

March 14, 2023

DENR MIMAROPA RECORDS SECTION

MAR 17 2023

| INCOMING | OUTGOING |
|----------|----------|
| BY: | DATS NO. |
| TIME: | |

MEMORANDUM

FOR

The Regional Executive Director

MIMAROPA Region

FROM

The OIC-PENRO

Calapan City, Oriental Mindoro

SUBJECT

APPLICATION FOR TERMINAL LEAVE CLAIM OF SOME

PERSONNEL OF DENR PENRO ORIENTAL MINDORO

Forwarded are the documents on terminal leave claim of the following personnel of DENR PENRO, Oriental Mindoro effective January 1, 2023;

| Name | Position |
|-----------------------|-----------------------------|
| 1. Leo G. Capon | Development Mgt. Officer IV |
| 2. Evelyn C. Mamigo | Forester II |
| 3. Cecilia S. Rojas | Credit Officer I |
| 4. Levelita M. Erlano | Forest Ranger |

Attached is the list of requirements.

For information, reference and record.

ALANGEVALLE



| Name: <u>Levelita</u> M. ERLAND | Effective I | Date: Jar | 1. 1,2027 |
|-------------------------------------|-------------|-----------|-----------|
| Position: POREST RANGER | Purpose: | OPHONOU | Renkement |
| Office: DENR PENRO ORIENTAL MINDORO | | | |

| LIST OF REQUIREMENTS/DOCUMENTS ATTACHED |
|---|
| Retirement (COMPULSORY/Optional)/EO 366 |
| Letter of Intent✓ Endorsement by the Head of Office CENRO/PENRO |
| For Terminal Claim (4 copies) |
| ✓ GSIS Clearance/Voucher ✓ Application for Terminal Leave Certification of Leave Credits and Computerized Leave Card - will soul thru email. ✓ Sworn Statement of Assets and Liabilities (as of Last day of service) ✓ Latest Appointment ✓ Latest Notice of Salary Adjustment/Notice of Step Increment ✓ PENRO Clearance ✓ CENRO Clearance ✓ Service Record ✓ Ombudsman Clearance (Online Filing www.ombudsman.gov.ph) ✓ Affidavit of No pending Criminal Case ✓ IPCR with Journal - of Parto ✓ Xerox UMID Card Sworn/Affidavit/Statement for the delay in the filing of claims |
| In Case of Death Near Death Certificate (Original) |
| MA Marriage Certificate (if married) |

- Birth Certificate of Children
- 1 Authorized Claimant with Waiver of Rights of Siblings (for Single without Child) (Original)
- Xerox of Valid ID (Claimant)

For Mowel Fund (Refund)

- Application for Refund of Premiums
- Certificate of Contributions
- Marriage Contract if married



GOVERNMENT SERVICE INSURANCE SYSTEM BATANGAS

Life Insurance Claim Voucher

Policy No. Termination Date

GSIS ID No. BP No. PAGE: 1

02/01/2023

LP10000002807727 12/31/2022 62120103127 2000908978

For the payment of the CSV Claim of 2000908978 / LEVELITA M ERLANO

PASI I 5207 SOCORRO MINDORO ORIENTAL

LEVELITA MADRIGAL ERLANO

ADD:

Cash Value

P

13,277.57

TOTAL CREDIT: P

13,277.57

TOTAL DEDUCTION: P NET PROCEEDS: P

0.00 13,277.57

Net Proceeds to be paid as follows: LEVELITA MADRIGAL ERLANO P13,277.57

PRN: 230000593153

Date: 01/27/2023

STAFF OFFICER III-EO HEAD

ADJUDICATED BY:

in B Mercado CESSOR CERTIFIED BY:
JENIFER S.MIRANDA

MARIE CARLAN

APPROVED FOR PAYMENT:

Post-audited and allowed in the amount of P13,277.57

Check No. : Check Date :

AUDITOR'S REPRESENTATIVE

AUDITOR

REPUBLIC OF THE PHILIPPINES
GOVERNMENT SERVICE INSURANCE SYSTEM
BATANGAS REGIONAL OFFICE
ALANGILAN, BATANGAS CITY 4200

02/01/2023

MR./MS. LEVELITA M. ERLANO PASI I SOCORRO MINDORO ORIENTAL 5207 RETIREMENT NO.:RA 8291R0050021583
REF CLAIM NO.:RA 8291R00500215832200230125
BP NUMBER :2000908978

SIR/MADAM:

PLEASE BE INFORMED THAT YOUR APPLICATION FOR RETIREMENT UNDER RA 8291, EFFECTIVE 01/01/2023 AT AGE 60.00 YRS. HAS BEEN APPROVED BY THIS OFFICE. THIS APPROVAL WILL ALSO SERVE AS CLEARANCE FROM GSIS FOR PAYMENT OF YOUR TERMINAL LEAVE AND OTHER BENEFITS PAYABLE BY YOUR EMPLOYER.

THE BENEFIT TO WHICH YOU ARE ENTITLED IS STATED BELOW:

CASH PAYMENT - BASIC MONTHLY PENSION X EIGHTEEN (18) MONTHS & PENSION IMMEDIATELY UPON RETIREMENT IF LIVING.

THIS ALSO SERVES AS A CERTIFICATION FOR PURPOSES OF AVAILING PHILHEALTH BENEFITS UNDER REPUBLIC ACT NO. 7875. DATED FEB 14, 1995. THOSE RETIREES UNDER R.A. 660. R.A. 1616. P.D 1146 AND P.D. 1184 SHOULD BE 60 YEARS OF AGE UPON AVAILMENT OF BENEFITS. VERY TRULY YOURS,

COPY FURNISHED:

THE HEAD OF OFFICE DENR, PENRO CALAPAN SUQUI CALAPAN CITY ORIENTAL MINDORO 5200 04B PH

THE REGIONAL DIRECTOR CIVIL SERVICE COMMISSION QUEZON CITY

OLIVAR JR

GOVERNMENT SERVICE INSURANCE SYSTE BATANGAS REGIONAL OFFICE ALANGILAN, BATANGAS CITY 4200 RETIREMENT PROCEEDS DATA SHEET

RA 8291

02/01/2023

BP NO : 2000908978 NAME : LEVELITA M. ERLANO OFFICE : DENR, PENRO CALAPAN

SUQUI CALAPAN CITY ORIENTAL MINDORO 5200 04B PH

RET NO : RA 8291R0050021583
REF CLAIM NO. : RA 8291R005002158322002301
POLICY NO. : CM00000711848
ID NO. : 62120103127
MAIL/ADDR : PASI I SOCORRO MINDORO ORI

I. PARTICULARS:

DATE OF RETMNT : 01/01/2023
DATE OF BIRTH : 12/01/1962
AGE AT RET : 60.00

II. SERVICE : PPP

= 17.33173429 = 17.62222 = 0.00000000

Net TLS LWOP

III. COMPENSATION:

AMC :

14,558.92 15,258.92

90% AMC : 13,103.03

IV. COMPUTATION OF PROCEEDS:
 BMP : (0.025) (15,258.92) (17.33173429) = 6,611.59

FROM 01/01/2023 TO 06/30/2024 AT 6,611.59

119,008.62

FROM 01/01/2023 TO 01/31/2023 AT 6,611.59

ACCRUALS ACCRUALS : GROSS BENEFIT : 6,611.5

TOTAL CREDITS TOTAL DEDUCTIONS NET BENEFIT

0.00

V. PENSION TO START ON 02/01/2023 AT P 6,611.59 , IF LIVING.

CERTIFIED CORRECT :

Marvin B Mercado CLAIMS PROCESSOR

APPROVED : FOR THE PRESIDENT & GENERAL MANAGER :

RECOMMENDING APPROVAL :

JENIFER'S.MIRANDA STAFF OFFICER III-EO HEAD

(Somms)

POST-AUDITED

PRN

: : 230000590853 : 01/26/2023

DATE

MARIEL C. ACLAN OFFICER/I/II

AUDITOR'S REPRESENTATIVE

GOVERNMENT SERVICE INSURANCE SYSTEM

BATANGAS

RETIREMENT BENEFIT VOUCHER - BREAKDOWN OF CREDITS & DEDUCTIONS

NAME : LEVELITA M. ERLANO ADDRESS : PASI I SOCORRO MINDORO ORIENTAL 5207

BP NO. : 2000908978 ID NO. : 62120103127 RET DATE : 01/01/2023 RET NO. : RA 8291R0050021583

| | ALL CONTRACTORS OF THE PERSON | DESCRIPTION | CREDIT | DEDUCTION | BALANCE |
|---------|---|---|--------------------------------------|----------------------|---------|
| PREMS | : | PS PREMIUMS GS PREMIUMS INTEREST ON PREMIUMS EXCESS PREMIUMS (PS) EXCESS PREMIUMS (GS) | 0.00 0.00 0.00 0.00 0.00 | | |
| CLA | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE INTEREST CREDIT ELARI BENEFIT ELARI PREMIUM REFUND | 0.00 | 0.00 | 0.00 |
| EL | : | ELARI BALANCE EXCESS PYMT/BALANCE INTEREST SURCHARGE INTEREST CREDIT ELRI BENEFIT ELRI PREMIUM REFUND ELRI BALANCE | 0.00 0.00 0.00 0.00 | 0.00 | 0.00 |
| SL | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE INTEREST CREDIT SLRI BENEFIT SLRI PREMIUM REFUND SLRI BALANCE | 0.00 0.00 0.00 0.00 | 0.00 | 0.00 |
| SOS/CNL | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE SOS/CONSO RI BENEFIT SOS/CONSO PREMIUM REFUND ACCRUED INTEREST CURRENT INTEREST SOS/CONSO RI BALANCE | 0.00 | 0.00 | 0.0 |
| CA/ECAP | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE INTEREST DISCOUNT CARI BENEFIT CARI PREMIUM REFUND CA RI BALANCE | 0.00 0.00 0.00 0.00 | 0.00 | 0.0 |
| REL/LCH | : | ARREARS | 0.00 | | 0.0 |
| EAL | : | BALANCE INTEREST SURCHARGE EAL RI BALANCE EAL RI BALANCE | 0.00 | 0.00 | 0.0 |
| HLP | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE | 0.00 | 0.00 | 0.0 |
| PEN | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE | 0.00 | 0.00 | 0.0 |
| PEL | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE | 0.00 | 0.00 0.00 0.00 | 0.0 |
| GFL | : | EXCESS PYMT/BALANCE INTEREST | 0.00 | 0.00 | 0.0 |

