



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

DENR MIMAROPA RECORDS SECTION	
RECEIVED	
BY:	
DATE:	
TIME:	

April 13, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR - MIMAROPA Region
1515 DENR By the Bay Building, Roxas Boulevard,
Barangay 668, Ermita, Manila

THRU : The Assistant Regional Director
For Management Services

FROM : The Provincial Environment and
Natural Resources Officer

SUBJECT : **REQUEST FOR PERMIT TO STUDY MASTER IN PUBLIC
ADMINISTRATION (MPA) AT WESTERN PHILIPPINES
UNIVERSITY-PUERTO PRINCESA CITY CAMPUS**

Respectfully forwarded is the letter request of Administrative Assistant III Rhea D. Juab dated March 23, 2023 requesting for permit to study and pursue Master in Public Administration (MPA) for the 2nd semester of AY 2022-2023.

Accordingly, the schedule of her thesis writing no longer requires attending a regular class but during weekends and/or beyond office hours to ensure that her regular functions and responsibilities are not affected.

For information and consideration.


FELIZARDO B. CAYATOC

DENR-PALAWAN
PENRO-RECORDS
RELEASED
By 
Date: 17 APR 2023 CN 23-102



March 23, 2023

CERTIFICATION

TO WHOM IT MAY CONCERN:


THIS IS TO CERTIFY that this office interposes no objection to the request for Permit to Study of Administrative Aide VI (StoreKeeper) **RHEA D. JUAB.**

Further to certify that the subject does not require regular class and she shall only meet her adviser on a scheduled basis. Thus, shall not affect her regular functions and responsibilities in this office.

This certification is issued upon request of the above personnel in support to her request for Permit to Study.


FELIZARDO B. CAYATOC

PENRO

DENR-PALAWAN
PENRO-RECORDS
RELEASED
By 
Date: **17 APR 2023** CN **23-1021**



March 23, 2023

MEMORANDUM

FOR : The Provincial Environment and Natural
Resources Officer

FROM : RHEA D. JUAB
Admin. Aide VI (StoreKeeper)

SUBJECT : **REQUEST TO STUDY MASTER IN PUBLIC
ADMINISTRATION (MPA) IN WESTERN PHILIPPINES
UNIVERSITY-PUERTO PRINCESA CAMPUS**

This has reference to the intention of the undersigned to pursue her studies taking up Master in Public Administration in Western Philippines University - Puerto Princesa Campus.

The subject PA 300C (Master Thesis) for this 2nd Semester AY 2022-2023 does no longer required to attend regular class and shall focus on thesis writing. Thus, the undersigned prepares her paper after office hours (5:01 PM onwards) and during Saturdays and Sundays to ensure that this will not affect her regular function and responsibilities in this office.

Relative to this, the undersigned is humbly requesting for Permission to Study this 2nd Semester AY 2022-2023.

For information and consideration.

RHEA D. JUAB



Republic of the Philippines
Department of Environment and Natural Resources - MIMAROPA Region
DENR by the Bay, 1515 Roxas Boulevard, Ermita, Manila

PERMISSION TO STUDY
(SG 23 and Below)

In order to enhance my professional development and career growth, the undersigned
seeks Permission to Study MASTER IN PUBLIC ADMINISTRATION
(Complete Name of Course)
at WESTERN PHILIPPINE UNIVERSITY-PUERTO PRINCESA CAMPUS
(School/University)
with the following details:

School Year:

 1st Semester ✓ 2nd Semester 3rd Semester Summer

Class Schedule:

SUBJECT/COURSE	DAY	TIME
PA 300C MASTER'S THESIS		

* This permission to study is valid only (mm/yyyy)

FROM FEBRUARY 2023

TO JUNE 2023

RHEA D. JUAB

Signature over Printed Name
Date:

RECOMMENDING APPROVAL:

APPROVED BY:

DONNA MAYOR-GORDOVE, CESO IV
Assistant Regional Director
for Management Services

LORMELYN E. CLAUDIO, CESO III
Regional Executive Director

REMARKS: _____



Republic of the Philippines
Department of Environment and Natural Resources - MIMAROPA Region
DENR by the Bay, 1515 Roxas Boulevard, Ermita, Manila

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FROM FEBRUARY 2023

TO JUNE 2023

RHEA D. TUAB

Signature over Printed Name
Date:

RECOMMENDING APPROVAL:

APPROVED BY:

DONNA MAYOR-GORDOVE, CESO IV
Assistant Regional Director
for Management Services

LORMELYN E. CLAUDIO, CESO III
Regional Executive Director

REMARKS: _____



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources

March 23, 2023

MEMORANDUM

FOR : The Provincial Environment and Natural
Resources Officer

FROM : RHEA D. JUAB
Admin. Aide VI (StoreKeeper)

SUBJECT : **REQUEST TO STUDY MASTER IN PUBLIC
ADMINISTRATION (MPA) IN WESTERN PHILIPPINES
UNIVERSITY-PUERTO PRINCESA CAMPUS**

**DENR PENRO
PALAWAN RECORDS
RECEIVED**

BY: 
DATE: 03.23.2023 ON 23.26.26

This has reference to the intention of the undersigned to pursue her studies taking up Master in Public Administration in Western Philippines University - Puerto Princesa Campus.

