



Republic of the Philippines  
**Department of Environment and Natural Resources**  
Provincial Environment and Natural Resources Office  
Sta. Monica, Puerto Princesa City, Palawan  
E-mail: [denrpenropalawan@gmail.com](mailto:denrpenropalawan@gmail.com)  
Telfax No. (048) 433-5638

February 10, 2023

**MEMORANDUM**

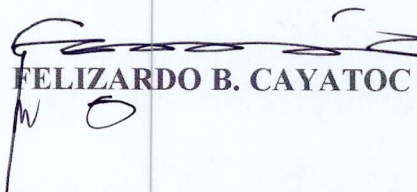
**FOR :** The Regional Executive Director  
DENR MIMAROPA Region  
1515 DENR By the Bay Building,  
Roxas Blvd., Bgy. 668, Ermita, Manila

**FROM :** The PENR Officer  
Puerto Princesa City

**SUBJECT :** **RECONSTITUTION OF PBAC MEMBERS FOR PENRO  
PALAWAN**

Respectfully submitted herewith are three (3) PENRO Special Orders re: Reconstitution of PENRO Bids and Awards Committee (PBAC) Members, Secretariat and TWG for your approval.

For information and consideration.

  
**FELIZARDO B. CAYATOC**



January 30, 2023

**REGIONAL SPECIAL ORDER**

NO. \_\_\_\_\_  
Series of 2023

SUBJECT : **RECONSTITUTION OF BIDS AND AWARDS COMMITTEE  
(BAC) MEMBERS IN THE DENR-PENRO PALAWAN**

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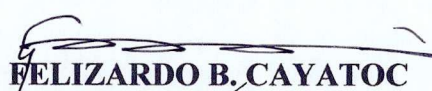
In the interest of the service and to ensure the effective implementation of Republic Act No. 9184 and its Implementing Rules and Regulations (IRR), the Bids and Awards Committee (BAC) of this office is hereby reconstituted to be composed of the following, to wit:

- |  |   |                    |
|--|---|--------------------|
| 1. Ronie B. Gandeza, DMO IV/OIC Chief, TSD                         | - | Chairperson        |
| 2. Rhodora B. Ubani, Supervising ECOMS                             | - | Vice-Chairperson   |
| 3. Wamalayda S. Talabucon, Planning Officer III/<br>OIC Chief, MSD | - | Member             |
| 4. Engr. Rex S. Velasco, LMO III                                   | - | Member             |
| 5. Angelica D. Verian, Sr. Forest Mgt. Specialist                  | - | Member             |
| 6. Project End-User  | - | Provisional Member |

This Order takes effect immediately.

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director

Recommending Approval:

  
**FELIZARDO B. CAYATOC**  
PENR Officer





January 30, 2023

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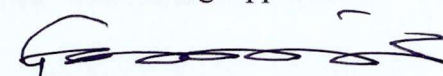
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Recommending Approval:

  
**FELIZARDO B. CAYATOC**  
PENR Officer



January 30, 2023

**REGIONAL SPECIAL ORDER**

NO. \_\_\_\_\_

Series of 2023

SUBJECT : **RECONSTITUTION OF BIDS AND AWARDS COMMITTEE  
(BAC) TECHNICAL WORKING GROUP**

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In the interest of the service and to ensure the effective implementation of Republic Act No. 9184 and its Implementing Rules and Regulation (IRR), the Technical Working Group (TWG) of the Bids and Awards Committee (BAC) of this office is hereby reconstituted to be composed of the following, to wit:

1. Alexander E. Mancio, Supervising ECOMS - **Chairperson, for Consulting Services**
2. Raymond Dacquer, Special Investigator - **Chairperson, for Infrastructure, Goods and Services**

**Members (Consulting Services, Goods, Services and Infrastructures):**

1. Donnabel J. Ocampo, Administrative Officer I
2. Project End-User

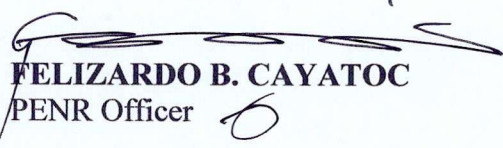
The above personnel shall assist the Bids and Awards Committee in the procurement process, more particularly in the following:

1. Review of the submitted Technical Specifications, Scope of Work and/or Terms of Reference;
2. Ensure completeness of Bidding Documents;
3. Conduct Eligibility screening and shortlisting of consultants/contractors;
4. Conduct Post-qualification of bids
5. Perform other work assignment per instruction of the BAC.

This Order takes effect immediately.

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director

Recommending Approval:

  
**FELIZARDO B. CAYATOC**  
PENR Officer





January 30, 2023

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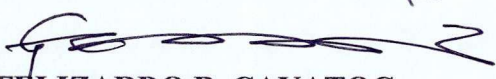

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Regional Executive Director

Recommending Approval:

  
**FELIZARDO B. CAYATOC**  
PENR Officer 

*1515 DENR by the Bay Building, Roxas Boulevard, Barangay 668,  
Ermita, Manila  
DENR VOIP (632) 2483367/2483468/2493367 loc. 2701 Regional  
Executive Director: 2707 (Admin)  
FACSIMILE (632) 4050046  
Email: denrrdmimaropa@gmail.coMm*





Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**

January 30, 2023

**REGIONAL SPECIAL ORDER**

NO. \_\_\_\_\_  
Series of 2023

SUBJECT : **RECONSTITUTION OF BIDS AND AWARDS COMMITTEE (BAC) SECRETARIAT**

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In the interest of the service and in order to strengthen and promote professionalism of the organization's procuring unit, the members of the Bids and Awards Committee (BAC) Secretariat is hereby reconstituted to be composed of the following personnel with their respective duties and responsibilities consistent to Sec. 14 of the Revised IRR of 9184, to wit:

**1. Lauri Rose S. Coquia, ECOMS I - Chairperson**

*Duties and Responsibilities:*

- a. General Supervision
- b. Advertise and/or post bidding opportunities, including Bidding Documents and Notices of Awards
- c. Manage the sale and distribution of Bidding Documents to interested bidders
- d. Assist in managing and monitoring procurement processes
- e. Check/edit draft BAC Resolutions

**2. Glenda G. Sanchez, Admin. Assistant III - Member**

*Duties and Responsibilities:*

- a. Assists in BAC and TWG meetings such as Pre-procurement, Pre-Bid, Opening of Bids and Post Qualification
- b. Prepares minutes of meetings
- c. In-charge of updating the checklist of requirements for each bidding

**3. Belinda G. Abrea, Admin Aide VI - Member**

*Duties and Responsibilities:*



- a. Prepares/drafts PBAC Resolutions;
- b. Assist in consolidating of PPMP and updating/revising of APP;
- c. Assist in the preparation of Minutes of meetings

The Secretariat shall provide administrative support to the BAC and the TWG; and shall act as central channel of communications for the BAC with end-user or implementing units, PMOs, other units of the line agency, other government agencies, providers of goods, infrastructures projects and consulting services, observers and the general public.

This order takes effect immediately and revokes/cancels previous order inconsistent herewith.

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director

Recommending Approval:

  
**FELIZARDO B. CAYATOC**  
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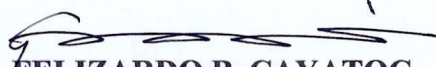
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