



Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
MIMAROPA Region

MAR 07 2023

<b>DENR MIMAROPA RECORDS SECTION RECEIVED</b>	
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BY: _____	DATE NO. _____
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**MEMORANDUM**

**FOR :** The Regional Executive Director  
1515 DENR By the Bay Building,  
Roxas Boulevard,  
Barangay 668, Ermita, Manila

**THRU :** The ARD for Technical Services

**FROM :** The PENR Officer  
Mamburao, Occidental Mindoro

**SUBJECT :** E-MAIL OF MRS. WILHELMINA C. SANCHEZ FPR  
RENEWAL OF COMMUNAL TREE FARM LEASE  
AGREEMENT NO. 3 IN BARANGAY LOURDES,  
MAGSAYSAY, OCCIDENTAL MINDORO

Forwarding herewith is the memorandum dated February 7, 2023 from CENRO San Jose regarding the renewal of Communal Tree Farm Leased Agreement No. 3 located at Barangay Lourdes, Magsaysay, Occidental Mindoro.

In connection with this, be informed that the LIKAP CBFM Association, Inc, through its Chairperson Mr. Filadelfo P. Endiafe and Mrs. Sanchez has been advised constantly reminded by this Office to submit the needed requirements to facilitate processing of their application for CBFM as agreed during the Technical Conference at the Regional Office-MIMAROPA CY 2019.

However, the Association failed to submit the pertinent requirements.

For your information and records.

  
**ERNESTO E. TAÑADA**





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Department of Environment and Natural Resources  
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TSD/RPS-3/06/2023





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
Community Environment and Natural Resources Office

FEB 07 2023

MEMORANDUM

FOR : The Regional Executive Director  
1515 DENR By the Bay Building  
Roxas Boulevard, Barangay 668, Ermita, Manila

THRU : The OIC-PENR Officer  
Mamburao, Occidental Mindoro

FROM : The CENR Officer

SUBJECT : E-MAIL OF MRS. WILHELMINA C. SANCHEZ RENEWAL OF  
COMMUNAL TREE FARM LEASE AGREEMENT NO. 3 IN  
BARANGAY LOURDES, MAGSAYSAY, OCCIDENTAL  
MINDORO

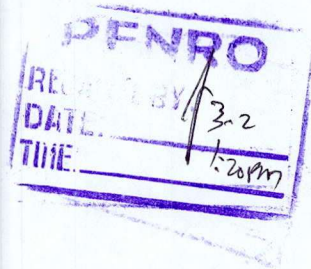
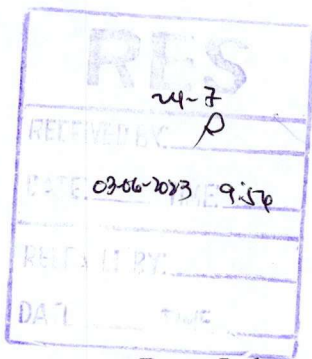
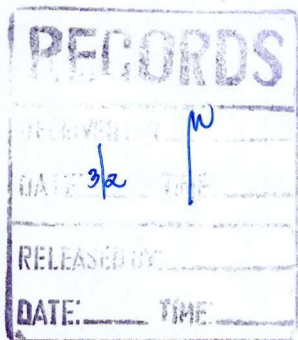
This has reference with the Memorandum dated February 02, 2023 of Assistant Regional Director for Technical Services Maximo C. Landrito anent the above subject.

Please be informed that the LIKAP CBFM Association, Inc. through its Chairperson, Mr. Filadelfo P. Endiafe and Mrs. Sanchez has been advised and constantly reminded by this Office to submit the needed requirements to facilitate processing of their application for CBFM as agreed during the Technical Conference held at the Regional Office-MIMAROPA in CY 2019. However despite such effort, the Association failed to submit the needed documents.

Nonetheless, this Office is continuously coordinating with the Association and providing assistance in complying the requirements. Attached is the Completed Staff Work with pertinent documents for further reference.

For information, record and further instruction.

