



Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region
Bgy. Sta. Monica, Puerto Princesa City, Palawan
E-mail: penropalawan@denr.gov.ph
Telfax No. (048) 433-5638 / (048) 433-5638

May 4, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA
1515 DENR By the Bay Bldg., Roxas Boulevard,
Barangay 668, Ermita Manila

THRU : The OIC, Assistant Regional Director for Technical Services

FROM : The Provincial Environment and
Natural Resources Officer

SUBJECT : **REPORT ON THE HIRING OF CONTRACT OF SERVICE (COS)
PERSONNEL UNDER PROTECTED AREA MANAGEMENT
AND DEVELOPMENT SUB PROGRAM – WFP CY 2023 FOR EL
NIDO TAYTAY MANAGED RESOURCE PROTECTED AREA
(ENTMRPA), EL NIDO, PALAWAN**


Forwarded is the memorandum dated April 19, 2023 from CENRO Taytay along with the Report on Hiring of Protected Area Management Office (PAMO) staff for El Nido-Taytay Managed Resource Protected Area (ENTMRPA).

Please be informed that the ENTMRPA PAMO hired a total of five (5) Contract of Service personnel from January –June CY 2023. Attached are the copies of the contracts of the said hired personnel.


This serves as Means of Verification for the target activity under the Protected Area Management and Development- Hiring of PAMO Staff for ENTMRPA.

For information and record.

“For the PENRO”


RONIE B. GANDEZA
DMO IV/ OIC TSD W
In-Charge Office of the PENRO



DENR-PALAWAN
PENRO-RECORDS
RELEASED
By 
Date: 08 MAY 2023 CN 23-1247



Republic of the Philippines
Department of Environment and Natural Resources
Region IV- MIMAROPA
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
by the National Highway, Poblacion, Taytay, Palawan 5312
Contact No.: 09265059335 (Globe) / 09121713889 (Smart)
Email address: cenrotaytay@denr.gov.ph

**DENR PENRO
PALAWAN RECORDS
RECEIVED**

April 19, 2023

MEMORANDUM

BY: [Signature]
DATE: 04-26-2023 2:38:20

FOR : The Provincial Environment and Natural Resources Officer- Palawan
FROM : The Community Environment and Natural Resources Officer
SUBJECT : **ACCOMPLISHMENT REPORT ON ACTIVITY PER WFP
El Nido Managed Resource Protected Area (ENMRPA)**

Activity: Hiring of PAMO Staff				
Performance Indicator: Number of PAMO Staff/JOs hired with quarterly patrol monitoring report				
Current submission: Memo report of Assistant Protected Area Superintendent/PMF Jenuel P. Casel dated February 17, 2023 (CN 2445 in the eDATS) submitting the hiring of five (5) Park Rangers for Protected Area Management Office of El Nido Managed Resource Protected Area (ENMRPA).				
Attachment: 1. Memo report of Bookkeeper Glaiza J. Mendoza dated February 16, 2023. 2. Approved Contract of Service (COS) of Park Ranger Steven B. Andao (5 pages) 3. Approved Contract of Service (COS) of Park Ranger Alfie E. Dedal (5 pages) 4. Approved Contract of Service (COS) of Park Ranger Anthony I. Escala (5 pages) 5. Approved Contract of Service (COS) of Park Ranger Hero Jeff S. Isidro (5 pages) 6. Approved Contract of Service (COS) of Park Ranger Manuelito F. Jongay (5 pages)				
Gender & Development (GaD) data	Male = 5	Female = 0	LGBTQ+ = 0	Prefer not to say = 0
Age Grouping	60 and above	18-59	17 and below	TOTAL
	0	5	0	1
Environmental Management System (EMS Compliance)	✓ Compliant to 5S organization techniques (SORT – keep only necessary items, SET IN ORDER – arrange items to promote efficient workflow, SHINE – clean the work area so it is neat and tidy, STANDARDIZE – set standards for a consistently organized workplace and SUSTAIN – maintain and review standard) ✓ PENRO Memo No. 2023-001 dated February 21, 2023			

This is our **Means of Verification (MoV)** on the activity. Please confirm your receipt hereof. Thank you.

