Civil Service Form No. 48

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Provincial Environment and Natural Resources Office

Brgy. Suqui, Calapan City, Oriental Mindoro

## DAILY TIME RECORD

## FRANCES MARGARETTE A. MENDOZA

NAME

For the month of April 2023

DAY		A.M.		Р	.M.	UNDERTIME	
		Arrival	Departure	Arrival	Departure	Hours	Minutes
1	Sat						
2	Sun						
3	Mo	07:53	12:09	12:52	17:16		
4	Tue	410	K LE	AVE			// · · · · · · · · · · · · · · · · · ·
5	We	07:58	12:02	the same of the sa	10.16		
6	Thu	Ma	undy T				
7	Fri	Goo	d Fri	day			
8	Sat						
9	Sun						
10	Mo	Procle	mation	12:52	0 <b>c. 202</b> 17:12		
11	Tue	09:55	12:02	1	1	1	५५
12	We	09:16	12:04	12:49	17:28	1	16
13	Thu	310	k Lf	AVE			
14	Fri	07:58	12:00	12:47	17:05		
15	Sat	Travel	Order N	2023	-427		
16	Sun						
17	Mo	08:27	12:07	12:51	17:17		27
18	Tue	07:55	12:03	12:54	17:18		
19	We	OB RTO	Br39	12:16	17:16.		
20	Thu	09:33	12:05	12:54	17:04	1	33
21	Fri	Proda	mation 1	10.201	s. 2023		
22	Sat						
23	Sun						
24	Mo	108 RT	t Br.39	12:44	17:10		
25	Tue	07:50	12:04	1	17:10 . DB Province 17:15	r's office	
26	We	10:17	12:01	12:55		2	17
27	Thu	Travel	Order	No. 200	3-389		
28	Fri	11C	K LE	AVE			
29	Sat						
30	Sun						
						= 1	20
						17 hours	28 mins

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed record of which was made daily at the time of arrival in and departure from office.

OT

\_\_\_ hrs./min

TOTAL:

RGARETTE A. MENDOZA FRANCES M.

