

Republic of the Philippines  
**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**  
**OFFICE OF THE CENRO**  
Coron, Palawan

**TRAVEL ORDER**  
(No. \_\_\_\_\_)

Name: ANGELIE U. PASCUAL Salary: SG 6  
Position: Land Mangement Inspector Div./Sec./Unit: RPS  
Departure Date: May 4, 2023 Official Station: DENR CENRO Coron  
Destination: Canyon Wood Resort Club, Batangas Philippines Arrival Date: May 14, 2023  
Purpose of travel: To attend in conduct of Basic Skills Training on Alternative Dispute Resolution(ADR) for batch 15 of the Prospective ADR Officer (ADROs)  
Per Diems/Expenses Allowed: \_\_\_\_\_  
Assistants of Laborers Allowed: \_\_\_\_\_  
Appropriations to which travel should be charged: \_\_\_\_\_  
Remarks or special instructions: Return to official station upon completion of travel

**Certifications:**

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

**Recommending Approval:**

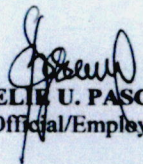
**Approved by:**

**DONNA MAYOR- GORDOVE**  
ARD Management Services

**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director

**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to Item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

  
**ANGELIE U. PASCUAL**  
Official/Employee



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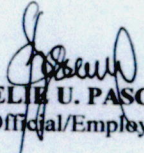
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**ANGELIE U. PASCUAL**  
Official/Employee





Republic of the Philippines  
**Department of Environment and Natural Resources**  
Visayas Avenue, Diliman, 1106 Quezon City  
Tel Nos. 926-6626 to 29; 929-6633 to 35  
929-7041 to 43; 929-6252; 929-1669  
Website: <http://www.denr.gov.ph> E-mail: [web@denr.gov.ph](mailto:web@denr.gov.ph)



## **SPECIAL ORDER**

No. 2023- \_\_\_\_\_

**SUBJECT: AUTHORIZING THE CONDUCT OF BASIC SKILLS TRAINING AND PRACTICUM/INTERNSHIP ON ALTERNATIVE DISPUTE RESOLUTION (ADR) FOR THE PROSPECTIVE ADR OFFICERS**

In the interest of the service and pursuant to Republic Act No. 9285<sup>1</sup>, Executive Order No. 523<sup>2</sup> and DAO 2016-30<sup>3</sup>, and to institutionalize Alternative Dispute Resolution (ADR) in the Department and capacitate potential ADR Officers (ADROs) in handling disputes, claims and conflicts through alternative ways, the conduct of Basic Training and Practicum/ Internship Course on ADR for prospective ADROs is hereby authorized.

The Basic Training Course and the Practicum/Internship Course shall be in keeping with the requirements of the Office for Alternative Dispute Resolution, Department of Justice Circular No. 49, s. 2012.

### **I. Trainees for Basic Training course on ADR**

<b>DATE</b>	<b>VENUE</b>
May 7-13, 2023	Region IV-A

#### **Batch 15**

<b>NAME</b>	<b>Region/Office</b>	
Myrna V. Antonio	CAR	PENRO, Benguet
Agusta Albino Allatiw	CAR	CENRO, Buguias
Ma-Anne Q. Bagos	1	CENRO, Bantay
Gandy M. Paculguen	2	CENRO Sanchez Mira
Lorenzo S. Torrado	2	CENRO, Alcala
Aiverlyn V. Teofilo	3	PENRO Tarlac
Alejandro A. Aro	4A	CENRO, Calauag

<sup>1</sup> Alternative Dispute Resolution Act of 2004

<sup>2</sup> Instituting the Use of Alternative Dispute Resolution in the Executive Department of Government

<sup>3</sup> Guidelines in the Conduct Alternative Dispute Resolution in Land Management and Disposition

