



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
PROVINCE OF PALAWAN

Bgy. Sta. Monica, Puerto Princesa City, Palawan

EMAIL : penropalawan@denr.gov.ph

TelFax No. (048) 433-5638/ 434-8791

February 28, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR - MIMAROPA Region
1515 DENR By the Bay Building, Roxas Boulevard,
Barangay 668, Ermita, Manila

THRU : The Assistant Regional Director
For Management Services

FROM : The Provincial Environment and
Natural Resources Officer

SUBJECT : **REQUEST FOR THE APPROVAL TO ENROLL FOR
THE 3RD TRIMESTER CY-2023 OF CARTOGRAPHER I
MILYSA M. PALAPA AT HOLY TRINITY UNIVERSITY**

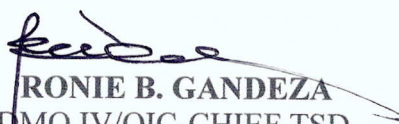
DENR MIMAROPA RECORDS SECTION RECEIVED	
MAR 07 2023	
<input type="checkbox"/> INCOMING	<input type="checkbox"/> OUTGOING
DATE NO. _____	
TIME: _____	

Respectfully forwarded is the memorandum from CENRO Puerto Princesa City dated February 21, 2023 relative to the request for the approval to enroll for the 3rd Trimester CY-2023 of Cartographer I Mylisa M. Palapa taking up Bachelor of Science in Geodetic Engineering at Holy Trinity University.

Attached is a copy of her previous Registration Form for the 2nd Trimester CY 2022-2023.

For information, consideration and approval.

FOR THE PENRO:


RONIE B. GANDEZA
DMO IV/OIC-CHIEF TSD
In-Charge Office of the PENRO

DENR-PALAWAN
PENRO-RECORDS
RELEASED
By phea
Date: 07 MAR 2023 CN 2023-504



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

February 21, 2023

MEMORANDUM

**FOR : The Regional Executive Director
DENR – MIMAROPA Region**

**THRU : The Provincial Environment and
Natural Resources Officer**

**SUBJECT : REQUEST FOR THE APPROVAL TO ENROLL FOR THE 3RD
TRIMESTER CY 2023 OF CARTOGRAPHER I MILYSA M.
PALAPA**


**DENR PENRO
PALAWAN RECORDS
RECEIVED**


BY: 
DATE: 12-21-2023 CN 23-1518

Forwarded is the memorandum dated February 20, 2023 of **Cartographer I Milysa M. Palapa** regarding her request for the Approval to enroll for the 3rd Trimester CY 2023. She is currently taking up BS in Geodetic Engineering at the Holy Trinity University, Palawan and sends this request in compliance to the Regional Memorandum to seek approval of the RED/Head of Office before enrollment.

Attached is a copy of her previous Registration Form for the 2nd Trimester 2022-2023.

For your review, favorable consideration and approval.


PEDRO A. VELASCO
OIC - CENRO

**DENR MIMAROPA REGION
CENRO PUERTO PRINCESA
RELEASED**
NO: 171
DATE: 2-21-23
BY: 



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
PUERTO PRINCESA

February 20, 2023

MEMORANDUM

TO : The Community Environment and
Natural Resources Officer
Brgy. Sta. Monica, Puerto Princesa City

FROM : MILYSA M. PALAPA
Cartographer I

SUBJECT : **REQUEST FOR THE APPROVAL TO ENROLL FOR THE
3RD TRIMESTER CY 2023**

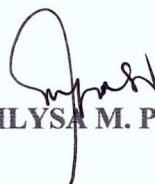
DENR MIMAROPA REGION
CENRO PUL
PRINCESA
RECEIVED

DATE: FEB 20 2023
POSITION:
SIGNATURE:

This is to inform you that I am gratefully expressing my gratitude for the approval of my request for permission to study while working. This is to inform you that the 2nd Trimester 2022-2023 for the degree in Geodetic Engineering I am taking up at Holy Trinity University will be ending on the second week of March CY 2023.

In accordance with your memo of February 1, 2023, I humbly ask for permission to enroll for the third trimester of the academic year 2023 at the same university. I would be really grateful if you would take my request into consideration and provide me the opportunity to continue studying after office hours and on the weekends while I attempt to raise my academic standing. It is a fantastic opportunity to continue serving the public while continuing my degree, and having my current position is very significant and valuable. Attached is a copy of my current certificate of registration.

For his information and favorable consideration.


MILYSA M. PALAPA



HOLY TRINITY UNIVERSITY

PUERTO PRINCESA CITY, PALAWAN

STUDENT'S COPY

HOLY TRINITY UNIVERSITY

PUERTO PRINCESA CITY

REGISTRATION FORM REGISTRATION AND ASSESSMENT F

Student No.: 2021300032
 Student Name: PALAPA, MILYSA MANDAPON
 Address:
 Tel. No.:
 Parent/Guardian:

School Year: 20222
 Course: BS-GE
 Year: 1
 Status: CETBS-GE2021
 Semester: 2ND TRIMESTER 2022-2023

SUBJECT CODE	DESCRIPTION	TIME	ROOM	DAYS	UNITS	PROFESSOR		
SUBJ.CODE	DESCRIPTION	SECTION	TIME	ROOM	DAYS	UNITS	FACULTY	SIGNATURE
EBCA 311GE	COMPUTER AIDED DRAFTIN	BSGE 122			2	-		
EBSM 316	SAFETY MANAGEMENT	BSGE 122			THURS	1	-	
EGCT 105	CARTOGRAPHY	BSGE 222	1700-1900		THF	3	-	
EGGS 102	GENERAL SURVEYING 2	BSGE 222	0800-1420		SAT	4	-	
EGLO 107	GE LAWS, OBLIGATION AN	BSGE 222	1700-1920		MONDA	2	-	
					12.00 (5 Subject/s)			

TOTAL UNITS >>>

12

TUITION FEE	6,049.20		
ACTIVITY FEE	210.00	ID - STUDENT	60.00
STUDENTS WELFARE	50.00	PRISAA	100.00
RESEARCH FEE	200.00	TEST BOOKLET/TEST PAPER	300.00
ORGANIZATION FEE/MEMBERSHIP	100.00	SCHOOL PAPER	135.00
** OTHER FEES **			
DEV.FEE	335.00	ENERGY FEE(CLASSROOM)	500.00
INTERNET FEE	405.00	LIBRARY FEE	255.00
MEDICAL & DENTAL EXPENSES	80.00	ATHLETICS FEE	80.00
GUIDANCE FEE	230.00	AUDIO-VISUAL FEE	100.00
REGISTRATION FEE	220.00	EXTENSION SERVICE FEE	50.00

TUITION AND OTHER FEES	7,204.20	DOWNPAYMENT	2,000.00
MISCELLANEOUS FEES	2,255.00	PRELIM (09/02/2022)	2,486.00
		MIDTERM (11/02/2022)	2,486.00
TOTAL FEES	9,459.20	FINAL (03/25/2023)	2,487.20

<NACPI, MARILYN M.> Printed : 11/23/20

REGISTRATION NO : 00074167

AMOUNT PAID 2,000.00
 759 398
 OR NO. 11/24/22
 DATE
 RECEIVED BY
ENROLLED

This is not an Official Receipt. Always get an Official Receipt from the CASHIER for every payment you made. Refer to your STUDENT MANUAL regarding the school policy. Assessment of Fees are partly based on the Information you provided. Holy Trinity University reserves the right to reassess the account of Student whose records contain false or incorrect information.