The subject PA 300C (Master Thesis) for this 2nd Semester AY 2022-2023 does not have regular class schedule and shall only meet adviser on a scheduled basis. Thus, she believes this will not affect her regular function and responsibilities in this office.

Relative to this, the undersigned is humbly requesting for Permission to Study this 2nd Semester AY 2022-2023.

For information and consideration.

RHEA D. JUAB





COLLEGE OF BUSINESS AND MANAGEMENT

March 31, 2023

MS. RHEA D. JUAB

Administrative Aide VI

PENRO-Palawan

Bgy. Sta. Monica, Puerto Princesa City

Dear Ms. Juab:

Greetings!

This is in response to your request letter with attached permission to study, memorandum, and PENRO certification, sent to my office on March 29, 2023 indicating your company's requirement for you to submit a certification indicating your class schedule for PA300 Master's thesis enrolled this Second Semester, AY 2022-2023.

May I kindly inform you that as a matter of policy, your Certificate of Registration (COR) bearing the signature of our Campus Registrar, Ms. Ericka Pia S. Dela Peña, serves as your proof of enrollment in PA 300 Master's thesis. As such, you may use it as official proof of enrolment. Please be advised further that the reason why PA300 Master's thesis no longer has a schedule in your COR is that students enrolled in Master's thesis are no longer required to attend a regular class since your focus should be on your thesis writing. In the event that you need assistance with your Master's thesis, you may have a consultation session with your thesis adviser which may be done on your agreed schedule based on your availability. I hope this clarifies your queries.

Good luck with your thesis writing and more power!

Truly yours,

SOL DE VILLA B. RAMA, DPA

Dean, College of Business and Management



CERTIFICATE OF REGISTRATION
Second Semester, Academic Year 2022-2023

Student Number : 19-02202PU
Student Name : JUAB, RHEA DEBLOIS
Year Level : Third Year

Course Code : PPC-MPA
Course Description: Master in Public Administration
Curriculum Year : 2020-2021

SCHEDULE

CTRL #	SUBJCOD	DESCRIPTION	SECTION	INSTRUCTOR	SCHEDULE	ROOM	UNITS
B379	PA300C	Master's Thesis	PPC-MPA 3-A	MAGBANUA, RONALD			3
Total Units:							3

Tuition Fee (3 units) 1,200.00

Miscellaneous Fees
Garbage & Cleanliness 50.00
Library Fee 100.00
Medical & Dental 100.00
Registration Fee 100.00
Security Fee 100.00
Total Miscellaneous 450.00

Other Fees
Internet fee 300.00
Publication (School Organ) 100.00
Student Facilities Enhancement 800.00
Total Other Fees 1,200.00

Laboratory Fees
Total Laboratory Fees 0.00

TOTAL: 2,850.00

Balance: 1,350.00

Total Amount Paid as of February 27, 2023, 1,500.00

Summary of Balances
UPON ENROLLMENT 1,140.00
MIDTERM 855.00
FINALS 855.00

DATA SUBJECT CONSENT

In accordance with R.A. 10173 or Data Privacy Act of 2012:

I am aware that the Western Philippines University (WPU) has collected and stored my personal data during my admission/enrollment at WPU. These data include my demographic profile, contact details like home address, email address and mobile numbers.

I agree to personally update these data through personal request from the Office of the University Registrar.

In consonance with the above-stated Act, I am aware that the University will protect my school records related to my being a student/alumni of WPU. However, I have the right to authorize a representative to claim the same subject to the policy of the university.

In order to promote efficient management of records, I authorize the university to manage my data for sharing with government agencies, embassies, other educational institutions, and other offices of the university for employment statistics, immigration, transfer credentials and other legal purposes that may serve me best.

Student Signature

Printed By:

MARICEL C. VENTURILLO

APPROVED BY:

ERICKA PIA S. DELA PEÑA
Registrar, Puerto Princesa Campus

PLEASE KEEP THIS CERTIFICATE, YOU WILL BE REQUIRED TO PRESENT THIS IN ALL YOUR DEALINGS WITH THE UNIVERSITY

Date and Time Printed : 02/27/2023, 02:47 pm