**DENR CENRO
TAYTAY, PALAWAN
RELEASED**

CONRADO M. CORPUZ

Copy furnished:
PAMO-ENMRPA

BY: [Signature]
DATE: APR 24 2023 1:55



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Community Environment and Natural Resources
EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA
Calle Real, Barangay Masagana, El Nido, Palawan, 5313
Contact No. Landline (048-716-0674)
Email: entmrpa@gmail.com

February 17, 2023

MEMORANDUM

FOR : The Community Environment and Natural Resources Officer
Taytay, Palawan

FROM : The Protected Area Superintendent
El Nido Taytay Managed Resource Protected Area

SUBJECT : **REPORT ON THE HIRING OF CONTRACT OF SERVICE (COS) PERSONNEL UNDER PROTECTED AREA MANAGEMENT AND DEVELOPMENT SUB PROGRAM (WFP) CY 2023 FOR EL NIDO TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN**

DENR CENRO
TAYTAY, PALAWAN
RECEIVED
DATE 4.17.23 ON 2.17.23

Respectfully forwarded is the memorandum dated February 16, 2023 of Bookkeeper Glaiza J. Mendoza of PAMO-ENTMRPA pertaining to the target activity on 001 Hiring of Protected Area Management Office (PAMO) Staff under Protected Area Management and Development sub program for El Nido Taytay Managed Resource Protected Area (ENTMRPA), El Nido, Palawan.

Please be informed, that the Protected Area Management Office (PAMO) of ENTMRPA hired a total of five (5) Contract of Service (CoS) personnel composed of five (5) Park Rangers composed of males.

Be informed further that hired personnel shall monitor illegal activities within the Protected Area such as improper use of natural resources and wildlife hunting, among others and support in the operations of the PAMO for the protection and conservation of environment and natural resources.

Attached is the scan copy of Contract of PAMO-ENTMRPA.

This serves as Means of Verification (MOV's) on the target

For information and record.

"For the Protected Area Superintendent:

DENR - PAO
ENTMRPA,
El Nido, Palawan
RELEASED
By: *[Signature]*
Date: 02-17-23
C.N: 0157

[Signature]
JENUEL P. CASEL
PMF/Assistant PASu
In-Charge, ENTMRPA-PAMO



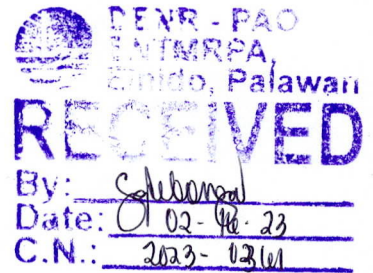
February 16, 2023

MEMORANDUM

FOR : **The Protected Area Superintendent**
El Nido-Taytay Managed Resource Protected Area
El Nido, Palawan

FROM : **Bookkeeper**
El Nido-Taytay Managed Resource Protected Area
El Nido, Palawan

SUBJECT : **REPORT ON THE HIRING OF CONTRACT OF SERVICE (COS) PERSONNEL UNDER PROTECTED AREA MANAGEMENT AND DEVELOPMENT SUB PROGRAM (WFP) CY 2023 FOR EL NIDO MANAGED RESOURCE PROTECTED AREA (ENMRPA), EL NIDO, PALAWAN**



Pertaining to the target activity on 001 Hiring of Protected Area Management Office (PAMO) Staff under Protected Area Management and Development sub program for El Nido Managed Resource Protected Area (ENMRPA), El Nido, Palawan.

Please be informed that this Office facilitated the hiring of ~~5~~ ^{five (5)} PAMO Staff ~~five (5)~~ Park Rangers composed of males. Hereunder is the list of names of Job Order personnel hired including the period covered of their employment.

