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Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
PROVINCE OF PALAWAN

Bgy. Sta. Monica, Puerto Princesa City, Palawan

EMAIL : penropalawan@denr.gov.ph

TelFax No. (048) 433-5638/ 434-8791

DENR MIMAROPA RECORDS SECTION	
RECEIVED	
MAR 17 2023	
<input type="checkbox"/> INCOMING	<input type="checkbox"/> OUTGOING
BY: _____	DATS NO. _____
TIME: _____	

March 03, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR - MIMAROPA Region
1515 DENR By the Bay Building, Roxas Boulevard,
Barangay 668, Ermita, Manila

THRU : The Assistant Regional Director
for Management Services Division


FROM : The Provincial Environment and
Natural Resources Officer

SUBJECT : **REQUEST FOR PERMIT TO STUDY MASTER OF
SCIENCE IN ENVIRONMENTAL SCIENCE (MSEM) AT
PALAWAN STATE UNIVERSITY**

Respectfully forwarded is the letter request of Forest Technician I Marjorie Joy M. Ortega dated February 27, 2023 relative to her request for permit to study and pursue Master of Science in Environmental Management (MSEM) for the Second-Semester of SY 2022-2023 at Palawan State University.

Please be informed that the schedule of classes will be after office hours and during weekends only at Palawan State University, Puerto Princesa City, hence, will not affect her duties and responsibilities in the office.

For information and consideration.


FELIZARDO B. CAYATOC

DENR-PALAWAN
PENRO-RECORDS
RELEASED
By 
Date: 08 MAR 2023 23-579



clo MARK

Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region
Bgy. Sta. Monica, Puerto Princesa City, Palawan
E-mail: penropalawan@denr.gov.ph
Telfax No. (048) 433-5638 / (048) 433-5638

February 27, 2023

MEMORANDUM

FOR : The Provincial Environment and
Natural Resources Officer

FROM : Marjorie Joy M. Ortega
Forest Technician I

SUBJECT : **LETTER REQUEST TO STUDY MASTER OF SCIENCE IN
ENVIRONMENTAL SCIENCE (MSEM) IN PALAWAN STATE
UNIVERSITY (PSU) PUERTO PRINCESA CITY**

**DENR PENRO
PALAWAN RECORDS
RECEIVED**
BY:
DATE: 02-27-2023 23-1610

This pertains to the intention of the undersigned to continue her graduate studies, taking up Master of Science in Environmental Management (MSEM) in Palawan State University (PSU) Puerto Princesa City.

The class schedule for this semester (2nd semester SY 2022-2023) will be every Monday (6:00-9:00pm), Thursday (6:00-9:00pm) and Saturday (6:00-9:00pm). The undersigned believed that the latter schedule will not affect her regular functions and responsibilities in this office.

In connection with the above mentioned matter, the undersigned is requesting for a Permission to Study for 2nd semester, school year 2022-2023.

For information and consideration.


MARJORIE JOY M. ORTEGA



CERTIFICATE OF REGISTRATION

Registration No: **148620096200257536**

STUDENT GENERAL INFORMATION

Student No: 2019-5-0171 **College:** Graduate School **School Year:** SY 2022-2023-2nd Semester
Name: MOZO, MARJORIE JOY F **Program:** Master of Science in Environmental Management **Curriculum:** MSEM
Year Level: Graduate **Scholarship:**

CODE	SUBJECT TITLE	U N I T			BLOCK	SCHEDULE/ROOM	FACULTY SIGNATURE
		Lec	Lab	Credit			
MSN 222	Environmnetal Health Policy and Planning	3	0	3	MSN-NSA	M 6:00 PM - 9:00 PM /	MARICEL V ELORDE
ESc 206	Environment Planning and Policy Analysis	3	0	3	MSEM	Th 6:00 PM - 9:00 PM /	
ESc 208	Environmental Law of Advocacy	3	0	3	MSEM	S 6:00 PM - 9:00 PM /	
Total Units(s)		9	0	9			

Note: Subject marked with *** is Special Subject

ASSESSED FEES

Facilities Enhancement Fee	Php 1,000.00
Security Fee	Php 300.00
MISC - Athletics Fee	Php 200.00
MISC - Library Fee	Php 500.00
Tuition Fee (Gs) 9@400.00	Php 3,600.00
MISC - Cultural Fee	Php 100.00
MISC - Medical & Dental Fee	Php 100.00
MISC - School Paper	Php 100.00
MISC - Registration Fee	Php 100.00
Special Fee	Php 200.00
Total Assessment:	Php 6,200.00
Scholarship / Free higher ed:	Php 0.00
Total Payment:	Php 6,200.00
Outstanding Balance:	Php 3,600.00

Official Receipt: _____

Payment/Validation
Date: _____

SCHEDULE OF PAYMENT

1st Payment / Due Date	2nd Payment / Due Date	3rd Payment / Due Date
Php 2,600.00 2023-01-23	Php 1,810.00 2023-03-17	Php 1,790.00 2023-05-26

Previous balance are not included. Please see the accounting office before the end of this semester.

APPROVED BY:

Signed
CARLOS ALFONSO C. SALVADOR, Ph.D.
University Registrar

System generated no signature needed.
Date Generated: 2/27/2023, 10:47:56 AM

KEEP THIS CERTIFICATE. YOU WILL BE REQUIRED TO PRESENT THIS IN ALL YOUR DEALINGS WITH COLLEGE.



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Telfax No. (048) 433-5638 / (048) 433-5638

February 28, 2023

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that this office interposes no objection to the request for Permit to Study of **Forest Technician I MARJORIE JOY M. ORTEGA**.

Further certify that the study will be held during after office hours every Monday, Thursday and Saturday, and shall not affect the regular functions and responsibilities of the above personnel.

This certification is issued upon request of the above personnel in support to her request for Permit to Study.


FELIZARDO B. CAYATOC
PENRO



PERMISSION TO STUDY
(SG 23 and Below)

In order to enhance my professional development and career growth, the undersigned
seeks Permission to Study **Master of Science in Environmental Management (MSEM)**
(Complete Name of Course)
at **Palawan State University (PSU)**
(School/University)
with the following details:

School Year: 2022-2023

___ 1st Semester ✓ 2nd Semester ___ 3rd Semester ___ Summer

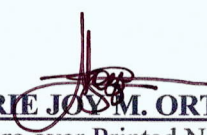
Class Schedule:

SUBJECT/COURSE	DAY	TIME
MSN 222 Environmental Health Policy and Planning	Monday	6:00-9:00 pm
Esc 206 Environment Planning and Policy Analysis	Thursday	6:00-9:00 pm
Esc 208 Environmental Law of Advocacy	Saturday	6:00-9:00 pm

* This permission to study is valid only (mm/yyyy)

FROM: January 2023

TO: May 2023


MARJORIE JOY M. ORTEGA
Signature over Printed Name
Date: _____

RECOMMENDING APPROVAL:

APPROVED BY:

DONNA MAYOR-GORDOVE, CESO IV
Assistant Regional Director
for Management Services

LORMELYN E. CLAUDIO, CESO III
Regional Executive Director

REMARKS: _____