GOVERNMENT SERVICE INSURANCE SYSTEM

BATANGAS RETIREMENT BENEFIT VOUCHER - BREAKDOWN OF CREDITS & DEDUCTIONS

NAME : LEVELITA M. ERLANO ADDRESS : PASI I SOCORRO MINDORO ORIENTAL 5207

BP NO. : 2000908978 ID NO. : 62120103127 RET DATE : 01/01/2023 RET NO. : RA 8291R0050021583

| | | CREDIT | DEDUCTION | BALANCE |
|-----|---|--------|------------------------------|-------------------|
| | DESCRIPTION | CREDII | 0.00 | |
| PRD | SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE : EXCESS PYMT/BALANCE INTEREST | 0.00 | 0.00 0.00 0.00 0.00 | 0.0 |
| | SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE | 0.00 | 0.00 | 0.0 |
| MPL | : EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND | 0.00 | 0.00 | |
| CPL | RI BALANCE : EXCESS PYMT/BALANCE INTEREST SURCHARGE | 0.00 | 0.00 | 0.0 |
| | RI BENEFIT RI PREMIUM REFUND RI BALANCE : EXCESS PYMT/BALANCE | 0.00 | 0.00 | 0.0 |
| GEL | : EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE | 0.00 | 0.00 | |
| - | OTHER CREDITS 1 OTHER CREDITS 2 OTHER DEBITS 1 OTHER DEBITS 2 | 0.00 | 0.00 | 0.0 0.0 0.0 |
| η | OTALS | 0.00 | 0.00 | 0. |

REPUBLIC OF THE PHILIPPINES GOVERNMENT SERVICE INSURANCE SYSTEM BATANGAS REGIONAL OFFICE ALANGILAN, BATANGAS CITY 4200

02/11/2023

MR./MS. LEO G. CAPON BRGY PASI I SOCORRO MINDORO ORIENTAL 5207

RETIREMENT NO.:RA 8291R0050021710
REF CLAIM NO.:RA 8291R00500217102200230207
BP NUMBER :2000905558

SIR/MADAM:

PLEASE BE INFORMED THAT YOUR APPLICATION FOR RETIREMENT UNDER RA 8291, EFFECTIVE 01/01/2023 AT AGE 60.00 YRS. HAS BEEN APPROVED BY THIS OFFICE. THIS APPROVAL WILL ALSO SERVE AS CLEARANCE FROM GSIS FOR PAYMENT OF YOUR TERMINAL LEAVE AND OTHER BENEFITS PAYABLE BY YOUR EMPLOYER.

THE BENEFIT TO WHICH YOU ARE ENTITLED IS STATED BELOW:

CASH PAYMENT - BASIC MONTHLY PENSION X EIGHTEEN (18) MONTHS & PENSION IMMEDIATELY UPON RETIREMENT IF LIVING.

THIS ALSO SERVES AS A CERTIFICATION FOR PURPOSES OF AVAILING PHILHEALTH BENEFITS UNDER REPUBLIC ACT NO. 7875. DATED FEB 14, 1995. THOSE RETIREES UNDER R.A. 660. R.A. 1616. P.D 1146 AND P.D. 1184 SHOULD BE 60 YEARS OF AGE UPON AVAILMENT OF BENEFITS. VERY TRULY YOURS,

COPY FURNISHED:

THE HEAD OF OFFICE DENR, PENRO CALAPAN SUQUI CALAPAN CITY ORIENTAL MINDORO 5200 04B PH

THE REGIONAL DIRECTOR CIVIL SERVICE COMMISSION QUEZON CITY

02/11/2023

GOVERNMENT SERVICE INSURANCE SYST BATANGAS REGIONAL OFFICE ALANGILAN, BATANGAS CITY 4200 RETIREMENT BENEFIT VOUCHER

BP NUMBER

RET NO. : RA 8291R0050021710

REF CLAIM ID : RA 8291R0050021710220023020

DATE OF RETIREMENT : 01/01/2023

POLICY NO. : LP62090501149

PERIODS W/ PAID PREMIUMS : 33.60034142

BP NUMBER : 2000905558 LEO G. CAPON BRGY PASI I SOCORRO MINDORO ORIENTAL

LAST EMPLOYER: DENR, PENRO CALAPAN SUQUI CALAPAN CITY ORIENTAL MINDORO 5200 04B PH

FOR THE PAYMENT OF: RA - 8291 18MOS CP AND PENSION IMMEDIATELY AGE : 60.00

AGE : 18MOS CP FROM

01/01/2023 TO 06/30/2024 AT 59,354.81

1,068,386.58

ACCRUALS FROM

01/01/2023 TO 02/28/2023 AT 59,354.81

118,709.62

ADD:

LESS:

CNL

53,102.74

TOTAL DEDUCTION

NET PROCEEDS

53,102.74 1,133,993.46

NOTE: MONTHLY PENSION IN THE AMT OF P 59,354.81 TO RESUME ON 03/01/2023 IF LIVING.

PROCEEDS CREDITED TO:

NAME: LEO G CAPON

PRN: 230001168916

1,133,993.46

CERTIFIED CORRECT:

MARIEL C. ACLANOFFICER III

PAYMENT APPROVED FOR

MAGER

POST-AUDITED AND ALLOWED IN THE AMOUNT OF P 1,133,993.46 PRN: 230001168916 DATE: 02/09/2023

AUDITOR

AUDITOR'S REPRESENTATIVE

GOVERNMENT SERVICE INSURANCE SYS BATANGAS REGIONAL OFFICE ALANGILAN, BATANGAS CITY 4200 RETIREMENT PROCEEDS DATA SHEET

RA 8291

02/11/2023

BP NO

BP NO : 2000905558 NAME : LEO G. CAPON OFFICE : DENR, PENRO CALAPAN

SUQUI CALAPAN CITY ORIENTAL MINDORO 5200 04B PH

RET NO REF CLAIM NO. POLICY NO. ID NO. MAIL/ADDR

: RA 8291R0050021710 : RA 8291R005002171022002302 : LP62090501149 : 62090501149 : BRGY PASI I SOCORRO MINDOR

I. PARTICULARS:

DATE OF RETMNT : 01/01/2023

DATE OF BIRTH : 09/05/1962

AGE AT RET : 60.00

II. SERVICE : PPP

ORIENTAL 5207

= 33.60034142 = 33.61021 = 0.00000000

Net TLS LWOP

III. COMPENSATION:

AMC RAMC

69,959.77 70,659.77

90% AMC: 62,963.79

IV. COMPUTATION OF PROCEEDS:
 BMP : (0.025) (70,659.77) (33.60034142) = 59,354.81

FROM 01/01/2023 TO 06/30/2024 AT 59,354.81

1,068,386.58

FROM 01/01/2023 TO 02/28/2023 AT 59,354.81

ACCRUALS ACCRUALS : GROSS BENEFIT : 118,709.62 1,187,096.20

DED: CNL

53,102.74

TOTAL CREDITS TOTAL DEDUCTIONS NET BENEFIT

0.00 53,102.74 1,133,993.46

V. PENSION TO START ON 03/01/2023 AT P 59,354.81 , IF LIVING.

CERTIFIED CORRECT :

Marvin H. Mercado CLATMS PROCESSOR

JENIFER MIRANDA STAFF OFFICER III-EO HEAD RECOMMENDING APPROVAL :

MARIEL C. ACLAN OFFICER I/II

APPROVED

FOR THE PRESIDENT & GENERAL MANAGER :

PRN DATE

POST-AUDITED : 230001168916 DATE : 02/09/2023

AUDITOR'S REPRESENTATIVE

MANAGER

GOVERNMENT SERVICE INSURANCE SYSTEM BATANGAS

RETIREMENT BENEFIT VOUCHER - BREAKDOWN OF CREDITS & DEDUCTIONS

NAME

: LEO G. CAPON BP NO. : BRGY PASI I SOCORRO MINDORO ORIENTAL 5207 ID NO. ADDRESS

: 2000905558 : 62090501149 : 01/01/2023 : RA 8291R0050021710 RET DATE

DESCRIPTION CREDIT DEDUCTION BALANCE PS PREMIUMS
GS PREMIUMS
INTEREST ON PREMIUMS
EXCESS PREMIUMS (PS)
EXCESS PREMIUMS (GS) 0.00 0.00 0.00 0.00 PREMS EXCESS PYMT/BALANCE INTEREST SURCHARGE 0.00 ELA SURCHARGE
INTEREST CREDIT
ELARI BENEFIT
ELARI PREMIUM REFUND
ELARI BALANCE ELARI BALANCE
EXCESS PYMT/BALANCE
INTEREST
SURCHARGE
INTEREST CREDIT
ELRI BENEFIT
ELRI PREMIUM REFUND
ELRI BALANCE 0.00 0.00 0.00 EL 0.00 EXCESS PYMT/BALANCE
INTEREST
SURCHARGE
INTEREST CREDIT
SLRI BENEFIT
SLRI BENEFIT
SLRI PREMIUM REFUND
SLRI BALANCE SI. SLRI BALANCE
EXCESS PYMT/BALANCE
INTEREST
SURCHARGE
SOS/CONSO RI BENEFIT
SOS/CONSO PREMIUM REFUND
ACCRUED INTEREST
CURRENT INTEREST
SOS/CONSO RI BALANCE 53,102.74 0.00 0.00 SOS/CNL 53,102.74 SOS/CONSO RI BALANCE
EXCESS PYMT/BALANCE
INTEREST
SURCHARGE
INTEREST DISCOUNT
CARI BENEFIT
CARI PREMIUM REFUND
CA RI BALANCE CA/ECAP ARREARS REL/LCH BALANCE EAL BALANCE INTEREST SURCHARGE EAL RI BALANCE EAL RI BALANCE EXCESS PYMT/BALANCE HLP INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE EXCESS PYMT/BALANCE INTEREST SURCHARGE 0.00 PEN RI BENEFIT RI PREMIUM REFUND RI BALANCE 0.00 EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE PEL EXCESS PYMT/BALANCE INTEREST GFL

