



OUTGOING
Received by: _____
Date: 3/16/23

**DENR MIMAROPA
RECORDS SECTION
RECEIVED**
MAR 22 2023
☐ INCOMING ☐ OUTGOING
BY: _____ DATE: _____
TIME: _____

March 17, 2023
**DENR MIMAROPA
RECORDS SECTION
RECEIVED**
☐ INCOMING ☐ OUTGOING
BY: _____ DATE: _____
TIME: _____

MEMORANDUM

FOR : The Regional Executive Director

THRU : The Assistant Regional Director for Management Services and Chairperson, EMS Core Team

FROM : The OIC, PENR Officer
Chief, Management Services Division and EMS Head
PENRO Romblon

SUBJECT : **FY 2023 ENVIRONMENTAL MANAGEMENT SYSTEM (EMS) IMPLEMENTATION PLAN (RDATS No. I-2023-103770)**

In connection with the implementation of the Environmental Management System and work towards ISO 14001:2015 certification, this office submits the hereunder proposed EMS Implementation Plan for FY 2023.

EMS Activity	IMPLEMENTATION SCHEDULE/TIME FRAME (2023)	FUNDING SOURCE	
		OFFICE GAA	FOR CO FUNDING
-Establishment and maintenance of MRFs	June	✓	
-Sorting of waste and provisions of bins	January	✓	
-Training on Recycling, Reusing	April	✓	
-Designated display area for recycled products of employees and PO partners	June	✓	
-IEC on the policies	January-December	✓	
Creation of COMPOST Team to handle food wastes and urban/backyard gardening	January	✓	
Designated area for hazardous waste	March	✓	
-Coordinate with embedded EMB personnel for the design of plan	March	✓	
and disposal of hazardous waste			
-Designate and train PCOs	June		✓
-Progressive replacement of lights to LED -	January-December	✓	
Regular maintenance of aircon and electric fan	February	✓	
-Regular maintenance of vehicle	January-December	✓	
-Establish designated area for used paper and ready for use	January-December	✓	
-Repair/replace leaking pipes and faucets	January-December	✓	
-Regular maintenance of pipes and faucets	January-December	✓	

For your information and record.

ARNOLDO A. BLAZA, JR.