



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
Provincial Environment and Natural Resources Office

DENR MIMAROPA
RECORDS SECTION
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JUN 07 2023

☒ INCOMING ☐ OUTGOING
BY: _____ DATE NO. _____
TIME: _____

16 May 2023

MEMORANDUM

FOR : The Regional Executive Director
MIMAROPA Region

THRU : The Assistant Regional Director
Management Services

FROM : The OIC, PENRO
Calapan City

SUBJECT : REQUESTING FOR THE ISSUANCE OF REGIONAL
SPECIAL ORDER OF THE INSPECTION AND ACCEPTANCE
COMMITTEE FOR INFRASTRUCTURE/BUILDINGS,
PROCUREMENT OF GOODS AND SERVICES FOR THE
PROVINCE OF ORIENTAL MINDORO

Respectfully requesting herewith the issuance of a Regional Special Order of the Inspection and Acceptance Committee for Infrastructure/Buildings, Procurement of Goods and Services for the province of Oriental Mindoro to be composed of the following:

Nestor G. Mira, Jr.	-	Chairperson
Joel D. Morillo	-	Member
Airen Krisca C. Caray	-	Member
CENRO Representatives		
Rayson C. Alfante	-	CENRO-Socorro
Jezreel John M. Matre-	-	CENRO Roxas

As such they shall:

1. Conduct inspection of all ongoing and completed building repairs/improvement and other infrastructure projects, procure goods and services in PENR Office and in CENROs for procurement of goods and services including infrastructure projects;
2. Submit status and inspection report with proper documentation;
3. Recommend for the acceptance and release of the payment equivalent to the amount of the completed works in favor of the contractor or service provider; and
4. Ensure conformity with the specification of the delivered goods and services which are stated in the Purchase/Job Request.

For reference, consideration and approval.


ALAN VALLE



DENR PENRO 2305000041