DVERNMENT SERVICE INSURANCE SYSTEM

BATANGAS

RETIREMENT BENEFIT VOUCHER - BREAKDOWN OF CREDITS & DEDUCTIONS

: LEO G. CAPON
: BRGY PASI I SOCORRO MINDORO ORIENTAL 5207 ID NO.
RET DATE
RET NO. ADDRESS

: 2000905558 : 62090501149 : 01/01/2023 : RA 8291R0050021710

DEDUCTION 0.00 CREDIT BALANCE DESCRIPTION SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE 0.00 EXCESS PYMT/BALANCE INTEREST PRD INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE 0.00 EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE 0.00 MPL 0.00 EXCESS PYMT/BALANCE INTEREST CPL 0.00 INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE GEL OTHER CREDITS 1 OTHER CREDITS 2 OTHER DEBITS 1 OTHER DEBITS 2 0.00 53,102.74 T O T A L S 53,102.74



GOVERNMENT SERVICE INSURANCE SYSTEM BATANGAS

Life Insurance Claim Voucher

Life insurance claim vous

LEVELITA MADRIGAL ERLANO PASI I 5207 SOCORRO MINDORO ORIENTAL Policy No. Termination Date GSIS ID No. BP No. LP10000002807727 12/31/2022 62120103127 2000908978

For the payment of the CSV Claim of 2000908978 / LEVELITA M ERLANO

ADD:

Cash Value

13,277.57

TOTAL CREDIT: P

13,277.57

02/01/2023 PAGE: 1

TOTAL DEDUCTION: P NET PROCEEDS: P 0.00 13,277.57

Net Proceeds to be paid as follows: LEVELITA MADRIGAL ERLANO P13,277.57

PRN: 230000593153

Date: 01/27/2023

ADJUDICATED BY:

CERTIFIED BY:

APPROVED FOR PAYMENT:

Marvin B Mercado PROCESSOR JENIFER S.MIRANDA STAFF OFFICER III-EO HEAD

MARIEL C. ACLAN

Post-audited and allowed in the amount of P13,277.57

Check No. : Check Date :

AUDITOR'S REPRESENTATIVE

AUDITOR

REPUBLIC OF THE PHILIPPINES GOVERNMENT SERVICE INSURANCE SYSTEM BATANGAS REGIONAL OFFICE ALANGILAN, BATANGAS CITY 4200

02/01/2023

MR./MS. LEVELITA M. ERLANO PASI I SOCORRO MINDORO ORIENTAL 5207 RETIREMENT NO.:RA 8291R0050021583
REF CLAIM NO.:RA 8291R00500215832200230125
BP NUMBER :2000908978

SIR/MADAM:

PLEASE BE INFORMED THAT YOUR APPLICATION FOR RETIREMENT UNDER RA 8291, EFFECTIVE 01/01/2023 AT AGE 60.00 YRS. HAS BEEN APPROVED BY THIS OFFICE. THIS APPROVAL WILL ALSO SERVE AS CLEARANCE FROM GSIS FOR PAYMENT OF YOUR TERMINAL LEAVE AND OTHER BENEFITS PAYABLE BY YOUR EMPLOYER.

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Branch Manager COPY FURNISHED:

ENS OLIVAR JR.

THE HEAD OF OFFICE DENR, PENRO CALAPAN SUQUI CALAPAN CITY ORIENTAL MINDORO 5200 04B PH

THE REGIONAL DIRECTOR CIVIL SERVICE COMMISSION QUEZON CITY

02/01/2023

GOVERNMENT SERVICE INSURANCE SYSTEM BATANGAS REGIONAL OFFICE ALANGILAN, BATANGAS CITY 4200 RETIREMENT BENEFIT VOUCHER

BP NUMBER : 2000908978 LEVELITA M. ERLANO PASI I SOCORRO MINDORO OR

BP NUMBER : 2000908978 RET NO. :
LEVELITA M. ERLANO
PASI I SOCORRO MINDORO ORIENTAL 5207
LAST EMPLOYER: DENR, PENRO CALAPAN
SUQUI CALAPAN CITY ORIENTAL MINDORO 5200
04B PH

RET NO. :
REF CLAIM ID :
DATE OF RETIREMENT :
POLICY NO. :
PERIODS W/ PAID PREMIUMS :

RA 8291R0050021583 RA 8291R0050021583220023012 01/01/2023 CM00000711848 17.33173429

FOR THE PAYMENT OF: RA - 8291 18MOS CP AND PENSION IMMEDIATELY

AGE 18MOS CP FROM

01/01/2023 TO 06/30/2024 AT 6,611.59

119,008.62

ACCRUALS FROM

01/01/2023 TO 01/31/2023 AT 6,611.59

6,611.59

ADD:

LESS:

TOTAL DEDUCTION

NET PROCEEDS

125,620.21

NOTE: MONTHLY PENSION IN THE AMT OF P 6,611.59 TO RESUME ON 02/01/2023 IF LIVING.

PROCEEDS CREDITED TO:

NAME: LEVELITA MADRIGAL ERLANO PRN: 230000590853

125,620.21

CERTIFIED CORRECT:

JENIFER S.MIRANDA

STAFF OFFICER III-EO HEAD

APPROVED FOR PAYMENT:

MARIEL CLAN OFFICER A/II

POST-AUDITED AND ALLOWED IN THE AMOUNT OF P 125,620.21 PRN:/230000590853 DATE: 01/26/2023

AUDITOR

AUDITOR'S REPRESENTATIVE

GOVERNMENT SERVICE INSURANCE SYSTE BATANGAS REGIONAL OFFICE ALANGILAN, BATANGAS CITY 4200 RETIREMENT PROCEEDS DATA SHEET

RA 8291

02/01/2023

BP NO : 2000908978 NAME : LEVELITA M. ERLANO OFFICE : DENR, PENRO CALAPAN

SUQUI CALAPAN CITY ORIENTAL MINDORO 5200 04B PH

RET NO : RA 8291R0050021583
REF CLAIM NO. : RA 8291R005002158322002301
POLICY NO. : CM00000711848
ID NO. : 62120103127
MAIL/ADDR : PASI I SOCORRO MINDORO ORI

I. PARTICULARS:

DATE OF RETMNT : 01/01/2023 DATE OF BIRTH : 12/01/1962 AGE AT RET : 60.00

III. COMPENSATION:

AMC :

14,558.92 15,258.92

90% AMC : 13,103.03

IV. COMPUTATION OF PROCEEDS:
 BMP : (0.025) (15,258.92) (17.33173429) = 6,611.59

FROM 01/01/2023 TO 06/30/2024 AT 6,611.59

119,008.62

FROM 01/01/2023 TO 01/31/2023 AT 6,611.59

ACCRUALS : GROSS BENEFIT : ACCRUALS

6,611.59 125,620.23

TOTAL CREDITS : TOTAL DEDUCTIONS : NET BENEFIT :

0.00 0.00 125,620.2

V. PENSION TO START ON 02/01/2023 AT P 6,611.59 , IF LIVING.

CERTIFIED CORRECT :

Marvin Bl Mercado CLA MS PROCESSOR

APPROVED : FOR THE PRESIDENT & GENERAL MANAGER :

RECOMMENDING APPROVAL :

JENIFER'S.MIRANDA STAFF OFFICER III-EO HEAD

(Some

POST-AUDITED

PRN

: : 230000590853 : 01/26/2023

MARIEL C. ACLAN OFFICER/I/II

AUDITOR'S REPRESENTATIVE

GOVERNMENT SERVICE INSURANCE SYSTEM

BATANGAS RETIREMENT BENEFIT VOUCHER - BREAKDOWN OF CREDITS & DEDUCTIONS

NAME : LEVELITA M. ERLANO | BP NO. : 2000908978 | 1D NO. : 62120103127 | RET DATE | : 01/01/2023 | RET NO. : RA 8291R0050021583

| | | DESCRIPTION | CREDIT | DEDUCTION | BALANCE |
|---------|---|---|--------------------------------------|------------------------------|---------|
| PREMS | : | PS PREMIUMS GS PREMIUMS INTEREST ON PREMIUMS EXCESS PREMIUMS (PS) EXCESS PREMIUMS (GS) | 0.00 0.00 0.00 0.00 0.00 | | 0.00 |
| LA | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE INTEREST CREDIT ELARI BENEFIT ELARI PREMIUM REFUND ELARI BALANCE | 0.00 | 0.00 | 0.00 |
| L | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE INTEREST CREDIT ELRI BENEFIT ELRI PREMIUM REFUND ELRI BALANCE | 0.00 | 0.00 | 0.0 |
| BL | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE INTEREST CREDIT SLRI BENEFIT SLRI PREMIUM REFUND | 0.00 0.00 0.00 0.00 | 0.00 | 0.0 |
| SOS/CNL | : | SLRI BALANCE EXCESS PYMT/BALANCE INTEREST SURCHARGE SOS/CONSO RI BENEFIT | 0.00 | 0.00 | 0.0 |
| A/ECAP | : | SOS/CONSO PREMIUM REFUND ACCRUED INTEREST CURRENT INTEREST SOS/CONSO RI BALANCE EXCESS PYMT/BALANCE | 0.00 | 0.00 0.00 0.00 0.00 | 0. |
| | | INTEREST SURCHARGE INTEREST DISCOUNT CARI BENEFIT CARI PREMIUM REFUND CA RI BALANCE | 0.00 0.00 0.00 | 0.00 | |
| EL/LCH | : | ARREARS BALANCE INTEREST SURCHARGE EAL RI BALANCE | 0.00 | 0.00 | 0. |
| LP | : | EAL RI BALANCE EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND | 0.00 | 0.00 | 0. |
| PEN | : | RI BALANCE EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND RI BALANCE | 0.00 | 0.00 0.00 0.00 | 0. |
| EL | : | EXCESS PYMT/BALANCE INTEREST SURCHARGE RI BENEFIT RI PREMIUM REFUND | 0.00 | 0.00 | 0. |
| GFL | : | RI BALANCE EXCESS PYMT/BALANCE INTEREST | 0.00 | 0.00 | 0. |