Verified as to the prescribed office hours

ALAN I

OIC, PENRO



## Republic of the Philippines Provincial Environment and Natural Resources MIMAROPA Region

APPLICATION FOR LEAVE

3. DATE OF FILLING April 5, 2023 4, POSITION Attorney III 5, SALARY SG 21    Comparison of Compariso	1. 0		ENT MAROPA - Legal Di PENRO Oriental M	vision 2.	NAME	(Last) Mendoza	(First) Frances Margarette	(Middle) <b>Axalan</b>
Comparison   Com	3. D	ATE OF FILLING	April 5, 2023	4. POSITIO	ON	Attorney III	5. SALARY	SG 21
Vacation Leaver(Sc.51, Rule XV), Ombor Pulse Implementing E.O. No. 292   Mandatory/Forced Leave(Sc. 25, Rule XV), Ombor Pulse Implementing E.O. No. 292   Sick Leave (Sc. 4), Rule XVI, Ombor Rule Implementing E.O. No. 292   Maternity Leave (R.A. No. 81270SSM Pulse 17, 1s. 1568, as amended				6. DET/	AILS OF APP	PLICATION		
Vacation Leave(Sec 51, Rule XVI, Combus Rules implementing E O No 292   Mandation(Forced Leave(Sec 21, Rule XVI, Omnibus Rules implementing E O No 292   Sick Leave (Sec 3, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity Leave (R A No 1120) Risk Case (Sec 3, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity Leave (R A No 1120) Risk Case (Sec 21, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity Leave (R A No 1120) Risk Case (Sec 21, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity Leave (Sec 21, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity Leave (Sec 21, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity Leave (Sec 21, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity Leave (Sec 21, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity Leave (Sec 21, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity Leave (Sec 21, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity Leave (Sec 21, Rule XVI, Omnibus Rules implementing E O No 292   Mandatinity (Sepecify Illness)   Mandatinity (Sepecify Il	6.A	TYPE OF LEAVE TO	O BE AVAILED OF		6.B	DETAILS OF LEAVE		
Madernity Forced Leaver(Sec. 25, Rule XM). Concluse Risks implementing E.O. No. 282   Sick Leaver (Sec. 81, Rule XM). Concluse Risks implementing E.O. No. 282   Madernity Leaver (R.A. No. 112/Risk) as amended   Social Parent Leaver (R.A. No. 112/Risk)   Social Parent Parent (R.A. No. 112/Risk)   Social Parent (R.A. No. 112/Risk)   Social Parent Parent (R.A. No. 112/Risk)   S		Vacation Leave(Sec.5	51 Rule XVI Omnibus Rule	es Implementing E.O. No. 292				
Sick Leave (Sec. 43, Reb. 27), Charles Relate higherenting E.O. 16, 292   Maternity Leave (R.A. No. 112/DIRR insous) by CSG. DOLE and SSS   Patternity Leave (R.A. No. 1876/SSG MO No. 71, 1 (SR), as amended   Special Privilege Leave (Sec. 21, Risk XVI, Commbus Rivis Implementing E.O. No. 292   Out Patient (Specify Illness)   Out Patient (Specify I					0	The second secon	N-1111	
Maternity Leave (R.A. No. BIST/CSC MC No. 19, 71, 5168), as amended   Special Fivillage Leave (Sec. 21, Rus XA). Onnobas Rivel Implementing E.O. No. 202   Out Patient (Specify Illness)   O	-				۷.	green,		POTENTIAL CONTROL CONT
Patentily Leave (R.A. No. 8187CSC MC No. 71, s. 1668, as amended   Out Patient (Specify Illness)   Out Patient (Specify Illn						Aproud tobe	A temporary and process and allowing supplementary delicity and representations of the contract of the contrac	Or den for an antigative state of the plants of the state with the construction designation of the state of t
Special Privilege Leave (Re. 21, Riuk NN, Combus Rules Implementing E O No. 292   Solo Parent Leave (RA No. 8072CSC MC No. 8, 8, 2004   Study Leave (RA No. 8072CSC MC No. 8, 8, 2004   Study Leave (RA No. 8072CSC MC No. 15 s. 2005   Study Leave (RA No. 8072CSC MC No. 15 s. 2005   Special Leave (RA No. 8072CSC MC No. 15 s. 2005   Special Leave (Ra No. 8072CSC MC No. 15 s. 2006   Special Leave (Ra No. 15 s. 2006   Special Leave (Ra No. 15 s. 2								
Solo Parent Leave (RA No. 8072/CSC MD No. 8, a. 2004     Study Leave (Sec. 66, Rule XVI), Contact Return (Immobilish (Sec. 2005)     Chapter (Value) (PA No. 8050)     Special Leave Banefils for Women (RA No. 8070/CSC MC No. 15, a. 2016)     Special Leave Benefils for Women (RA No. 8070/CSC MC No. 25, a. 2010     Special Leave Benefils for Women (RA No. 8070/CSC MC No. 25, a. 2010     Special Leave Benefils for Women (RA No. 8070/CSC MC No. 25, a. 2010     Special Leave Benefils for Women (RA No. 8070/CSC MC No. 25, a. 2010     Adoptation Leave (RA No. 8050)     Others:						all results		The second and the second control of the second sec
