DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES



Provincial Environment and Natural Resources Office Suqui, Calapan City, Or. Mindoro

DAILY TIME RECORD ALAN L. VALLE

Name

for the month of FEBRUARY 2023

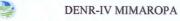
Date			AM		PM	UNDERTIME	
1	Jate	Start	End	Start	End	Hours	Minutes
1	Wed						
2	Thu		TRAVEL C	RDER NO.	63		
3	Fri	3 4					
4	Sat						
5	Sun						
6	Mon	7:48 AM	12:03 PM	12:57 PM	18:10 PM		
7	Tue						
8	Wed		TRAVEL C	RDER NO.	78		
9	Thu						
10	Fri		TRAVEL O	RDER NO.	79		
11	Sat						
12	Sun						
13	Mon		TRAVEL O	RDER NO.	79		
14	Tue						
15	Wed						
16	Thu		TRAVELO	RDER NO. 8	20		
17	Fri		TRAVELO	KDEK NO. 6	30		
18	Sat						
19	Sun						
20	Mon	7:50 AM	12:02 PM	12:55 PM	17:47 PM		
21	Tue						
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25	Sat						
26	Sun						
27	Mon	7:33 AM	12:00 PM	12:53 PM	18:06 PM		
28	Tue	7:39 AM	12:14 PM	12:55 PM	18:10 PM		

I CERTIFY on	my honor that the	above is a true	and correct re	port if the h	ours of
	l, record of which	n was made du	ly at the time	of arrival	and at
departure from o	office.				

Verified as to the prescribed office hours

LORMELYN E. CLAUDIO, CESO IV

DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES



Provincial Environment and Natural Resources Office Suqui, Calapan City, Or. Mindoro

DAILY TIME RECORD ALAN L. VALLE

Name

for the month of FEBRUARY 2023

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13	Mon		TRAVEL O	RDER NO. 7	79			
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15	Wed							
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26	Sun							
27	Mon	7:33 AM	12:00 PM	12:53 PM	18:06 PM			
28	Tue	7:39 AM	12:14 PM	12:55 PM	18:10 PM			

TOTAL: ___hrs./min. & ____O.T. hrs.___O

I CERTIFY on my honor that the above is a true and correct report if the hours of work performed, record of which was made duly at the time of arrival and at departure from office.

...../Y

VALLE

Verified as to the prescribed office hours

LORMELYN E. CLAUDIO, CESO IV

DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES



DENR-IV MIMAROPA

Provincial Environment and Natural Resources Office Suqui, Calapan City, Or. Mindoro

DAILY TIME RECORD ALAN L. VALLE

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for the month of FEBRUARY 2023

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TOTAL:___hrs./min. & ____O.T. hrs.__O

I CERTIFY on my honor that the above is a true and correct report if the hours of work performed, record of which was made duly at the time of arrival and at departure from office.

VALLE

Verified as to the prescribed office hours

LORMELYN E. CLAUDIO, CESO IV

DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES



Provincial Environment and Natural Resources Office Suqui, Calapan City, Or. Mindoro

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Date		AM			PM	UNDERTIME		
1	Jate	Start	End	Start	End	Hours	Minutes	
1	Wed							
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5	Sun							
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7	Tue							
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19	Sun							
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work perfori	med, record	of which	was made	duly at	the time	of arrival	and a	ll
departure fro	om office.							

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Verified as to the prescribed office hours

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director

DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES



Provincial Environment and Natural Resources Office Suqui, Calapan City, Or. Mindoro

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for the month of FEBRUARY 2023

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TOT	AL:	_hrs./min.	&().T. hrs			0

I CERTIFY on my honor that the above is a true and correct report	if the hours of
work performed, record of which was made duly at the time of	arrival and a
departure from office.	