GOVERNMENT SERVICE INSURANCE SYSTEM

BATANGAS

RETIREMENT BENEFIT VOUCHER - BREAKDOWN OF CREDITS & DEDUCTIONS

NAME : LEVELITA M. ERLANO ADDRESS : PASI I SOCORRO MINDORO ORIENTAL 5207

BP NO. : 2000908978 ID NO. : 62120103127 RET DATE : 01/01/2023 RET NO. : RA 8291R0050021583

| | | | CREDIT | DEDUCTION | BALANCE |
|-----|--|---|--------|-----------|-------------------|
| | DE | SCRIPTION | CREDIT | 0.00 | |
| | RI E RI E RI E | HARGE BENEFIT PREMIUM REFUND BALANCE | 0.00 | 0.00 | 0.00 |
| PRD | INTE | ESS PYMT/BALANCE EREST CHARGE | 0.00 | 0.00 | |
| | RII | BENEFIT PREMIUM REFUND BALANCE | 0.00 | 0.00 | 0.00 |
| MPL | : EXCI | ESS PYMT/BALANCE EREST CHARGE | 0.00 | 0.00 | 0.00 |
| | RI RI | DHARGE BENEFIT PREMIUM REFUND BALANCE | 0.00 | 0.00 | 0.00 |
| CPL | : EXC | ESS PYMT/BALANCE EREST CHARGE | 0.00 | 0.00 | 0.00 |
| | RI RI | CHARGE BENEFIT PREMIUM REFUND BALANCE | 0.00 | 0.00 | |
| GEL | : EXC | ESS PYMT/BALANCE EREST | 0.00 | 0.00 | 0.0 |
| | RI | CHARGE BENEFIT PREMIUM REFUND BALANCE | 0.00 | 0.00 | |
| | OTH | ER CREDITS 1 ER CREDITS 2 ER DEBITS 1 ER DEBITS 2 | 0.00 | 0.00 | 0.0 0.0 0.0 |
| Т | Commence of the Commence of th | | 0.00 | 0.00 | 0.0 |



Republic of the Philippines Provincial Environment and Natural Resources MIMAROPA Region

APPLICATION FOR LEAVE

| 1. C | FFICE/DEPARTMENT 2. NAME | | (Last) | (First) | (Middle) |
|------|--|------|---|------------------------|----------|
| DI | ENR PENRO ORIENTAL MINDORO | | ERLANO | LEVELITA | M. |
| 3. D | ATE OF FILLING 4. POSITION | | FOREST RANGER | 5. SALARY PhP | |
| | 6. DETAILS OF | APP | LICATION | | |
| 6.A | TYPE OF LEAVE TO BE AVAILED OF | 6.B | DETAILS OF LEAVE | | |
| | Vacation Leave(Sec.51, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | In case of Vacation/Spec | cial Privilege Leave: | |
| | Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | ☐ Within the Philipp | ines | |
| | Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | | | |
| | Maternity Leave (R.A. No. 11210/IRR issued by CSC, DOLE and SSS | | In case of Sick Leave: | | |
| | Paternity Leave (R.A. No. 8187/CSC MC No. 71, s. 1998, as amended | | ☐ In Hospital (Specif | y Illness) | |
| | Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | Out Patient (Speci | ify Illness) | |
| | Solo Parent Leave (RA No. 8972/CSC MC No. 8, s. 2004 | | | | |
| | Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | In Case of Special Leave | | |
| | 10-Day VAWC Leave (RA No. 9262/CSC MC No 15, s. 2005 | | ☐ (Specify Illness) _ | | |
| | Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | *************************************** | | |
| | Special Leave Benefits for Women (RA No. 9710/CSC MC No. 25, s. 2010 | | | | |
| ᅵ片 | Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012 as amended | | In case of Study Leave: | | |
| " | Adoptation Leave (RA No. 8552) | | Completion of Ma | | |
| | | | ☐ BAR/Board Exami | nation Review | |
| | Others: | | Other numero | | |
| | oners. | | Other purpose: Monetization of L | oavo Crodits | |
| | | | ☑ Terminal Leave | eave credits | |
| 6.C | NUMBER OF WORKING DAYS APPLIED FOR | 6.D | COMMUTATION | | |
| | | | ■ Not Requested | | |
| | | | ☐ Requested | | |
| | INCLUSIVE DATES | | | The second second | |
| | | | (S | ignature of Applicant) | |
| | 7. DETAILS OF ACTION | ON C | | | |
| 7.A | CERTIFICATION OF LEAVE CREDITS | 7.B | RECOMMENDATION | | |
| | As of | | For approval | | |
| | Vacation Leave Sick Leave | | ☐ For disapproval di | ue to | |
| | Total Earned | | - | A Thomas Conf. | |
| | Less this application | | | | |
| | Balance | | | \sim | Rig |
| | | | | -/-/ | |
| | | | | | |
| | BUENA P. FLORIDA | | | ALANK. MALLE | |
| | Administrative Officer IV | | | OIC,PENRO | |
| 7.C | APPROVED FOR: | 7.D | DISAPPROVED DUE TO: | | |
| | days with pay | | | | |
| | days without pay | | | | |
| | others (Specify) | | | | |
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Republic of the Philippines Provincial Environment and Natural Resources MIMAROPA Region

APPLICATION FOR LEAVE

| 1 0 | OFFICE/DEPARTMENT 2. NAME | | (Last) | (First) | (Middle) |
|-------|--|-------|--|-----------------------|---|
| 1 | DENR PENRO ORIENTAL MINDORO | | ERLANO | LEVELITA | M. |
| 3. D. | ATE OF FILLING 4. POSITION _ | | FOREST RANGER | 5. SALARY PhP | |
| _ | 6. DETAILS O | F APP | PLICATION | | |
| 6.A | TYPE OF LEAVE TO BE AVAILED OF | 6.B | DETAILS OF LEAVE | | |
| | Vacation Leave(Sec.51, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | In case of Vacation/Spec | ial Privilege Leave | |
| | Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | ☐ Within the Philippi | 5 | |
| | Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | | | |
| | Maternity Leave (R.A. No. 11210/IRR issued by CSC, DOLE and SSS | | In case of Sick Leave: | | english opposit and to be a company of the company |
| | Paternity Leave (R.A. No. 8187/CSC MC No. 71, s. 1998, as amended | | ☐ In Hospital (Specify | / Illness) | |
| | Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | | fy Illness) | |
| | Solo Parent Leave (RA No. 8972/CSC MC No. 8, s. 2004 | | = out rutient (specin | y miressy | |
| | Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | In Case of Special Leave | Renefits for Women: | |
| | | | | | |
| | Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | (opening miness) | | |
| | Special Leave Benefits for Women (RA No. 9710/CSC MC No. 25, s. 2010 | | | | |
| | Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012 as amended | | In case of Study Leave: | | |
| | | | ☐ Completion of Mas | ster's Degree | |
| | , | | ☐ BAR/Board Examin | - | |
| | | | - Dring Doura Examin | action review | |
| | Others: | | Other purpose: | | |
| | | | ☐ Monetization of Le | eave Credits | |
| 1 | | | ☑ Terminal Leave | | |
| 6.C | NUMBER OF WORKING DAYS APPLIED FOR | 6.D | COMMUTATION | | |
| | | | ☐ Not Requested | | |
| | | | ☐ Requested | | |
| | INCLUSIVE DATES | | | A | |
| | | | (Sig | gnature of Applicant) | |
| | 7. DETAILS OF ACTI | ON | ON APPLICATION | | |
| 7.A | CERTIFICATION OF LEAVE CREDITS | 7.B | RECOMMENDATION | | |
| | As of | | ☐ For approval | | |
| | Vacation Leave Sick Leave | | For disapproval du | e to | |
| | Total Earned | | | | |
| | Less this application | | | | ************************************** |
| | | | A-100-100-100-100-100-100-100-100-100-10 | | |
| | Balance | | | | |
| | | | | | |
| | | | | | |
| | BUENA P. FLORIDA | | | ALAN L. XHALLE | |
| | Administrative Officer IV | | | O/C,PÉNRO | |
| 7.C | APPROVED FOR: | 7.D | DISAPPROVED DUE TO: | | |
| | days with pay | | | | |
| | days without pay | | | | |
| | others (Specify) | | | | |
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Republic of the Philippines Provincial Environment and Natural Resources MIMAROPA Region

