



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

REGIONAL SPECIAL ORDER

No. _____
Series of 2023

SUBJECT : AMENDMENT OF REGIONAL SPECIAL ORDER NO. 38 DATED FEBRUARY 08, 2023 RE: CREATION OF INSPECTION TEAM FOR THE SUPPLIES AND MATERIALS, INFRASTRUCTURE PROJECT AND CONSULTANCY SERVICES WITHIN THE PROVINCE OF OCCIDENTAL MINDORO

In the interest of the service and as part of continuing organizational development of different Offices of DENR within the Province of Occidental Mindoro, Regional Special Order No. 36 Series of 2023 re: Creation of Inspection Team for the Supplies and Materials, Infrastructure Project and Consultancy Services within the Province of Occidental Mindoro is hereby amended to be composed of the following personnel namely.

A. Inspection Team for Supplies and Materials

Team Leader : Forester II Amado J. Abiang
Members : Forest Ranger Jocelyn C. Almacen (PENRO, CENRO San Jose)
Forest Ranger Marlyn V. Ragmat (CENRO Sablayan, ARNP & MCWS)
Forest Ranger John Paul M. Santelices (MIBNP & TCP)
COA Representative

The inspection Team for the Supplies and Materials shall perform the following duties and functions:

1. All supplies and materials must be accounted and see to it that the same is in accordance with the prescribed specifications/s;
2. Inspecting members shall submit report using the required format supported by geo-tagged pictures;

B. Inspection Team for the Infrastructure Services

Team Leader: Roderick S. Orpilla
Community Development Officer II

Members: Noriel M. Dulatre (PENRO, CENRO Sablayan, ARNP & MCWS)
Park Maintenance Foreman
Shirly Rose M. Mongaya (CENRO San Jose, MIBNP & TCP)
Administrative Aide IV
COA Representative

The Inspection Team for Infrastructure Services shall perform the following duties and functions:

1. All repair, maintenance and construction activities must be during and after its undertaking and after its undertaking and waste must be properly documented and reported.



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2. Inspecting members shall submit report using the required format supported by geo-tagged pictures;
3. In the absence of expert in the office, they may request technical assistance from the other government agencies in the Province of Occidental Mindoro;
4. All requesting offices will shoulder honorarium of the said expert.
5. Prepare compliance report for record purposes.

C. Inspection Team for the Consultancy Services

Team Leader: Forester II Alvin E. Sanico

Members: Planning Officer I Shyla Alah Z. Abutan
Forest Technician II Vernadette C. Fulgencio
COA Representative

The Inspection Team for the Consultancy Services shall perform the following duties and functions:

1. All consultancy services must be inspected and verified to be in accordance with the terms of reference.
2. Inspecting members shall submit report of inspection using the required format supported by geo-tagged pictures.
3. In the absence of expert in the office, they may request technical assistance from the other agencies in the Province of Occidental Mindoro.
4. All requesting office will shoulder honorarium of the said expert; and
5. Prepare compliance report for record purposes.

Travelling expenses and per diems incurred during the conduct of Inspection shall be charged to the requesting Office funds, subject to existing accounting and auditing rules and regulations.

This Order takes effect immediately and shall remain in force unless revoked in writing.

LORMELYN E. CLAUDIO
Regional Executive Director



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