  
EFREN L. DELOS REYES



Brgy. Labangan, San Jose, Occidental Mindoro  
Tel. Number (043) 457- 0236 / (043) 742-6627  
Email: cenrosanjose@denr.gov.ph





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**Community Environment and Natural Resources Office**

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FEB 07 2023

**MEMORANDUM**

FOR : The CENR Officer

THRU : The Deputy CENRO

FROM : The Chief, Conservation and Development Section

SUBJECT : CSW RE: E-MAIL OF MRS. WILHELMINA C. SANCHEZ  
RENEWAL OF COMMUNAL TREE FARM LEASE AGREEMENT  
NO. 3 IN BARANGAY LOURDES, MAGSAYSAY, OCCIDENTAL  
MINDORO

**I. REFERENCE**

E-mail of Mrs. Wilhelmina Torres (Former Mrs. Sanchez) to the DENR Regional Office on November 24, 2022 requesting assistance and advice on the renewal of BFD Communal Tree Farm Lease No. 3 located at Barangay Lourdes, Magsaysay, Occidental Mindoro.

**II. BACKGROUND**

That based on the field verification/validation and review of the documents conducted by the DENR- Regional Office personnel on the submitted application Socialized Industrial Forest Management Agreement (SIFMA) of Mrs. Wilhelmina Sanchez, the area is not suitable for the said tenorial instrument considering that said area was already developed into forest plantation.

That a Technical Conference was held sometime in 2019 which was attended by the staff from this Office and Mrs. Wilhelmina Sanchez pertaining to the renewal of her tenorial instrument.

**III. ACTION TAKEN**

That during the technical conference held at the Regional Office, Manila sometime in 2019 and based on the recommendation from the DENR- MIMAROPA Regional Office and CENR San Jose, Mrs. Sanchez was advised to apply for Community Based Forest Management Agreement (CBFMA) to and coordinate with the Likas Kayang Pag-Unlad CBFM Association for their membership.

That on March 05, 2020 a letter was sent to Mr. Filadelfo P. Indiafe Chairperson of LIKAP CBFM Association, Inc. informing him to submit complete and updated documents to facilitate the processing and endorsement of their application to the DENR Regional Office. However, the needed documents were not submitted as basis for further action.



That on April 22, 2022 a Memorandum from the Regional Office was forwarded to this Office informing us the letter of Mrs. Wilhelmina Sanchez for the renewal of BFD Communal Tree Farm No.3 in Brgy. Lourdes, Magsaysay, Occidental Mindoro in relation to the DENR Administrative Order No. 2021-17 re: "Prescribing the Guidelines on the Issuance of Provisional Agreement for all Tenurial Instruments Issued under the Forestry Sector.

In response a letter dated April 29, 2022 was sent to Mrs. Wilhelmina Sanchez thru the Philippine Postal Authority informing the latter that this Office could no longer facilitate the renewal of the expired BFD Communal Tree Farm as the same is not covered by DENR Administrative Order No. 2021-17. But instead, as agreed during the series of meetings, the said area will be included in the proposed CBFM area.

#### IV. RECOMMENDATIONS

That Mrs. Wilhelmina Sanchez is advised to coordinate with Chairperson Filadelfo P. Indiafe of Likas Kayang Pag-Unlad CBFM Association regarding the status of their CBFM application and convene a meeting with the Officers/members of the proposed CBFM Association to secure/update all the needed/necessary documents as basis for further action by this Office.

#### V. ATTACHMENTS

1. Copy of the letter dated March 05, 2020 sent to Mr. Filadelfo P. Indiafe Chairman of LIKAP-CBFM Association.
2. Copy of Letter dated April 29, 2020 to Mrs. Wilhelmina Sanchez.

For information and further instruction.

  
**ORLIN B. GACUAN**





05 MAR 2020

**Filadelfo P. Endiape**  
LIKAP CBFM Association, Inc.  
Brgy. Lourdes  
Magsaysay, Occidental Mindoro

Ginoong Endiape,

Isang maka-KALIKASANG pagbati po sa inyo!

Ito po ay may kaugnayan sa inyong Community Based Forest Management Agreement Application na isinumite noong ika-18 ng Nobyembre 2018 na may kabuuang sukat na 187.48 hektarya sa pangalan ng **LIKAP CBFM Association, Inc.** na matatagpuan sa Barangay Lourdes, Magsaysay, Occidental Mindoro.