APPLICATION FOR LEAVE

| 1. 0 | FFICE/DEPARTMENT 2. NAME | | (Last) | (First) | (Middle) |
|-------|--|-------|---------------------------------------|-----------------------|----------|
| DE | ENR PENRO ORIENTAL MINDORO | | ERLANO | LEVELITA | M. |
| 3. D/ | ATE OF FILLING 4. POSITION _ | | FOREST RANGER | 5. SALARY PhP | |
| | 6. DETAILS O | F APP | LICATION | | |
| 6.A | TYPE OF LEAVE TO BE AVAILED OF | 6.B | DETAILS OF LEAVE | | |
| | Vacation Leave(Sec.51, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | In case of Vacation/Spec | ial Privilege Leave: | |
| | Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | ☐ Within the Philippi | nes | |
| | Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | | | |
| | Maternity Leave (R.A. No. 11210/IRR issued by CSC, DOLE and SSS | | In case of Sick Leave: | | |
| | Paternity Leave (R.A. No. 8187/CSC MC No. 71, s. 1998, as amended | | ☐ In Hospital (Specify | / Illness) | |
| | Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | Out Patient (Specif | fy Illness) | |
| | Solo Parent Leave (RA No. 8972/CSC MC No. 8, s. 2004 | | | | |
| | Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | In Case of Special Leave | | |
| | 10-Day VAWC Leave (RA No. 9262/CSC MC No 15, s. 2005 | | ☐ (Specify Illness) | | |
| | Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292 | | | | |
| | Special Leave Benefits for Women (RA No. 9710/CSC MC No. 25, s. 2010 | | | | |
| | Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012 as amended | | In case of Study Leave: | | |
| Ш | Adoptation Leave (RA No. 8552) | | ☐ Completion of Mas | | |
| | | | ☐ BAR/Board Examin | ation Review | |
| | 04 | | 0.1 | | |
| | Others: | | Other purpose: | 0 !!! | |
| | | | ☐ Monetization of Le ☑ Terminal Leave | eave Credits | |
| 6.C | NUMBER OF WORKING DAYS APPLIED FOR | 6.D | COMMUTATION | | |
| | | 0.0 | ☐ Not Requested | | |
| | | | Requested | | |
| | INCLUSIVE DATES | | | A | - |
| | | | (Si _j | gnature of Applicant) | |
| | 7. DETAILS OF ACTION | ON C | ON APPLICATION | | |
| 7.A | CERTIFICATION OF LEAVE CREDITS | 7.B | RECOMMENDATION | | |
| | As of | | For approval | | |
| | Vacation Leave Sick Leave | | ☐ For disapproval du | e to | |
| | Total Earned | | | | |
| | Less this application | | | | |
| | Balance | | | | |
| | | | | | |
| | | | | | |
| | BUĘŃA P. FLORIDA | | | ALAN L/VALLE | |
| | Administrative Officer IV | | | ØIC,PENRO | |
| 7.C | APPROVED FOR: | 7.D | DISAPPROVED DUE TO: | | |
| | days with pay | | | | |
| | days without pay | | | | |
| | others (Specify) | | | | |
| | | | | | |
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| | | | | | |
| | | | | | |

SWORN STATEMENT OF ASSETS, LIABILITIES AND NET WORTH

As of December 31, 2022

(Required by R.A. 6713)

Note: Husband and wife who are both public officials and employees may file the required statements jointly or separately. □ Joint Filing ☐ Separate Filing ☑ *Not Applicable* DECLARANT: **ERLANO** LEVELITA M. POSITION: FOREST RANGER AGENCY/OFFICE: (Family Name) (First Name) (M.I.) DENR CENRO Socorro ADDRESS: 118 NARRA ST., PASI I, SOCORRO OFFICE ADDRESS: PASI II, SOCORRO, ORIENTAL **MINDORO** ORIENTAL MINDORO SPOUSE: **ERLANO EDUARDO** C. POSITION: DECEASED (Family Name) (First Name) (M.I.)AGENCY/OFFICE: N/A OFFICE ADDRESS: N/A N/A

UNMARRIED CHILDREN BELOW EIGHTEEN (18) YEARS OF AGE LIVING IN DECLARANT'S HOUSEHOLD

 NAME
 DATE OF BIRTH
 AGE

 N/A
 N/A
 N/A

ASSETS, LIABILITIES AND NETWORTH

(Including those of the spouse and unmarried children below eighteen (18) years of age living in declarant's household)

1. ASSETS

a. Real Properties*

| DESCRIPTION (e.g. lot, house and | KIND (e.g. residential, | EXACT LOCATION | ASSESSED VALUE | CURRENT FAIR MARKET VALUE | ACQUISITION | | ACQUISITION COST |
|---------------------------------------|---|-------------------|-------------------|--|-------------|------|------------------|
| lot, condominium and improvements) | commercial, industrial, agricultural and mixed use) | | | the Tax Declaration of al Property) | YEAR | MODE | |
| N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Subtotal: N/A

b. Personal Properties*

| DESCRIPTION | YEAR ACQUIRED | ACQUISITION COST/AMOUNT |
|-----------------------|---------------|-------------------------|
| APPLIANCES | MULTIYEAR | 50,000.00 |
| FURNITURE | MULTIYEAR | 90,000.00 |
| JEWELRIES | MULTIYEAR | 20,000.00 |
| LIFE PLAN (ST. PETER) | 2010-2015 | 30,000.00 |
| SAVINGS | 2020 | 100,000.00 |
| CASH ON HAND | 2022 | 50,000.00 |

Subtotal: 340,000.00
TOTAL ASSETS (a+b): 340,000.00

^{*} Additional sheet/s may be used, if necessary.

Revised as of January 2015 Per CSC Resolution No. 1500088 Promulgated on January 23, 2015

SWORN STATEMENT OF ASSETS, LIABILITIES AND NET WORTH

As of December 31, 2022

(Required by R.A. 6713)

Note: Husband and wife who are both public officials and employees may file the required statements jointly or separately. □ Joint Filing ☐ Separate Filing ☑ Not Applicable DECLARANT: ERLANO LEVELITA M. POSITION: FOREST RANGER AGENCY/OFFICE: (Family Name) (First Name) (M.I.) DENR CENRO Socorro SOCORRO OFFICE ADDRESS: PASI II, SOCORRO, ADDRESS: 118 NARRA ST., PASI I, ORIENTAL MINDORO ORIENTAL MINDORO SPOUSE: ERLANO **EDUARDO** C. POSITION: DECEASED (Family Name) AGENCY/OFFICE: N/A (First Name) (M.I.)OFFICE ADDRESS: N/A N/A

UNMARRIED CHILDREN BELOW EIGHTEEN (18) YEARS OF AGE LIVING IN DECLARANT'S HOUSEHOLD

 NAME
 DATE OF BIRTH
 AGE

 N/A
 N/A
 N/A

ASSETS, LIABILITIES AND NETWORTH

(Including those of the spouse and unmarried children below eighteen (18) years of age living in declarant's household)

1. ASSETS

7

a. Real Properties*

| DESCRIPTION (e.g. lot, house and lot, condominium | KIND (e.g. residential, | EXACT LOCATION | ASSESSED VALUE | CURRENT FAIR MARKET VALUE | | UISITION | ACQUISITION COST |
|---|---|-------------------|---|---------------------------|------|----------|------------------|
| and improvements) | commercial, industrial, agricultural and mixed use) | | (As found in the Tax Declaration of Real Property) | | YEAR | MODE | |
| N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Subtotal: N/A

b. Personal Properties*

| DESCRIPTION | YEAR ACQUIRED | ACQUISITION COST/AMOUNT |
|-----------------------|---------------|-------------------------|
| APPLIANCES | MULTIYEAR | 50,000.00 |
| FURNITURE | MULTIYEAR | 90,000.00 |
| JEWELRIES | MULTIYEAR | 20,000.00 |
| LIFE PLAN (ST. PETER) | 2010-2015 | 30,000.00 |
| SAVINGS | 2020 | 100,000.00 |
| CASH ON HAND | 2022 | 50,000.00 |

Subtotal: 340,000.00
TOTAL ASSETS (a+b): 340,000.00

A

^{*} Additional sheet/s may be used, if necessary.

PORMA BLG. 33 (Narebisa, 1998)



Republika ng Rilipinas
Republic of the Philippines

Kagawaran ng Kapaligiran at Likas Yaman

Department of Environment and Natural Resources REHIYON BLG. 4B MIMAROPA Region IV-B, MIMAROPA

1515 DENR By the Bay Building, Roxas Boulevard, Ermita, Manila

SECENED SECENT

Ginoong/Gng./Bb.: Mr./Mrs./Ms.

Petsa

Date

LEVELITA M. ERLANO

| | Kayo ay nahirang I You are hereby appointed a | 1 <i>a</i> | FOR | EST RANGER | (SG-04) | na |
|------|--|--|---------------------------|--|--|--------------|
| | | | | | | |
| 1 | may katayuang P | ERMANENTE | sa | DENR, REGIO | VIV-B, MIMAROP | PA PA |
| V | with a | Status | at the | | (Agency) | |
| | sa pasahod na ONE HUNI | ORED THIRTY FOI | ID THAT | SAND AND ONE HI | ON INDICIN CIENTONIONE OU | WO : |
| v | with a compensation rate of | 13.12.14 | a salas salas salas salas | SAIND AND ONE HE | | 72.00) pesos |
| 1 | Ito ay magkakabisa sa p The effectivity date of this appoint | etsa ng pagga ment shall be the da | nap ng te of actua | tungkulin sub all assumption by the app | ali't di aaga sa pointee but not earlier than | petsa ng |
| 1 is | nagpirma ng puno ng tang ssuance of the appointment which is if | ggapan o appoint a date of the signing o | nting at | athority. | | |
| | Ang appointment | na ito ay | | IGINAL | bilang | kapalit ni |
| | This appointment is | | (Original | , Promotion, etc) | elise en | vice |
| | Erlinda M. Javier | na who | | etired ed, Retired, etc.) | at ayon sa | |
| | Ayrem Blg. OSEC-D | ENRB-FORA-320 | 4-1998 | Pahina | N/A | |
| | um No. Under approved NOSCA | s., 0002014-05- | 126) | Page | | |
| | SINASTIBAY NA P | | | | | |
| | The state of the s | COMPANY OF THE PROPERTY OF THE | | Sumasainyo, | | |
| | an | | | Very truly yours, | | |
| | JACINTO C. MATEO III | | | par | REMINIST | |
| - | Director II | · 表示 医多二氏性原生性 (1) 10 10 10 10 10 10 10 10 10 10 10 10 10 | | OSCAR C. I | OMINGUEZ | |
| | Awtorisadong Opis Komisyon ng Serbisyo | | | OIC, Regio | mal Director | W |
| | Authorized Official/Civil Service | Ommission | | MMARC | OPA Region | |
| | DEC 1 5 2015 | | | AUG 1 | 9 2015 | |

Petsa ng Pagpirma Date of Signing PORMA BLG. 33 (Narebisa, 1998)



Republika ng Zilipinas
Republic of the Philippines

Kagawaran ng Kapaligiran at Likas Yaman

Department of Environment and Natural Resources REHIYON BLG. 4B MIMAROPA Region IV-B, MIMAROPA

1515 DENR By the Bay Building, Roxas Boulevard, Ermita, Manila

SECENTED AND SECOND OF THE COLUMN SECOND OF THE COL

Ginoong/Gng./Bb.: Mr./Mrs./Ms.

