June 2, 2023

## **MEMORANDUM**

**FOR** 

The Regional Executive Director

**DENR MIMAROPA Region** 

1515 L & S Building, Roxas Boulevard

Ermita, Manila

THRU

The Assistant Regional Director

For Management Services Division

**FROM** 

The Provincial Environment and

Natural Resources Officer DENR-PENRO, Sta, Monica

Puerto Princesa City

**SUBJECT** 

REQUEST FOR TEMPORARY DETAILMENT TO PALAWAN OF

ACCOUNTANT I ANNY CLOVERIES M. GABAYAN

This is related to five (5) consecutive 8888 complaints received by this office for the month of May 2023 in connection to the delayed payment of salaries, particularly the wages of personnel under Contract of Service (COS) and other obligations of the office to both internal and external creditors due to the current situation.

As of this date, we are expecting a total NCA of 45M more or less for the month of June 2023, including the Accounts Payables and Disbursement Vouchers piled up for re-processing and signature of Accountant Gabayan.

In lieu of the foregoing circumstances, we would like to respectfully request your office to allow Accountant I Anny Cloveries M. Gabayan to be temporarily detailed to PENRO Palawan throughout the month of June 2023 to fully utilize the NCA considering the ending of the 2<sup>nd</sup> Quarter and to further avoid the reversion of the large amount of the NCA and to settle all long obligations of this office.

For consideration and approval.

ELIZARDO B. CAYATOC

DENR-FENRO PALAWAN RELEASED THROUGH E-MAIL

E-MAILED BY:\_

Xyva / 9:05 am DATE: 0. 6. JUN 2028IME:

> Brgy. Sta. Monica, Puerto Princesa City, Palawan Email Add: denrpalawan@yahoo.com Telefax No. (048) 433-5638

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