Base sa pag-susuri sa mga isinumite ninyong mga dokumento sa aming opisina kailangan ninyong mabago at isumite ang mga sumusunod:

1. Sulat ng pagnanais na sumapi sa CBFM Program ng DENR
2. Talaan ng mga opisyal ng proposed CBFM Association
3. Talaan ng mga kasapi ng proposed CBFM Association
4. Bagong mapa ng proposed CBFM area
5. Resolution na kayo ay nag-nanais na sumapi sa CBFM Program ng DENR
6. Barangay Certification na kayo ang aktuwal naka posisyon sa proposed CBFM area
7. Barangay Resolution at Endorsement na hindi tinututulan ang inyong proposed CBFM Association
8. Municipal Resolution at Endorsement na hindi tinututulan ang inyong proposed CBFM Association
9. Free Prior Informed Consent (FPIC) mula sa NCIP Regional Office

Ang mga nakatalang mga dokumento ay kailangan ninyong ma isumite sa aming opisina upang ang inyong CBFMA application ay aming ma-proseso at maipadala sa DENR-MIMAROPA Regional Office upang masuri at maipagkaloob sa inyo ang Community Based Forest Management Agreement.

Ang aming opisina ay umaasa sa inyong agarang pagtugon sa aming sulat at hangad po namin na kayo ay lubos na mapaglingkuran.

Lubos na gumagalang,

  
**NILO P. SALVADOR**  
DMO IV  
In-Charge, Office of the CENRO





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Department of Environment and Natural Resources  
MIMAROPA Region

**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**

Brgy. Labangan, San Jose, Occidental Mindoro  
Tel. Number (043) 457- 0236 / (043) 742-6627  
Email: [cenrosanjose@denr.gov.ph](mailto:cenrosanjose@denr.gov.ph)

Cbc file

APR 29 2022

**MRS. WILHELMINA SANCHEZ**

**JAMES S. TORRES**

43 Faustino St. Phase 5  
Bahayang Pag-asa Subdivision  
Molino V, Bacoor City, Cavite

Sir,

Isang maka - **KALIKASANG** pagbati po sa inyo.....

This is in connection to your letter forwarded to the Regional Office requesting for the renewal of your BFD CTF No. 3 at So. Sto Cristo, Brgy. Lourdes, Magsaysay, Occidental Mindoro in relation to DENR Administrative Order (DAO) No. 2021-27 re: "Prescribing the Guidelines on the Issuance of Provisional Agreement for all Tenurial Instruments Issued under the Forestry Sector".

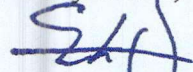
Please be informed that a letter dated March 05, 2020 was sent to the Chairperson of Likas Kayang Pag-Unlad (LIKAP) advising him to submit updated and lacking requirements for the CBFM application and this Office is also regularly coordinating with your People's Organization. However, up to this writing, this Office have yet to receive the requirements as basis for further action.

Likewise, this Office could no longer facilitate the renewal of the expired Communal Tree Farm (CTF) as the same is not covered by DENR Administrative Order No. 2021-27. But instead, as agreed upon in a series of meetings, the said area will be included to the proposed CBFM area. Further, it is also our regret to inform that your request for a cutting permit within the expired CTF area could only be given favorable action until such time that a tenurial instrument be secured, like CBFMA.

Attached hereto is the letter dated March 05, 2020 to Chairperson Filadelfo P. Endiafe and checklist of requirements for CBFM Agreement application for your reference.

Thank you and hoping that you've been properly informed and anticipating your kind understanding and appropriate action.

Very Truly Yours,

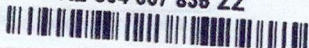
  
**EFREN L. DE LOS REYES**  
CENR Officer

Cc: The RED, MIMAROPA Region  
The ARD-Technical Services, MIMAROPA Region  
The PENRO, Mamburao, Occ. Mindoro  
PB Filadelfo Endiafe, Brgy. Lourdes, Magsaysay, Occ. Mindoro  
File

REGISTRY RECEIPT

Post Office Mr. James S. Torres  
Letter/Package No. Cavite  
Posted on 20  
Preserve this receipt for reference in case of inquiry

RE 664 007 836 ZZ



REGISTRY RECEIPT

Post Office Filadelfo P. Endiafe  
Letter/Package No. Magsaysay  
Posted on 20  
Preserve this receipt for reference in case of inquiry

RE 664 007 827 ZZ

