



Republic of the Philippines  
Department of Environment and Natural Resources  
Region IV- MIMAROPA  
**Community Environment and Natural Resources Office**  
Pasi II, Socorro, Oriental Mindoro

<b>DENR MIMAROPA RECORDS SECTION RECEIVED</b>	
<b>MAR 10 2023</b>	
<input checked="" type="checkbox"/> INCOMING	<input type="checkbox"/> OUTGOING
BY: <u>Rose</u>	DATS NO. _____
TIME: _____	

March 7, 2023

**MEMORANDUM**

**FOR** : The Regional Executive Director

**FROM** : Jose Sohrab L. Tolentino  
Utility Worker I  
CENRO Socorro, Oriental Mindoro

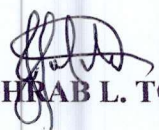
**SUBJECT** : **MOTION FOR EXTENSION OF TIME TO SUBMIT AN ANSWER/EXPLANATION REGARDING DENR CASE NO. M-05-22-A ENTITLED DENR MIMAROPA REGION REPRESENTED BY RED LORMELYN E. CLAUDIO COMPLAINANT VERSUS JOSE SOHRAB L. TOLENTINO, UTILITY WORKER I RESPONDENT**

This pertains to the mail addressed to the undersigned which I received on the 6<sup>th</sup> day of March 2023 regarding the above-entitled subject.

The said mail contains a Formal Charged for Conduct Prejudicial to the Best Interest of the Service and Inefficiency and Incompetence in the Performance of Official Duties and ordered to submit my answer in writing under oath in not less than three (3) days but not more than ten (10) days from receipt hereof.

Due to certain circumstances, such as, but not limited to viewing the related records and gathering the necessary documents to support my answer, I am respectfully praying for your consideration to give me an additional time, i.e., seven (7) days, within which to submit my answer.

For information and consideration.

  
**JOSE SOHRAB L. TOLENTINO**