Date

LEVELITA M. ERLANO

| Kayo ay nahirang na | FOREST RANG | ER (SG-04) |
|--|--|--|
| You are hereby appointed as | The state of the s | |
| | ANENTE sa DENR, REG | ION IV-B, MIMAROPA |
| with a | Status at the | (Agency) |
| | THIRTY FOUR THOUSAND AND ONE | E HUNDRED SEVENTY TWO piso. |
| with a compensation rate of | | (Php 134,172.00) pesos |
| Ito ay magkakabisa sa petsa The effectivity date of this appointment s | ng pagganap ng tungkulin shall be the date of actual assumption by the | subali't di aaga sa petsa ng e appointee but not earlier than the date of |
| pagpirma ng puno ng tanggap issuance of the appointment which is the date | an o appointing authority. of the signing of the appointing authority. | |
| Ang appointment na ito | ORIGINAL (Original, Promotion, etc) | bilang kapalit ni |
| Erlinda M. Javier | na Retired | |
| THE STATE OF THE S | who (Transferred, Retired, etc.) | at ayon sa Plantilya and in accordance with |
| Aytem Blg. OSEC-DENRI | POP4 2004 1000 P. f.: | |
| Item No. | B-FORA-3204-1998 Pahina Page | N/A , |
| (Under approved NOSCA s., 0 | | |
| *INAGTIBAY NA PERI | MANENT | |
| | Sumasainy | |
| Gin | Very truly your | |
| U61h | rija di jarah di Karamanan da Karamanan da Karamanan di Karamanan da Karamanan da Karamanan da Karamanan da Ka Karamanan di Karamanan da Karama | Approx. |
| JACINTO C. MATEO III | ocarb | MUMMY |
| Director Awtorisadong Opisyal | USCAR (| GOMINGUEZ gional Director |
| Komisyon ng Serbisyo Sibil | MIMA | ROPA Region |
| Authorized Official/Civil Service Comm | nission | Carrie of No. December 1980 |
| | and the state of the | |
| DEC 1 5 2015 | AU | G 1 9 2015 |
| Petsa | Transfer and the second | a ng Pagpirma |

Date of Signing

NOTICE OF SALARY ADJUSTMENT

DATE: February 2, 2022

MS. LEVELITA M. ERLANO
DENR-CENRO Socorro
Pasi II, Socorro, Oriental Mindoro

Ma'am:

Pursuant to National Budget Circular No. 588 dated January 03, 2022, implementing Republic Act No. 11466 dated July 22, 2019, your salary is hereby adjusted effective January 01, 2022, as follows:

1. Adjusted monthly basic salary effective January 01, 2022, under the new Salary Schedule; SG: 04 Step: 03 PhP 15,224.00

2. Actual monthly salary as of December 31, 2021; SG: 04 Step: 03 PhP 14,622.00

3. Monthly salary adjustment, effective January 01, 2022, (1-2) PhP 602.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate readjustment and refund if not in order.

Very truly yours,

DONNA MAYOR-GORDOVE, CESO IV
Assistant Regional Director

for Management Services

Position Title: Forest Ranger

Salary Grade: 04

Item No./Unique Item No., FY 2021 Personal Services Itemization

And/or Plantilla of Personnel: OSEC-DENRB-FORA-3204-1998

Copy furnished: GSIS

NOTICE OF SALARY ADJUSTMENT

DATE: February 2, 2022

MS. LEVELITA M. ERLANO DENR-CENRO Socorro Pasi II, Socorro, Oriental Mindoro

Ma'am:

Pursuant to National Budget Circular No. 588 dated January 03, 2022, implementing Republic Act No. 11466 dated July 22, 2019, your salary is hereby adjusted effective January 01, 2022, as follows:

1. Adjusted monthly basic salary effective January 01, 2022, under the new Salary Schedule; SG: 04 Step: 03 PhP 15,224.00

2. Actual monthly salary as of December 31, 2021; SG: 04 Step: 03 PhP 14,622.00

3. Monthly salary adjustment, effective January 01, 2022, (1-2) PhP 602.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate readjustment and refund if not in order.

Very truly yours,

DONNA MAYOR-GORDOVE, CESO IV
Assistant Regional Director

for Management Services

Position Title: Forest Ranger

Salary Grade: 04

Item No./Unique Item No., FY 2021 Personal Services Itemization

And/or Plantilla of Personnel: OSEC-DENRB-FORA-3204-1998

Copy furnished: GSIS

NOTICE OF SALARY ADJUSTMENT

DATE: February 2, 2022

MS. LEVELITA M. ERLANO
DENR-CENRO Socorro
Pasi II, Socorro, Oriental Mindoro

Ma'am:

Pursuant to National Budget Circular No. 588 dated January 03, 2022, implementing Republic Act No. 11466 dated July 22, 2019, your salary is hereby adjusted effective January 01, 2022, as follows:

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Assistant Regional Director for Management Services

Position Title: Forest Ranger

Salary Grade: 04

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And/or Plantilla of Personnel: OSEC-DENRB-FORA-3204-1998

Copy furnished: GSIS

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES CLEARANCE FORM (Instructions at the back)

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| Position/SG/Step: FOREST RANGER/SG 4/S3 | 4 | | Name and Signature of Emp | |
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| Position/SG/Step: FOREST RANGER/SG 4/53 Name and Signature of Employee | | | | | | |
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| DEING STATES STATES AND STATES OF STATES AND | , indoio | | LEVELITA M. ERLANO | | | | |
| Position/SG/Step: FOREST RANGER/SG 4/S3 | | | Name and Signature of Emp | loyee | | | |
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| b Transaction, Processing & Billing Services | | | PENRO Accountant | 104 (4 | | | |
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DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES CLEARANCE FORM (Instructions at the back)

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| b. Records Unit | trey must a | F soffic | MARJORIE JOYCE S. ACUZAR Admin. Officer I/Records Officer | |
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| LEVELITA M. ERLANO | | | | | |
| Position/SG/Step: FOREST RANGER/SG-04 Name and Signature of Employee | | | | | |
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| b. Records Unit | | / | | MARJORIE JOYCE S. ACUZAR Admin. Officer I/Records Officer | |
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| TO: DENR-PENRO ORIENTAL MINDORO | | | | | | |
| I hereby apply for clearance from money, property and work-related accountabilities for: | | | | | | |
| Purpose: Transfer Resignation Other Mode of Separation: | | | | | | |
| ✓ Retirement ⊔ Leave Please specify: | | | | | | |
| Effectivity/Inclusive Period: January 01, 2023 | | | | | | |
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| Office of Assignment: CENRO-SOCORRO ORIENTAL I | | | MINDORO A | | | |
| | | | LEVELITA M. ERLANO | | | |
| Position/SG/Step: FOREST RANGER/SG-04 | | | Name and Signature of Employee | | | |
| II CLEARANCE FROM WORK-RELATED ACCOUNTABILITIES | | | | | | |
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| Immediate Supervisor III CLEARANCE FROM MONEY AND PROPERTY ACCOUNTABILITIES | | | | | | |
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| Name of Unit/ | Office/Department | Cleared | Cleared | Name of Clearing Officer/Official | Signature | |
| 1. Administration Sector | | | | | | |
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| a. General Services Unit | | V | | ADRIAN V. CATUD Forest Tech. I/In-Charge, GSS | Lodudy, | |
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| b. Records Unit | | | | MARJORIE JOYCE S. ACUZAR | Y | |
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| c. Personnel Unit IV CERTIFICATION OF NO PENDING ADMINISTRA | | TIVE | CE. | Management Support Section | / / | |
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DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES CLEARANCE FORM

(Instructions at the back)