ALAN 4. VALLE

Verified as to the prescribed office hours

LORMELYN E. CLAUDIO, CESO IV



	MAR 0-2-2022	
	O O FOLD	
_		

INCOMING	OUTGOING
BY:	DATS NO
TIME:	LANCOGRAPHICAL CA

		TRA	VEL ORI	DE R	FEB 01 2023
NAME			теорбий в немограция од от	Salary:	
DEPARTURI		February 1, 2023		Div./Sec./Unit: Official Station: I	[2018] 1918 (1918) 1918 - 1918 (1918) 1918 (1918) 1918 (1918) 1918 (1918) 1918 (1918) 1918 (1918) 1918 (1918)
DESTINATIO	ON:	Puerto Galera, Naujan, Victo Oriental Mindoro	ria, Socorro, Pola,	Arrival Date :Feb	raury 3, 2023
POSE O	F TRAVEL:	To monitor and familiarize the jurisdiction of CENRO Soci		s and activities im	plemented with the
estants or I	aborers Allo s to which tra	vel should be charged :			
staffications	i: This is to cert	ons:ify that the travel is necessar			ns of the official/ employees of this
mendin			Approved by:		
	Assistant Reg	GORDOVE, CESO IV ional Directior nent Services	Ĺ	RMELYN E. CI Regional Exec	AUDIO, CESO IV utive Director

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my salary for my failure to station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012 figuredate this travel within twenty (20) days upon return to my permanent official.

AUTHORIZATION

ALAN ALLE Official Employee



TRAVELORDER

FEB 07 2023

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8.70	E 78	CN/78	r;ae	انستكر	400	

ALAN L. VALLE

POSITION:

OIC-PENR Officer

DEPARTURE DATE: DESTINATION:

February 7, 2023

Puerto Galera, Oriental Mindoro

Div./Sec./Unit:

Office of the PENRO

Official Station PENR Office

Arrival Date : February 9, 2023

PURPOSE OF TRAVEL: To attend Green Economy Model (GEM) program assessment and planning cum validation

Per	Diems/	Expenses	Allowed	4

Assistants or Laborers Allowed:

Appropriations to which travel should be charged:

Remarks or special instructions

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this Div./Sec./Unit

Recommending Approval:

Approved by:

DONNA MAY

Assistant Regional Direction

for Management Services

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012 liquidate this travel within twenty (20) days upon return to my permanent official.

Official Employee



TRAVEL ORDER

FEB 1 0 2023

NAME:

ALAN L. VALLE

POSITION:

OIC-PENR Officer

DEPARTURE DATE: DESTINATION:

February 10 & 13, 2023

CENRO Socorro

Div./Sec./Unit:

Salary:

Office of the PENRO

Official Station PENR Office

Arrival Date :Febraury 13, 2023

PURPOSE OF TRAVEL. To monitor and familiarize the programs, projects and activities implemented with the

jurisdiction of CENRO Socorro

Per Diems/Expenses Allowed:

Assistants or Laborers Allowed

Appropriations to which travel should be charged:

Remarks or special instructions:

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this Div./Sec./Unit

Recommending Approval:

Approved by:

DONNA MAYOR- GORDOVE, CESO IV

Assistant Regional Direction

for Management Services

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012 liquidate this travel within twenty (20) days upon return to my permanent official.

Official Employee

TRAVEL ORDER

FEB 13 2023

Div./Sec./Unit: Office of the PENRO Official Station: PENR Office Arrival Date February 19, 2023 Bassiew Hotel MIMAROPA Region/Manila To attend on the conduct of Capacity Enhancement on ISO 9001:2015 of DENR MIMAROPA officials and key QMS Players Per Diems/Expenses Allowed: Assistants or Laborers Allowed: Appropriations to which travel should be charged: Remarks or special instructions: Certifications: This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this Div./Sec./Unit Approved by: Recommending Approval: LORMELYN E. CLAUDIO, CESO IV DONNA MAYOR- GORDOVE, CESO IV Regional Executive Director Assistant Regional Direction for Management Services

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.liquidate this travel within twenty (20) days upon return to my permanent official.

ALAN EXALLE
Official Employee



TRAVEL O-RDER

FEB 13 2023

Office of the PENRO

NAME:

ALAN L. VALLE

POSITION:

OIC-PENR Officer

DEPARTURE DATE:

February 21, 2023

DESTINATION:

San Teodoro/Naujan/PolaCENRO

Socorro/Bansud/Mansalay/Bulalacao/CENRO

PURPOSE OF TRAVEL: To monitor and familiarize the programs, projects and activities implemented with the

Div./Sec./Unit:

Official Station PENR Office

Arrival Date Febraury 24, 2023

jurisdiction of CENRO Socorro

Per Diems/Expenses Allowed

Assistants or Laborers Allowed

Appropriations to which travel should be charged:

Remarks or special instructions

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/ employees of this Div./Sec./Unit

Recommending Approval:

Approved by:

DONNA MAYOR- GORDOVE, CESO IV

Assistant Regional Direction

for Management Services

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

AUTHORIZATION

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Official Employee