Angelie U. Pascual	4B	CENRO, Coron
Rosalyn S. Jasmin	4B	CENRO, Quezon
Nelchelle Anne De Guzman	5	PENRO, Camarines Sur
Glenn Mark Lupango	5	PENRO, Masbate
Kim Gelacio A. Golbeque	5	PENRO, Catanduanes
Ma. Hessel L. Aldana	6	Regional Office
Romeo R. Bulotano, Jr.	7	Regional Office
Febelle Dareene D. Rojas	8	CENRO Baybay
Reubin Blythe L. Faron	8	CENRO, Catarman
Smith Agda	8	CENRO, Dolores
Mar Francis V. Rebato	8	Regional Office
Vanessa Mae T. Patacsil	9	CENRO, Siocon
Remylin M. Jadman	9	Regional Office
Alga Zalli D. Datu-Dacula	10	CENRO, Kolambungan
Tenie O. Gabaton	11	CENRO, Monkayo
Benedicto T. Labor	11	CENRO Digos
Nancy G. Cansancio	11	PENRO Davao del Norte
Rajiv A. Macamismis	12	Regional Office
Annie Grace B. Babia	13	PENRO, Agusan Del Sur
Jennifer L. Geraldino	13	PENRO, Surigao del Norte
Mark Gregory R. Maquiraya	CO	InAD
Charmaine Panlaque	CO	InAD
Juvymelle A. Bauyon	CO	LPD



Kathleen Kaye V. Saclayan	CO	LPD
Maureen Kris Rodriguez	CO	IAD
Yarah V. Garcia	CO	IAD
Antonio Miguel M. Dones	CO	LCPMD
Andrea M. Cabagbag	CO	LROD
Katrina Cristobal Ponce	CO	CCD

## II. Practicum/ Internship

The trainees who completed the Basic Training Course shall also undergo the required 40 hour ADR Practicum/ Internship Training Course in order to be commissioned/accredited as ADROs by the ADR Committee, as confirmed by the Secretary, and be recognized as Third-Party Neutral by the Office for the Alternative Dispute Resolution, Department of Justice (OADR-DOJ).

### **ADDITIONAL PROSPECTIVE ADROS FOR PRACTICUM ONLY**

*(Prospective ADROs that finished Basic Skills Training from Batches 7 -9)*

NAME	Region/Office	
Mary Ann Antonio	2	CENRO, Cauayan
Jimyrus M. Diego	2	CENRO, Palanan
Nelson R. Palo	8	PENRO, Southern Leyte
Elma Cortez	11	CENRO, Monkayo

The schedule of the ADR Practicum/ Internship Training Course as follows:

DATE	VENUE
June 18-24, 2023	TBA

To ensure the efficient and orderly conduct of the said activities, the following members of the ADR Secretariat and staff of the Legal Affairs Service are tasked to provide the necessary technical and administrative support:

1. Atty. Paulo Enrico M. Dones - Head, ADR Secretariat
2. Ma. Teresa G. Zamora - Member, ADR Secretariat
3. Mary Emmeline F. Custodio - Member, ADR Secretariat
4. ADR Committee Secretariat Staff

The ADR Committee shall supervise and oversee the overall conduct of the activity:

1. Atty. Michelle Angelica D. Go - Chairperson, ADR Committee

2. Atty. Emelyne V. Talabis – Member, ADR Committee
3. Norlito A. Eneran, LL.M. – Member, ADR Committee

A Certificate of Participation shall only be given to the trainees who will complete the 40 hours or 5 days Basic Training on ADR while Certificate of Completion shall be given upon completion of required 40 hours or 5 days of the Practicum/ Internship as prescribed by OADR-DOJ.

All training-related expenses to be incurred in the conduct of these activities including accommodation of 4 learning service provider shall be chargeable against the ADR Committee funds, while transportation and traveling expenses of employees from the Field Offices and the Central Office shall be charged against the funds of their respective offices, subject to the usual accounting and auditing rules and regulations.

The Assistant Secretary for Legal Affairs and Chairperson of the ADR Committee, is hereby authorized to change the venue and/or dates of the aforementioned activities in case of unavailability of the resource person/s, venue, or conflict of schedule with other activities of the Department.

The ADR Committee shall submit to the undersigned a report within 15 days after the completion of the training activity.

This Order shall take effect on the dates specified herein.

**AUGUSTO D. DELA PEÑA**  
Undersecretary for Organizational Transformation  
and Human Resources

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