



Republic of the Philippines  
Department of Environment and Natural Resources  
**Region IV- MIMAROPA**  
**Provincial Environment and Natural Resources Office**

DENR MIMAROPA  
RECORDS SECTION  
**RECEIVED**

**MAY 22 2023**

☐ INCOMING ☐ OUTGOING  
BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_

May 9, 2023

**MEMORANDUM**

**FOR : The Regional Executive Director**  
**MIMAROPA Region**

**THRU : The Assistant Regional Director**  
**Management Services**

**FROM : The OIC, PENRO**  
**Calapan City**

**SUBJECT : REPORT ON THE REPAIR AND MAINTENANCE OF**  
**BUILDING AND EQUIPMENT AT PENRO ORIENTAL**  
**MINDORO**

Please be informed that this office has conducted repair and maintenance of equipment and building covering the 2<sup>nd</sup> quarter of CY 2023.

Attached are photo documentation during undertaking of the repair and maintenance.

For reference.

  
**ALAN L. VALLE**





Repair and cleaning of air-conditioning units and cleaning of the surroundings of DENR-PENRO, Suqui, Calapan City, Oriental Mindoro.