Study Leave (Sec. 58, Rule XVI. Omnbox Rules Implementing E.O. No. 292.   In Case of Special Leave Benefits for Women:   General Relabilistic Programment	П					E Out ratient	(specify inness) migraine	
Orbay VAMC Leave (RA No 2620/CSC MC No 15 : 2005   (Specify Illness)						In Coop of Coopin	I I and Daniel Santa	
Rehabilitation Privilege (Sec 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292   Special Leave Benefits for Women (RA No. 55, 9, 2010)   Special Leave Benefits for Women (RA No. 55, 9, 2010)   Adoptation Leave (RA No. 8557)   Adoptation Leave (RA No. 8557)   Others:						and the same of th		
Special Law Benefits for Women (RA No. 97 (IOSC) MC No. 25, 2, 2010   Special Emergency (Calamity) Leave (ISC MC No. 2, 1, 2012 as amended   In case of Study Leave:   Completion of Master's Degree   BAR/Board Examination Review						LJ (Specify lilne	255)	
Special Emergency (Calamity) Leave (CSC MO No. 2 s. 2012 as amended   Completion of Master's Degree   BAR/Board Examination Review	-							
Adoptation Leave (RA No. 852)								
Others:  Others:  Others:  Other purpose:	lh			No. 2, S. Zu12 as amended				
Others:    Cher purpose:   Monetization of Leave Credits		Adoptation Leave (10	A NO. 0002)					
Monetization of Leave Credits   Terminal Leave   Termin						LJ BAR/Board B	xamination Review	
Monetization of Leave Credits   Terminal Leave   Termin		Others				-		
Terminal Leave   Terminal Leave   South Control one (1) day   Not Requested		Others.						
S.C.   NUMBER OF WORKING DAYS APPLIED FOR one (1) day   Not Requested   Requ						process of the same of the sam		
One (1) day  INCLUSIVE DATES  April 4, 2023  7. DETAILS OF ACTION ON APPLICATION  7.	6.0	NUMBER OF WOR	DKING DAVE ADDITED	EOD	6.0		ave	
Requested   Requ	0,0	WOWIDEN OF WOR		ron	6.0		har	
Signature of Applicant		And the second s		de proposition de la contraction de la contracti			.cu	and the same of th
7. DETAILS OF ACTION ON APPLICATION  8. DETAILS OF ACTION ON APPLICATION  9. DETAILS		INCLUSIVE DATES				hannel	141	
7. DETAILS OF ACTION ON APPLICATION  7. A CERTIFICATION OF LEAVE CREDITS As of March 9, 2 M3  Vacation Leave   Sick Leave   For approval   For disapproval due to    Total Earned			April 4, 2023			***************************************	777	
7.A CERTIFICATION OF LEAVE CREDITS As of March 3, 2013    Vacation Leave   Sick Leave   For approval	-						The state of the s	
As of March 9, 2013  Vacation Leave Sick Leave  Total Earned 2. 252 15.833  Less this application				7. DETAILS OF	ACTION (	ON APPLICATIO	N /	
Vacation Leave Sick Leave  Total Earned  2.252   5.833  Less this application	7.A				7.B	RECOMMENDATIO	ON I	
Total Earned  2. 252   5.833  Less this application		<i>f</i>	The second secon	31,2023		☐ For approva	ſ	
BUENA P. FLORIDA  BUENA P. FLORIDA  Administrative Officer IV  APPROVED FOR:  days with pay days without pay others (Specify)  ALANUALLE			Vacation Leave	Sick Leave		☐ For disappro	oval due to	nd realist diverginant courses on a reason demonstration in the property of the property of the course of the cour
BUENA P. FLORIDA  BUENA P. FLORIDA  Administrative Officer IV  APPROVED FOR:		Total Earned	2 252	14.833				
BUENA P. FLORIDA Administrative Officer IV  APPROVED FOR:  days with pay days without pay others (Specify)  ALANLWALLE		Larr this conflication	4. 7.					
BUENA P. FLORIDA Administrative Officer IV  T.C APPROVED FOR:		cess ins application		1.000				A minimary where the community of the department of the community of the c
BUENA P. FLORIDA Administrative Officer IV  T.C APPROVED FOR:		Balance	2 252	14.833				
Administrative Officer IV  Chief, Management Services Division  7.C APPROVED FOR:		A		have a second district and the second				To Prince for the state of the
Administrative Officer IV  Chief, Management Services Division  7.C APPROVED FOR:			4				Math	
7.C APPROVED FOR:			BUĘŃA P. FI	.ORIDA			MARICEL V. SUPLEO	
7.C APPROVED FOR:		4,	Administrative	Officer IV		Chief.	Management Services	Division
days with pay days without pay others (Specify)  ALANLWALLE	7.C	APPROVED FOR:			7.0			
others (Specify)  ALANTALLE			vith pay		7.0	JONI TROVED DOI		
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the control of the co					11	/		
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					OIC, PENE	RO		