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| | | | 2022 | | | | |
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| TO: <u>DENR-PENRO ORIENTAL MINDORO</u> | | | Date of Application | DAS' | | | |
| I hereby apply for clearance from money, pr | operty an | d work-re | lated accountabilities for | | | | |
| Purpose: , Transfer Resign | | | Mode of Separation: | | | | |
| | | | e specify: | | | | |
| Effectivity/Inclusive Period: <u>January 01,</u> | 2023 | | * | | | | |
| | | territorio de la composición dela composición de la composición de la composición de la composición dela composición dela composición dela composición de la composición dela composición de la composición dela composición dela composición dela composición dela composición dela composición dela compos | | | | | |
| Office of Assignment: CENRO-SOCORRO ORIENTAL | MINIDOR | 0 | As | | | | |
| Chice of Assignment. | WINDOK | ĭ | LEVELITA M. ERLANO | | | | |
| Position/SG/Step: FOREST RANGER/SG-04 | | | Name and Signature of Empl | | | | |
| | ALTA DIL 17 | TIEC | | | | | |
| II CLEARANCE FROM WORK-RELATED ACCOUNTY I hereby certify that this applicant is cleared of the second secon | | | ntabilities from this I Init/Office/Dent | | | | |
| Thereby certify that this applicant is cleared of | WOIK-I GIAI | cu acco u | mabilities from this Office/Dept. | | | | |
| R | RICARDO | ∕R. NATI\ | /IDAD | | | | |
| | | te Superv | | | | | |
| III CLEARANCE FROM MONEY AND PROPERTY | ACCØUN | TABILITI | ES | | | | |
| Name of Unit/Office/Department | Cleared | Not Cleared | Name of Clearing Officer/Official | Signature | | | |
| Administration Sector | | | | | | | |
| 400 | | | | | | | |
| a. General Services Unit | | | ADRIAN V. CATUD | South. | | | |
| a. General Services Offic | | | Forest Tech. I/In-Charge, GSS | 7 X h | | | |
| | | | MARJORIE JOYCE S. ACUZAR | | | | |
| b. Records Unit | / | | Admin. Officer I/Records Officer | 1/1 | | | |
| | | | | | | | |
| | | | RAYSON C. ALFANTE ECOMS I/Chief, Administrative, Planning & | acarta n | | | |
| c. Personnel Unit | | 1 7 | Management Support Section | | | | |
| IV CERTIFICATION OF NO PENDING ADMINISTRA | ATIVE CA | ASE: | | | | | |
| | | | | | | | |
| | / | | RAYSON C. ALFANTE | gearga | | | |
| a. Internal Affairs Office/Legal Affairs Office | | | ECOMS I/Chief, Administrative, Planning & Management Support Section | | | | |
| with pending administrative case | | | Management Support Section | Ľ | | | |
| with perfoling administrative case with ongoing investigation (no fo | | ne vet) | | | | | |
| V CERTIFICATION | | | | | | | |
| VICERIFICATION | - | | | | | | |
| | | | | | | | |
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| \circ | | | | | | | |
| | | | | | | | |
| F | SOBEL | M. BO | LES | | | | |
| | /CENF | ROFFICE | R | | | | |
| | / | | | | | | |



Republic of the Philippines Department of Environment and Natural Resources

MIMAROPA Region

Suqui, Calapan City, Oriental Mindoro

SERVICE RECORD

(To be accomplished by Employee)

| NAME: | LEVELITA | DATAY MADRIGAL | ERLANO | (If married woman also full maiden |
|--------|-------------------|----------------|------------------------|---|
| | (Name) | (M.I.) | (Surname) | name) |
| BIRTH: | December 01, 1962 | Pasi, Soc | orro, Oriental Mindoro | (Date herein should be checked |
| | (Date) | | (Place) | from birth or baptismal certificate or other reliable documents). |

This is to certify that the employee named herein above actually rendered service as shown in the service record below, each line of which is supported by appointment and other papers actually issued by this Office and approved by the authorities concerned.

| SERV | TICE RECORD OF APPOINTMENT | | | OFFIC | | SEPARATION | | | |
|----------|----------------------------|-----------------------|--------|------------|------------------------|------------|-------------|------------|------------|
| Inclusiv | e Dates | Position/Designation | Status | Solony | Entity or Division | Branch | L/V | Date | Cause |
| From | То | r osition/Designation | Status | per annum | Place of Assignment | Branch | ABS w/o pay | Date | Cause |
| 07-01-03 | 09-30-03 | Utility Worker I | Cas. | 231.00/day | DENR Region-IV, Manila | National | None | | |
| 10-01-03 | 12-31-03 | -do- | -do- | 231.00/day | DENR PENRO Or. Mdo. | -do- | -do- | | |
| 01-01-04 | 12-31-04 | -do- | -do- | 231.00/day | -do- | -do- | -do- | | |
| 01-01-05 | 06-30-07 | Utility Worker I | -do- | 231.00/day | -do- | -do- | -do- | | |
| 07-01-07 | 12-31-08 | -do- | -do- | 254.09/day | -do- | -do- | -do- | | |
| 01-01-09 | 06-23-10 | -do- | -do- | 344.32/day | -do- | -do- | -do- | | |
| 06-24-10 | 05-31-11 | -do- | -do- | 344.32/day | -do- | -do- | -do- | | |
| 06-01-11 | 05-31-12 | -do- | -do- | 344.32/day | -do- | -do- | -do- | | Terminated |
| 06-01-12 | 11-14-13 | -do- | -do- | 108,000.00 | -do- | -do- | -do- | 11-15-2013 | under E.O |
| 10-01-15 | 12-31-15 | Forest Ranger | Perm. | 134,172.00 | -do- | -do- | -do- | | 366 |
| 01-01-16 | 12-31-16 | -do- | -do- | 139,896.00 | -do- | -do- | -do- | | |
| 01-01-17 | 12-31-17 | -do- | -do- | 145,860.00 | -do- | -do- | -do- | | |
| 01-01-18 | 09-30-18 | -do- | -do- | 152,088.00 | -do- | -do- | -do- | | |
| 10-01-18 | 12-31-18 | -do- | -do- | 153,336.00 | -do- | -do- | -do- | | |
| 01-01-19 | 12-31-19 | -do- | -do- | 159,792.00 | -do- | -do- | -do- | | |
| 01-01-20 | 12-31-20 | -do- | -do- | 166,968.00 | -do- | -do- | -do- | | |
| 01-01-21 | 09-30-21 | -do- | -do- | 174,132.00 | -do- | -do- | -do- | | |
| 10-01-21 | 12-31-21 | -do- | -do- | 175,464.00 | -do- | -do- | -do- | | Opt. |
| 01-01-22 | 12-31-22 | -do- | -do- | 182,688.00 | -do- | -do- | -do- | 01-01-23 | Retirement |

NOTE: This certification is issued upon the request of **Mr. Erlano** for whatever legal purpose it may serve her.

Issued in compliance with Executive Order No. 54 dated August 10, 1954, and in accordance with Circular No. 58 dated August 10, 1954 of the Government.

CERTIFIED CORRECT:

MARIOEL V. SUPLEO

Chief, Management Services Division

January 3, 2023

Date



Republic of the Philippines Department of Environment and Natural Resources

MIMAROPA Region

Suqui, Calapan City, Oriental Mindoro

SERVICE RECORD

(To be accomplished by Employee)

| NAME: | LEVELITA | DATAY MADRIGAL | ERLANO | (If married woman also full maiden |
|--------|-------------------|----------------|-------------------------|---|
| | (Name) | (M.I.) | (Surname) | name) |
| BIRTH: | December 01, 1962 | Pasi, So | corro, Oriental Mindoro | (Date herein should be checked |
| | (Date) | | (Place) | from birth or baptismal certificate or other reliable documents). |

This is to certify that the employee named herein above actually rendered service as shown in the service record below, each line of which is supported by appointment and other papers actually issued by this Office and approved by the authorities concerned.

| SER | VICE | RECORD OF AI | PPOINT | MENT | OFFIC | OFFICE | | | |
|----------|----------|----------------------|--------|------------|------------------------|----------|-------------|------------|------------|
| Inclusiv | e Dates | Position/Designation | Status | Salary | Entity or Division | Branch | L/V | Date | Cause |
| From | То | 1 Ostton/Designation | Status | per annum | Place of Assignment | Diancii | ABS w/o pay | Date | Cause |
| 07-01-03 | 09-30-03 | Utility Worker I | Cas. | 231.00/day | DENR Region-IV, Manila | National | None | | |
| 10-01-03 | 12-31-03 | -do- | -do- | 231.00/day | DENR PENRO Or. Mdo. | -do- | -do- | | |
| 01-01-04 | 12-31-04 | -do- | -do- | 231.00/day | -do- | -do- | -do- | | |
| 01-01-05 | 06-30-07 | Utility Worker I | -do- | 231.00/day | -do- | -do- | -do- | | |
| 07-01-07 | 12-31-08 | -do- | -do- | 254.09/day | -do- | -do- | -do- | | |
| 01-01-09 | 06-23-10 | -do- | -do- | 344.32/day | -do- | -do- | -do- | | |
| 06-24-10 | 05-31-11 | -do- | -do- | 344.32/day | -do- | -do- | -do- | | |
| 06-01-11 | 05-31-12 | -do- | -do- | 344.32/day | -do- | -do- | -do- | | Terminated |
| 06-01-12 | 11-14-13 | -do- | -do- | 108,000.00 | -do- | -do- | -do- | 11-15-2013 | under E.O |
| 10-01-15 | 12-31-15 | Forest Ranger | Perm. | 134,172.00 | -do- | -do- | -do- | | 366 |
| 01-01-16 | 12-31-16 | -do- | -do- | 139,896.00 | -do- | -do- | -do- | | |
| 01-01-17 | 12-31-17 | -do- | -do- | 145,860.00 | -do- | -do- | -do- | | |
| 01-01-18 | 09-30-18 | -do- | -do- | 152,088.00 | -do- | -do- | -do- | | |
| 10-01-18 | 12-31-18 | -do- | -do- | 153,336.00 | -do- | -do- | -do- | | |
| 01-01-19 | 12-31-19 | -do- | -do- | 159,792.00 | -do- | -do- | -do- | | |
| 01-01-20 | 12-31-20 | -do- | -do- | 166,968.00 | -do- | -do- | -do- | | |
| 01-01-21 | 09-30-21 | -do- | -do- | 174,132.00 | -do- | -do- | -do- | | |
| 10-01-21 | 12-31-21 | -do- | -do- | 175,464.00 | -do- | -do- | -do- | | Opt. |
| 01-01-22 | 12-31-22 | -do- | -do- | 182,688.00 | -do- | -do- | -do- | 01-01-23 | Retirement |

NOTE: This certification is issued upon the request of **Mr. Erlano** for whatever legal purpose it may serve her.

