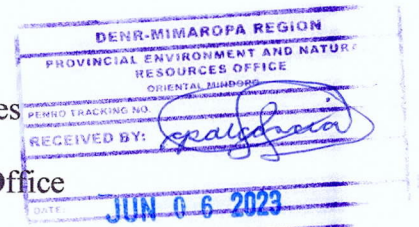
  
**ALAN L. VALLE**



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Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**  
Provincial Environment and Natural Resources Office



June 6, 2023

**MEMORANDUM**

FOR : The OIC, PENRO  
Calapan City, Oriental Mindoro

THRU : The HRD Unit

FROM : Administrative Aide VI

SUBJECT : **SUBMISSION OF INDIVIDUAL LEARNING REPORT FOR THE  
TRAINING ATTENDED LAST MAY 29 - JUNE 2, 2023**

This refers to the attendance on the “Training on Modernized Philippine Government Electronic Procurement System (mPhilGEPS)” held at Bayleaf Hotel, General Trias, Cavite on May 29 to June 2, 2023. Relevant to this, I respectfully am submitting my Individual Learning Report for the said training.

For consideration.

  
**CEDRICK M. MASONGSONG**

## INDIVIDUAL LEARNING REPORT

Part 1 (To be prepared by the participant)

<b>Name of Participant:</b>	<b>CEDRICK MORALES MASONGSONG</b>
<b>Office/Service:</b>	DENR-PENRO Oriental Mindoro, MSD, Administrative Section
<b>Training Title:</b>	Training on Modernized Philippine Government Electronic Procurement System (mPhilGEPS)
<b>Learning Providers:</b>	Joann B. Chuaquico, mPhilGEPS Trainer
<b>Inclusive Dates:</b>	May 29, 2023 to June 2, 2023
<b>Venue:</b>	Bayleaf Hotel, Brgy. Manggahan, General Trias, Cavite

### I. EVALUATION OF THE COURSE:

- **GENERAL OBJECTIVES:**

To prepare procurement practitioners to the upcoming implementation of the Modernized PhilGEPS and to help them perform their role and job well.

- **SPECIFIC OBJECTIVES:**

Participants will be able to know the different features and functionalities of the mPhilGEPS. Participants will be able to know how to access, navigate and use these functionalities.

The Resource Speaker discussed the following topics:

A. What is PhilGEPS?

“The Philippine Government Electronic Procurement System is the single, centralized electronic portal that shall serve as primary and definitive source of information on government procurement.” – Section 8 of RA 9184

B. Government entities are mandated to use PhilGEPS on all their procurement activities:

- a. Goods and General Support Services
- b. Civil Works; and
- c. Consulting Services

C. Objectives of PhilGEPS:

- a. To establish an open, transparent, efficient and competitive marketplace for government procurement
- b. To get better prices
- c. To build the framework to continually improve the procurement process
- d. To maintain sustainability of its operations over the long term

D. Benefits to Government Agencies:

- a. Improve transparency in government procurement
- b. Increase competition resulting in more competitive price bids
- c. Reduce procurement costs, including newspaper advertisements
- d. Provide audit trails (report on government procurement activities by agency)
- e. Help implement government procurement policies



E. Benefits to Merchants:

- a. Provide 24/7 easy access to government opportunities
- b. Provide electronic documents for download
- c. Provide merchants automatic notification of bid opportunities and supplemental bid bulletins
- d. Facility to upload eligibility documents resulting to savings on reproduction
- e. Able to do market research on government procurement

F. Modernized PhilGEPS

- a. Upgraded version of the existing PhilGEPS (1.5)
- b. Virtual Store → E-wallet
- c. Complete Government Online Procurement Process Experience
- d. Single Platform Public Procurement Monitoring
- e. Improved Public Procurement Transparency
- f. Reduced processing time for Platinum Application from 5 days to 3 days
- g. Improved Analytics Insight
- h. Improved System Integration

G. E-Bidding Facility

1. Annual Procurement Plan (APP)
2. Purchase Request (PR)
3. Invitation to Bid
4. Pre-Bid Conference
5. Registration
6. eBid Submission
7. Bid Security
8. Bid Opening – Post Qualification
9. Request for Reconsideration/ Protest
10. Award
11. Contract Management

H. Implementation of Modernized PhilGEPS

I. e-Bidding Roles and Rules for Government Agencies

1. Agency Controller
2. Creator
3. Approver
4. Bid Opener
5. BAC Member
6. TWG
7. Query

J. Key Pair Password

The unique identifier used in encrypting and decrypting bid submissions. This is different from PhilGEPS Password. It may consist of 6 to 35 characters.

K. The resource speaker also discussed the following thru video presentation:

1. Creation of Bid Notice
2. Creation of Bid Notice Supplement
3. Start Prebid
4. Download Bidding Documents
5. Fail Bid

6. Award
7. Bid Opening
8. Creation of Abstract of Bid as Read
9. Financial Evaluation
10. Post Qualification
11. Notice to Proceed
12. Contract Management
13. APMIS Report
14. Create/Edit/Recall AMP Award Notice
15. Create/Edit/Recall AMP NTP

• **Impression/Comments:**

To the organizers and facilitators, HRDS MIMAROPA Region, you did a great job on making this training possible. The venue was great. I would like to thank the resource speaker for doing her best to share her valuable time and knowledge.

This 4-day training caters our needs in understanding the new modernized PhilGEPS.

**II. RELEVANCE OF THE LEARNING EVENT TO PARTICIPANT'S WORK/FUNCTION:**

As a member of Provincial BAC Secretariat, this training is really important to know. This training also served as my initial training regarding PhilGEPS. Based on what I learned during the training, we will be given specific role once the implementation of mPhilGEPS starts on 2024.

**III. RECOMMENDATIONS:**

I also want to attend the future trainings regarding PhilGEPS/mPhilGEPS. And I suggest that the Office should allot budget for a face-to-face training on this matter.

**IV. POST LEARNING ACTION PLAN/PROPOSAL:**

Proposed Plan/Activity/Output	Time Frame
Assist on the conduct of Training on mPhilGEPS for the new members of the BAC, TWG and Secretariat in the Province of Oriental Mindoro.	1 <sup>st</sup> Semester of CY-2024 and 2025

**Part 2 (To be prepared by the Supervisor)**

How will you support the post Learning Action/Proposal?

The payment will allot fund necessary for the conduct of the proposed training on PHILGEPS and will allow the Bureau to conduct/facilitate the training for the new member of the BAC, TWG and Secretariat.

Have you discussed any concerns/resources needed by your subordinate so that he/she can effectively transfer the skills and knowledge gained from the training?

Yes, regarding the proposed schedule and funds needed in the conduct of training. As discussed, the management will allocate funds in the next year budget and will be included in the schedule of training.

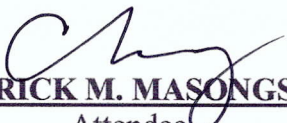
Would you be willing to send him/her again to other training/seminar/conference?

Yes ☒ No ☐ Others ☐

If yes, please specify courses.

Training relates to the office promotion process.

Submitted by:

  
**CEDRICK M. MASONGSONG**  
Attendee

Noted/Confirmed by:

  
**MARICEL V. SUPLEO**  
Supervisor

June 06, 2023  
Date