## Republic of the Philippines Provincial Environment and Natural Resources MIMAROPA Region

#### APPLICATION FOR LEAVE

		ON FOR LEAVE
1. 0	DENR MIMAROPA - Legal Division  2. NAM	( )
	(detailed in PENRO Oriental Mindoro)	Mendoza Frances Margarette Axalan
20		
3. U	ATE OF FILLING April 14, 2023 4. POSITION	Attorney III 5. SALARY SG 21
	C DETAUL (	OF ARRUGATION
		OF APPLICATION
6.A	TYPE OF LEAVE TO BE AVAILED OF	6.B DETAILS OF LEAVE
	Vacation Leave(Sec.51, Rule XVI, Omnibus Rules Implementing E.O. No. 292	In case of Vacation/Special Privilege Leave:
	Mandatory/Forced Leave(Sec. 25; Rule XVI, Omnibus Rules Implementing E.O. No. 292	☐ Within the Philippines
V	Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292	Abroad (Specify)
	Maternity Leave (R.A. No. 11210/IRR issued by CSC, DOLE and SSS	In case of Sick Leave:
	Paternity Leave (R.A. No. 8187/CSC MC No. 71, s. 1998, as amended	☐ In Hospital (Specify Illness)
	Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292	Out Patient (Specify Illness) migraine
	Solo Parent Leave (RA No. 8972/CSC MC No. 8, s. 2004	
	Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292	In Case of Special Leave Benefits for Women:
	10-Day VAWC Leave (RA No. 9262/CSC MC No 15, s. 2005	(Specify Illness)
	Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292	
	Special Leave Benefits for Women (RA No. 9710/CSC MC No. 25, s. 2010	
	Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012 as amended	In case of Study Leave:
	Adoptation Leave (RA No. 8552)	Completion of Master's Degree
		☐ BAR/Board Examination Review
	Others:	Other purpose:
		☐ Monetization of Leave Credits
		☐ Terminal Leave
6.C	NUMBER OF WORKING DAYS APPLIED FOR	6.D COMMUTATION
	one (1) day	✓ Not Requested
	INCLUSIVE DATES	Requested
	April 13, 2023	
	APIII IJ, LVLJ	(Signature of Applicant)
	7. DETAILS OF ACT	TION ON APPLICATION
7.A	CERTIFICATION OF LEAVE CREDITS	7.B RECOMMENDATION
	As of April 5, 2023	☐ For approval
and other sections of the section of	Vacation Leave   Sick Leave	For disapproval due to
	Total Earned 2.252 14.833	
	Total Earned 2.252 14.833	
	Less this application 1.000	
	Balance 2.252 13.833	The second secon
	12.23	
		Run
	, BUENA P. FLORIDA	MARICEL V. SUPLEO
	Administrative Officer IV	
7.0	1' /	Chief, Management Services Division
7.C	APPROVED FOR: 2  days with pay 1	7.D DISAPPROVED DUE TO:
	days without pay	
	others (Specify)	
	ALAN	L/VALLE
and the same of th	7	PENRO
L	J.C.	FEINO



## Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Provincial Environment and Natural Resources Office

Calapan City, Oriental Mindoro

TRAVEL ORDER No. 1023-427

NAME:	Frances Margarette A. Mendoza	Salary:
POSITION:	Attorney III	Div./Sec./Unit: Legal Division
DEPARTURE DATE:	April 15, 2023	Official Station: PENRO Calapan City
DESTINATION:	Pola, Oriental Mindoro	Arrival Date: April 15, 2023
PURPOSE OF TRAVEL:	To participate in the visit of DENR Secretary L re: ongoing activities and operations on the c	The state of the s
Per Diems/Expenses Allowed :		
Appropriations to which travel sh	ould be charged :	
Remarks or special instructions		
Certifications:		
This is to certif	y that the travel is necessary and is connected with the fu	nctions of the official/employees
of this Div./Sec./Unit.		
	Approved	ALANY VALLE
	AUTHORIZATION	

### **AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.

FRANCES MARGARETTE A. MENDOZA
Official Employee



## Republic of the Philippines Department of Environment and Natural Resources

MIMAROPA REGION
Provincial Environment and Natural Resources Office
liang-liang St. Suqui, Calapan City, Oriental Mindoro
Telephone Nos. (043) 288-7442; Tele fax: 288-6006
E-mail address: penro\_orientalmin@yahoo.com

	OFFI 2-3	CE PASS SLIP - 0 4 - 3 8	April 19, 2023
			Date
Name of Employee Time Out PURPOSE		A. Mendoza  Time In: 12: 12 pg  Gandhi Flores in the hearing	✓ Official Personal
DESTINATION	: Regional Trial Court Cala	pan, Branch 39	
Officer of the	ripe		V. SUPLEO
This is to certify that		endoza stationed at DENR-PENRO	nt Services Division  Calapan City personally
19 Apr 202	3	ROUNEL A. DEINLA	
Date		Signature over Printed Name	

Pass Slip must be prepared in duplicate.

