



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA

Community Environment and Natural Resources Office

Pasi II, Socorro, Oriental Mindoro

**DENR MIMAROPA
RECORDS SECTION
RECEIVED**

MAR 10 2023

☒ INCOMING ☐ OUTGOING
BY: Base DATE NO. _____
TIME: _____

March 7, 2023

MEMORANDUM

FOR : The Regional Executive Director

FROM : Josephine V. Gueco
Administrative Officer I
CENRO Socorro, Oriental Mindoro

SUBJECT : **MOTION FOR EXTENSION OF TIME TO SUBMIT AN ANSWER/EXPLANATION REGARDING DENR CASE NO. M-05-22-A ENTITLED DENR MIMAROPA REGION REPRESENTED BY RED LORMELYN E. CLAUDIO COMPLAINANT VERSUS JOSEPHINE V. GUECO, ADMINISTRATIVE I RESPONDENT**

This pertains to the mail addressed to the undersigned which I received on the 6th day of March 2023 regarding the above-entitled subject.

The said mail contains a Formal Charged for Conduct Prejudicial to the Best Interest of the Service and Inefficiency and Incompetence in the Performance of Official Duties and ordered to submit my answer in writing under oath in not less than three (3) days but not more than ten (10) days from receipt hereof.

Due to certain circumstances, such as, but not limited to viewing the related records and gathering the necessary documents to support my answer, I am respectfully praying for your consideration to give me an additional time, i.e., seven (7) days, within which to submit my answer.

For information and consideration.


JOSEPHINE V. GUECO