



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES
REGION IV – MIMAROPA

March 14, 2023

MEMORANDUM


FOR : The Regional Executive Director
DENR-MIMAROPA Region
1515 DENR By the Bay Building, Roxas Blvd.,
Brgy 668, Ermita, Manila

FROM : The OIC, PENR Officer

SUBJECT : **REPORTING FOR DUTY OF FORESTER I LEHEN B. BAUTISTA
TO CENRO SAN JOSE, OCCIDENTAL MINDORO**

Forwarded herewith is the Reporting for Duty of Forester I Lehen B. Bautista in compliance to Regional Special Order no. 67 series of 2023 dated March 6, 2023.

For information and record.


ERNESTO E. TAÑADA



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Community Environment and Natural Resources Office

MAR 07 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR – MIMAROPA Region
Roxas Blvd., Ermita, Manila The CENR Officer

THRU : The OIC, PENR Officer
Mamburao, Occidental Mindoro

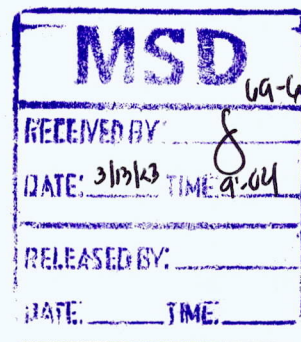
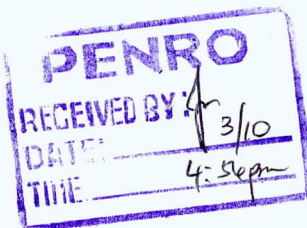
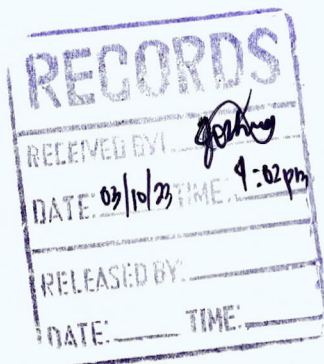
FROM : The CENR Officer

SUBJECT : REPORTING FOR DUTY OF FORESTER I LEHEN B. BAUTISTA TO CENRO SAN JOSE, OCCIDENTAL MINDORO

Respectfully forwarding the reporting for duty of Forester I Lehen B. Bautista in compliance to Regional Special Order No. 67 series of 2023 dated March 6, 2023.

For your information and record.


EFREN L. DELOS REYES





Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Community Environment and Natural Resources Office

PSM-P-02-2023-015
2 3/7/23

March 06, 2023

MEMORANDUM

FOR : The CENR Officer
FROM : Forester I
SUBJECT : **REPORTING FOR DUTY**

DENR - CENRO SAN JOSE
MIMAROPA REGION
RECEIVED BY: #2023-566
DATE: 03-06-2023

In compliance with the Regional Executive Order (RSO) No. 67 Series of 2023 dated February 21, 2023, the undersigned is hereby reported for duty as Forester I of DENR-CENRO San Jose, Occidental Mindoro effective today, March 06, 2023.

Attached is the copy of RSO and Office Clearance.

For information.


LEHEN BATTIW BAUTISTA



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

REGIONAL SPECIAL ORDER

No. 67 *pg*
Series of 2023

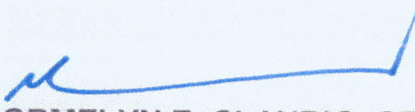
FEB 21 2023

**SUBJECT : REASSIGNMENT OF FORESTER I LEHEN B. BAUTISTA FROM
CENRO ROXAS, ORIENTAL MINDORO TO CENRO SAN JOSE,
OCCIDENTAL MINDORO**

In the interest of the service, Forester I Lehen B. Bautista is hereby reassigned from CENRO Roxas, Oriental Mindoro to CENRO San Jose, Occidental Mindoro. She shall report to the said office for work assignment.

As such, she shall clear herself from all work, property and financial responsibilities in her present place of assignment before reporting to her new place of assignment. She shall inform this Office, thru channel, of her compliance with this Order.

This Order takes effect immediately.


LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director



Department of Environment
and Natural Resources
MIMAROPA Region



Doc ID: 102469

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Email: mimaroparegion@denr.gov.ph
Website: <http://mimaropa.denr.gov.ph>

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
CLEARANCE FORM
(Instructions at the back)

I

PURPOSE

TO:

DENR-CENRO ROXAS, ORIENTAL MINDORO

March 01, 2023

Date of Application

I hereby apply for clearance from money, property and work-related accountabilities for:

Purpose: ☒ Transfer ☐ Resignation ☐ Other Mode of Separation:
☐ Retirement ☐ Leave Please specify: _____

Effectivity/Inclusive Period: _____

Office of Assignment

DENR CENRO-ROXAS, ORIENTAL MINDORO

Position/SG/Step:

FORESTER I/SG11/S2

LEHEN B. BAUTISTA

Name and Signature of Employee

II

CLEARANCE FROM WORK-RELATED ACCOUNTABILITIES

I hereby certify that this applicant is cleared of work-related accountabilities from this Unit/Office/Dept.

PETERSON F. FABELLON

Immediate Supervisor

III

CLEARANCE FROM MONEY AND PROPERTY ACCOUNTABILITIES

Name of Unit/Office/Department	Cleared	Not Cleared	Name of Clearing Officer/Official	Signature
1. Administration Sector				
a General Services Unit			DALE MELCHOR A. ALAGAO Admin Aide VI/In-charge, GSU	
b Records Unit			VENICE ANGELA D. VIROS AO I (Records Officer)	
c Personnel Unit			ARABELLE JOY V. TAMAYOSA FT I/In-charge, Administrative Unit	

IV

CERTIFICATION OF NO PENDING ADMINISTRATIVE CASE:

a Internal Affairs Office/Legal Affairs Office			ARABELLE JOY V. TAMAYOSA FT I/In-charge, Administrative Unit	
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☐ with pending administrative case
☐ with ongoing investigation (no formal charge yet)

V

CERTIFICATION

ENGR. CAESAR E. QUEBEC

CENR OFFICER