Original copy to be submitted by the employee to the Personnel Division upon return to the Office after the Time In has been attested by the frontliner on duty.

Duplicate copy to be attach on the Daily Time Record.



## Republic of the Philippines Department of Environment and Natural Resources

MIMAROPA REGION

Provincial Environment and Natural Resources Office liang-liang St. Suqui, Calapan City, Oriental Mindoro Telephone Nos. (043) 288-7442; Tele fax: 288-6006

E-mail address: penro\_orientalmin@yahoo.com

	OFFICE PA	SS SLIP		
	23-04	-46	April 24	, 2023
			Dat	te
Name of Employee	: Atty. Frances Margarette A. Mend	loza	✓	Official
Time Out	: Time In	: 12:44ph		Personal
PURPOSE	To accompany Chief Atty. Gandhi	,	and the second and the second	
DESTINATION	: Regional Trial Court Calapan, Bra	nch 39		
Luman	All months	APPROVED:	- V. SUPLEC	)
Officer of the	Day	Chief, Management	Services Divi	sion
	Atty. Prances Margarette A. Mendoza se, Regional Trial Court Calapan, Branc		ılapan City	personally
24 APR 202	3 R	DINEL A. DEINLA		
Date		nature over Printed Name	(reprine)	

Pass Slip must be prepared in duplicate.
Original copy to be submitted by the employee to the Personnel Division upon return to the Office after the Time In has been attested by the frontliner on duty.
Duplicate copy to be attach on the Daily Time Record.



Republic of the Philippines

Department of Environment and Natural Resources

MIMAROPA REGION

Provincial Environment and Natural Resources Office

Provincial Environment and Natural Resources Office liang-llang St. Suqui, Calapan City, Oriental Mindoro Telephone Nos. (043) 288-7442; Tele fax: 288-6006 E-mail address: penro, orientalmin@yahoo.com

Name of Employee : Atty. Frances Margarette A. Mendoza

Time Out : J. 51 pm Time In:

PURPOSE : To obtain Authority to Prosecute Specific Case/s from the Provincial Prosecutor

DESTINATION : Office of the Provincial Prosecutor

APPROVED:

This is to certify that <a href="Atty.Frances Margarette">Atty.Frances Margarette</a> A. <a href="Mendoza stationed">Mendoza stationed</a> at DENR-PENRO Calapan City personally appeared in this office, <a href="Office of the Provincial Prosecutor">Office of the Provincial Prosecutor</a>.

April 25, 2023 Date Maria Elena A. Dela Santa Administrative Officer III

1. Pass Slip must be prepared in duplicate.

Original copy to be submitted by the employee to the Personnel Division upon return to the Office after the Time In has been attested by the frontliner on duty.

Duplicate copy to be attach on the Daily Time Record.



# Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Provincial Environment and Natural Resources Office Calapan City, Oriental Mindoro

TRAVEL ORDER No. 2023-389

NAME:	Frances Margarette A. Mendoza	Salary:
POSITION:	Attorney III	Div./Sec./Unit: Legal Division
DEPARTURE DATE:	April 27, 2023	Official Station: PENRO Calapan City
DESTINATION:	Regional Trial Court, Branch 43 Roxas, Oriental Mindoro	Arrival Date: April 27, 2023
PURPOSE OF TRAVEL:	To attend hearing in People vs. Albert Dit-ag, other environmental cases in Court's calendary	
Per Diems/Expenses Allowed :		
	hould be charged :	
Remarks or special instructions		
Certifications:		
This is to certi	fy that the travel is necessary and is connected with the fu	nctions of the official/employees
of this Div./Sec./Unit.		
	Approved	l by:
		ALAN SAILE OIC - PENRO

#### **AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within twenty (20) days upon return to my permanent official station pursuant to Commission on Audit (COA) Circular No. 2012-004 dated November 28, 2012.