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CERTIFIED CORRECT:

January 3, 2023

Date

MARICEL V. SUPLEO

Chief, Management Services Division



Republic of the Philippines Department of Environment and Natural Resources

MIMAROPA Region

Suqui, Calapan City, Oriental Mindoro

SERVICE RECORD

(To be accomplished by Employee)

| NAME: | LEVELITA | DATAY MADRIGAL | ERLANO | (If married woman also full maiden |
|--------|-------------------|----------------|------------------------|---|
| | (Name) | (M.I.) | (Surname) | name) |
| BIRTH: | December 01, 1962 | Pasi, Soc | orro, Oriental Mindoro | (Date herein should be checked |
| | (Date) | | (Place) | from birth or baptismal certificate or other reliable documents). |

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| SER | ERVICE RECORD OF APPOINTMENT | | OFFIC | | SEPARATION | | | | |
|----------|------------------------------|------------------------|--------|------------|------------------------|----------|-------------|------------|------------|
| Inclusiv | e Dates | Position/Designation | Status | Salary | Entity or Division | Branch | L/V | Date | Cause |
| From | То | 1 OSITION D'OSIGNATION | Status | per annum | Place of Assignment | Dianon | ABS w/o pay | Date | Cause |
| 07-01-03 | 09-30-03 | Utility Worker I | Cas. | 231.00/day | DENR Region-IV, Manila | National | None | | |
| 10-01-03 | 12-31-03 | -do- | -do- | 231.00/day | DENR PENRO Or. Mdo. | -do- | -do- | | |
| 01-01-04 | 12-31-04 | -do- | -do- | 231.00/day | -do- | -do- | -do- | | |
| 01-01-05 | 06-30-07 | Utility Worker I | -do- | 231.00/day | -do- | -do- | -do- | | |
| 07-01-07 | 12-31-08 | -do- | -do- | 254.09/day | -do- | -do- | -do- | | |
| 01-01-09 | 06-23-10 | -do- | -do- | 344.32/day | -do- | -do- | -do- | | |
| 06-24-10 | 05-31-11 | -do- | -do- | 344.32/day | -do- | -do- | -do- | | |
| 06-01-11 | 05-31-12 | -do- | -do- | 344.32/day | -do- | -do- | -do- | | Terminated |
| 06-01-12 | 11-14-13 | -do- | -do- | 108,000.00 | -do- | -do- | -do- | 11-15-2013 | under E.O |
| 10-01-15 | 12-31-15 | Forest Ranger | Perm. | 134,172.00 | -do- | -do- | -do- | | 366 |
| 01-01-16 | 12-31-16 | -do- | -do- | 139,896.00 | -do- | -do- | -do- | | |
| 01-01-17 | 12-31-17 | -do- | -do- | 145,860.00 | -do- | -do- | -do- | | |
| 01-01-18 | 09-30-18 | -do- | -do- | 152,088.00 | -do- | -do- | -do- | | |
| 10-01-18 | 12-31-18 | -do- | -do- | 153,336.00 | -do- | -do- | -do- | | |
| 01-01-19 | 12-31-19 | -do- | -do- | 159,792.00 | -do- | -do- | -do- | | |
| 01-01-20 | 12-31-20 | -do- | -do- | 166,968.00 | -do- | -do- | -do- | | |
| 01-01-21 | 09-30-21 | -do- | -do- | 174,132.00 | -do- | -do- | -do- | | |
| 10-01-21 | 12-31-21 | -do- | -do- | 175,464.00 | -do- | -do- | -do- | | Opt. |
| 01-01-22 | 12-31-22 | -do- | -do- | 182,688.00 | -do- | -do- | -do- | 01-01-23 | Retirement |

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CERTIFIED CORRECT:

an the

| January 3, 2023 | MARICEL V. SUPLEO |
|-----------------|-------------------------------------|
| Date | Chief, Management Services Division |

OFFICE OF THE OMBUDSMAN

0259736 -10

CLEARANCE

This certifies that our records show that <u>as of 25 August 2022</u>, LEVELITA MADRIGAL ERLANO, Department of Environment and Natural Resources, PENRO, Calapan City, Oriental Mindoro, has NO PENDING CRIMINAL AND ADMINISTRATIVE CASES with the Office of the Ombudsman.

Issued on 26 August 2022 upon the request of LEVELITA MADRIGAL ERLANO for whatever legal purposes it may serve.

BY AUTHORITY OF THE OMBUDSMAN

JAMES G. VIERNES
Acting Director, Public Assistance Bureau

NOT VALID WITHOUT DRY SEAL.
NOT VALID WITH ERASURES/ALTERATIONS.

OR#:6863792 / P150.00 / 2022-08-15 CONTROL NO. 22-259736-10

OFFICE OF THE OMBUDSMAN

0259736 -10

CLEARANCE

This certifies that our records show that as of 25 August 2022, LEVELITA MADRIGAL ERLANO, Department of Environment and Natural Resources, PENRO, Calapan City, Oriental Mindoro, has NO PENDING CRIMINAL AND ADMINISTRATIVE CASES with the Office of the Ombudsman.

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NOT VALID WITH ERASURES/ALTERATIONS.

OR#:6863792 / P150.00 / 2022-08-15 CONTROL NO. 22-259736-10

Republic of the Philippines)
Province of Oriental Mindoro) S.S
Calapan City, Oriental Mindoro)

AFFIDAVIT OF NO PENDING CRIMINAL INVESTIGATION OR PROSECUTION

That I, **LEVELITA M. ERLANO** of legal age, married, Filipino and resident of Pasi II, Socorro, Oriental Mindoro under oath depose and say;

- 1. That I am a former Employee of DENR-CENRO Socorro, Oriental Mindoro, Municipality of Socorro, Oriental Mindoro;
- 2. That the undersigned undertake that there was no pending criminal case pursuant to R.A 3019;
- 3. That I freely and voluntary execute this affidavit to affirm on oath to the abovementioned statement;

AFFIANT SAYETH NAUGHT:

LEVELITA M. ERLANO Affiant

| SUBSCRIBED AND SWORN TO before me this of | #A N_ | 032 | 2023 | _2023 |
|---|--------------|-------|---------|--------|
| Calapan City, Oriental Mindoro, Philippines. Affiant exhibited to | me voc | -1099 | - 1934. | -5/UDN |
| issued by OSCA-Calapan City, Oriental Mindoro. | | | | , |

Doc. No. ________; Page No. _______; Book No. _______; Series of 2023. ATTY. JOAN M. ESCALA, RCE

Notary Rulic until December 31, 2024

Office Address at Calawarg, Lumangbayan, Calapan City, Oriental Mindoro

Roll Number. 74545- July 13, 2020

PTR No: 1024114A- Calapan City, Or. Mdo.

BP OR No: 239029- IBP Main Office

Notarial Commission. No: NP-22-244

MCLE Compilance No: VII-0007805- April 14, 2025

Republic of the Philippines)
Province of Oriental Mindoro) S.S
Calapan City, Oriental Mindoro)

AFFIDAVIT OF NO PENDING CRIMINAL INVESTIGATION OR PROSECUTION

That I, **LEVELITA M. ERLANO** of legal age, married, Filipino and resident of Pasi II, Socorro, Oriental Mindoro under oath depose and say;

- 1. That I am a former Employee of DENR-CENRO Socorro, Oriental Mindoro, Municipality of Socorro, Oriental Mindoro;
- 2. That the undersigned undertake that there was no pending criminal case pursuant to R.A 3019;
- 3. That I freely and voluntary execute this affidavit to affirm on oath to the above-mentioned statement;

AFFIANT SAYETH NAUGHT:

LEVELITA M. ERLANO Affiant

| SUBSCRIBED AND SWORN TO before me this of | JAN | 0 3 2023 | 2023 |
|---|------|----------|------|
| Calapan City, Oriental Mindoro, Philippines. Affiant exhibited to | me _ | | |
| issued by OSCA-Calapan City, Oriental Mindoro. | | | |

 ATTY. JOANM. ESCALA, RCE

Notary Public Until December 31, 2024
Office Address at Calawarg, Lumargbayan, Calapan City, Oriental Mindoro
Roll Number. 74545- July 13, 2020
PTR No: 1024114A- Calapan City, Or. Mdo.
IBP OR No: 239029- IBP Main Office
Notatrial Commission No: NP-22-244
MCLE Compliance No: VII-0007805- April 14, 2025









4748 4451 0291 8436



TAND 11/28 AC 5107151194







FOR GSIS TELESERADE CALL 1-500-867-4747 (GLOSE) 1-800-10-867-4347 (SMRROPLOT)

RC.B1.440.2.33



05/18 ALLCARD 5719









4748 4451 0291 8436





MMD 11/28 AC 5107151194







FOR SSIS TELESERACE CALL 1-8(8-947-4747 (SLOBE) 1-806-16-947-4147 (SMRFDRLDT)

RC.B1.440.2.33



05/18 ALLCARD 5719









4748 4451 0291 8436

MME 11/28 AC 5107151194





FOR GSS TELESERMICE CALL 1400-841-4747 (GLOSE) 1-800-10-801-4747 (SMSFDIPLIDT)

RC.B1.440.2.33



US/16 ALL CARD 5719

ENR MOWEL FOUNDATION INC. APPLICATION FOR PREMIUM REFUND

Name of Claimant: LEVELITA M. ERLANO
Former Place of Assignment (Office/Division):
DENR-CENRO SOCORRO

Supporting documents: (to be attached to claim application)

- -Endorsed by Head of Office/RD/PENRO/CENRO
- -Retirement Voucher
- -Certification on money, property and work accountabilities
- -Certificate of Remittances

Signature of Claimant

ENR MOWEL FOUNDATION INC. APPLICATION FOR PREMIUM REFUND

Name of Claimant : LEVELITA M. ERLANO Former Place of Assignment (Office/Division):

DENR-CENRO SOCORRO

Supporting documents: (to be attached to claim application)

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- -Retirement Voucher
- -Certification on money, property and work accountabilities
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Signature of Claimant