



Republic of the Philippines  
Department of Environment and Natural Resources  
**MINES AND GEOSCIENCES BUREAU**  
**MIMAROPA Region**

7/F DENR Building, 1515 Roxas Boulevard, Ermita, Manila  
Telefax No. (+632) 536-0215 / (+632) 310-1369  
Email: region4b@mgb.gov.ph



DENR MIMAROPA  
RECORDS SECTION  
**RECEIVED**

**MAR 28 2023**

☐ INCOMING ☐ OUTGOING \_\_\_\_\_  
BY: \_\_\_\_\_ DATE NO. \_\_\_\_\_  
TIME: \_\_\_\_\_

March 27, 2023

**MEMORANDUM**

**FOR :** THE REGIONAL EXECUTIVE DIRECTOR  
DENR MIMAROPA REGION

**FROM :** THE REGIONAL DIRECTOR  
This Office

**SUBJECT :** TRAVEL ORDER FOR THE ATTENDANCE IN THE INTER-AGENCY  
COMMITTEE MEETING AND MINERAL PROCESSING PLANTS  
VISIT/INSPECTION IN ORIENTAL MINDORO

Respectfully forwarding herewith the travel order of the undersigned covering the travel to Oriental Mindoro on March 29-31, 2023

For the Regional Executive Director's favorable approval.



**GLENN MARCELO C. NOBLE**

"MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT  
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE."

Republic of the Philippines  
Department of Environment and Natural Resources  
**MINES AND GEOSCIENCES BUREAU**  
**MIMAROPA Region**  
7/F DENR Bldg., 1515 Roxas Blvd., Ermita, Manila

Date: March 27, 2023

**TRAVEL ORDER**  
(NO. \_\_\_\_\_)

NAME: GLENN MARCELO C. NOBLE  
POSITION: Director II  
OFFICIAL STATION: Manila  
DEPARTURE DATE: March 29, 2023

Salary: \_\_\_\_\_  
DIV/SEC/UNIT: ORD  
DESTINATION: Oriental Mindoro  
ARRIVAL: March 31, 2023

PURPOSE OF TRAVEL: **1. To attend the Interagency Committee meeting**  
**2. Mineral Processing Plants' visit/inspection**

PER DIEMS/EXPENSES ALLOWED: \_\_\_\_\_  
ASSISTANTS OR LABORERS ALLOWED: \_\_\_\_\_  
APPROPRIATIONS TO WHICH TRAVEL SHOULD BE CHARGED: \_\_\_\_\_  
REMARKS OR SPECIAL INSTRUCTIONS: \_\_\_\_\_

## CERTIFICATIONS:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this  
Div./Sec./Unit

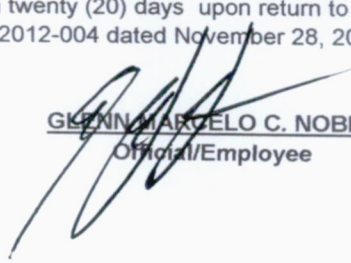
Approved:

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director  
DENR MIMAROPA Region

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**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.

  
**GLENN MARCELO C. NOBLE**  
Official/Employee

Republic of the Philippines  
Department of Environment and Natural Resources  
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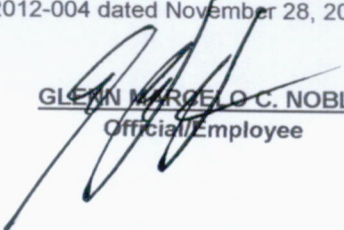
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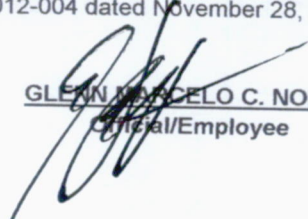
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