FRANCES MARGARETTE A. MENDOZA

Official Employee

 Civil Service Form No. 6 Revised 2020



### Republic of the Philippines Provincial Environment and Natural Resources MIMAROPA Region

## APPLICATION FOR LEAVE

1. 0		ENT MAROPA - Legal Di PENRO Oriental M	vision	. NAME	(Last) <b>Mendo</b> za	(First) Frances Margarette	(Middle) <b>Axalan</b>		
3. Da	ATE OF FILLING	May 3, 2023	4. POSIT	TON	Attorney iii	5. SALARY	SG 21		
			6. DET	TAILS OF APP	LICATION				
A	TYPE OF LEAVE TO	O BE AVAILED OF		6.B	DETAILS OF LEAVE				
	Vacation Leave(Sec.5	51, Rule XVI, Omnibus Rule	es Implementing E.O. No. 292		In case of Vacation/S	Special Privilege Leave:			
			mnibus Rules Implementing E.O. No. 2	292	☐ Within the Phil				
		Tule XVI, Omnibus Rules In			☐ Abroad (Specif	* * * * * * * * * * * * * * * * * * * *	** Confirmity of the short the second and the secon		
		No. 11210/IRR issued by			In case of Sick Leave	9;	and Allenda Colonia (1) of the fine of the colonia		
	Paternity Leave (R.A.	No. 8187/CSC MC No. 71	, s 1998, as amended		☐ In Hospital (Sp	ecify Illness)			
	Special Privilege Lea	ave (Sec. 21, Rule XVI, On	nibus Rules Implementing E.O. No. 29	92		pecify Illness) _chest pain (A	pril 28)		
	Solo Parent Leave (F	RA No. 8972/CSC MC No. 8	3, s. 2004		ALMANA ARTON A ARTON	acid reflux (Ma			
	Study Leave (Sec. 68,	, Rule XVI, Omnibus Rules	Implementing E.O. No. 292		In Case of Special Li	eave Benefits for Women:			
	10-Day VAWC Leave	(RA No 9262/CSC MIC N	o 15, s. 2005		☐ (Specify Illness	)			
	Rehabilitation Privile	ege (Sec 55, Rule XVI, On	nnibus Rules Implementing E.O. No. 29	32					
	Special Leave Benef	its for Women (RA No. 9	710/CSC MC No. 25, s. 2010				The Control of the Co		
	Special Emergency	(Calamity) Leave (CSC)	MC No. 2, s. 2012 as amended		In case of Study Leav	re:			
	Adoptation Leave (R	A No. 8562)			☐ Completion of Master's Degree				
					☐ BAR/Board Exa	amination Review			
				ĺ					
	Others:				Other purpose:				
					☐ Monetization (	of Leave Credits			
			- The control of the		☐ Terminal Leave	2			
.C	NUMBER OF WOR	NUMBER OF WORKING DAYS APPLIED FOR			COMMUTATION				
		two (2) days	TOTAL TOTAL CONTROL AND		☑ Not Requested	i			
	INCLUSIVE DATES				Requested	1_1 /	and the same of th		
		April 28 & May 2, 20	23						
		The same of the sa	The state of the s		Control of the Contro	(Signature of Applicant)			
			7. DETAILS O	F ACTION (	ON APPLICATION				
.A	CERTIFICATION O	F LEAVE CREDITS		7.B	RECOMMENDATION				
		As of April 14	2023		☐ For approval				
		Vacation Leave	Sick Leave		☐ For disapprova	al due to			
	Total Earned	2. 252	13.833			PORT PORT OF THE PROPERTY OF T			
	1 46 7 15 15	J L	The state of the s		of the distribution of the section against the section of the sect		Production of the Control of Control of the American State of the		
	Less this application	**************************************	2.000				March Control of Contr		
	Balance	2,252	11. 833						
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						Puta			
		BUENA P. F	LORIDA			MARICEL V. SUPLEO			
	1	Administrative			Chief N	Management Services	Division		
7.C	APPROVED FOR:			7.D	DISAPPROVED DUE T		C14191011		
-	n	vith pay		7.0	DISMPEROVED DUE 1	O.			
	days without pay								
	others	s (Specify)							
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				$(\Lambda)$	/				
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			Mathematica	OIC, PENE	30				