A. PARK RANGERS

<i>Name</i>	<i>Age</i>	<i>Gender</i>	<i>Civil Status</i>	<i>Position</i>	<i>Address</i>	<i>Period Covered Contract</i>
1. Andao, Steven John B.	25	male	Single	Park Rangers	Bgy. Villa libertad El Nido, Palawan	January 9-June 30, 2023
2. Dedal, Alfie E.	38	male	Single	Park Rangers	Bgy. Masagana El Nido, Palawan	January 9-June 30, 2023
3. Escala, Anthony I	42	male	Married	Park Rangers	Bgy. Punta Baja Roxas, Palawan	January 9-June 30, 2023
4. Isidro, Hero Jeff S.	33	male	Single	Park Rangers	Bgy. Panacan Narra, Palawan	January 9-June 30, 2023
5. Jongay, Manuelito F.	30	male	Single	Park Rangers	Bgy. New Iabajay El Nido, Palawan	January 9-June 30, 2023

Be informed further that hired personnel shall monitor illegal activities within the Protected Area such as improper use of natural resources and wildlife hunting, among others and support in the operations of the PAMO for the protection and conservation of environment and natural resources.

Attached is the scan copy of Contract of PAMO-ENTMRPA.

This serves as Means of Verification (MOV's) on the target

For information and record.


GLAIZA J. MENDOZA



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

JOB ORDER

January 09, 2023

Mr. STEVEN JOHN B. ANDAO
Brgy. Villa Libertad, El Nido, Palawan

Sir:

2023-02-03-113

Please perform the following job/work activities on a daily basis for the period from January 09, 2023 to June 30, 2023 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATION

TOTAL COST: P 86,272.72 or P 15,000.00/month

- Man and maintain Ranger Stations in El Nido, Palawan;
- Assist in the conduct of coastal and marine patrol including surveillance and detention of illegal activities;
- Assist in the conduct of community meetings and focus group discussion for informal dissemination regarding the existing environmental policies, laws and regulation;
- Assist in the apprehension of illegal activities within the PA;
- Prepare regular reports as necessary;
- Perform other related functions as instructed or assigned by immediate supervisor or PASu concerned.

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job.

This job order may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this job order is from 001 HIRING OF PAMO STAFF-PARK RANGER UNDER PROTECTED AREA MANAGEMENT OFFICE (PAMO) OPERATIONALIZATION FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN, as per ABM/letter of advice of allotment/~~GMA~~ RA. No. 1199 dated Dec. 26, 2022 and the requesting/Recommending office shall assume full responsibility on the source of Fund specified herein.

CONFORME:

STEVEN JOHN B. ANDAO

REQUESTING/RECOMMENDING OFFICER:

CONRADO M. CORPUZ
CENRO

VERIFIED AND RECORDED BY:

WAMALAYDA S. TALABUCON

Planning Officer III
Officer-in-Charge, Management Services Division
and Chief, Planning Section

CERTIFIED AS TO APPROPRIATION:

MERLIE V. DE JESUS
AO IV-Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:

CATHY R. FLORES

Accountant I/In-charge, Acctg. Section

APPROVED:

FELIZARDO B. CAYATOC
PENRO



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS

2023-02-03-113

This Contract made and entered by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR), MIMAROPA, a national government agency with office at Brgy. Santa Monica, Puerto Princesa City, Palawan, Philippines represented by **FELIZARDO B. CAYATOC** in his capacity as Provincial Environment and Natural Resources Officer of DENR-PENRO Palawan, herein referred to as the **FIRST PARTY**,

- And -

STEVEN JOHN B. ANDAO of legal age, Filipino and with residence address at Barangay Villa Libertad, El Nido, Palawan hereinafter referred to as "**SECOND PARTY**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party:

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by latter;

WHEREAS, the Second Party hereby attests that he is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; that he has not reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party.

WHEREAS, the Second Party shall perform work at a time and scheduled to be determined by the First Party including but not limited to conducting field works activities, attending trainings/workshops, meetings, and other activities:

NOW, THEREFORE, both parties agree to the following:

Section 1. That this Contract shall cover the period **January 9, 2022 to June 30, 2023** subject to Section 6 hereof.

Section 2. The Second Party is hereby contracted as **PARK RANGER** and shall perform the following:

- Man and maintain Ranger Stations in El Nido, Palawan;
- Assist in the conduct of coastal and marine patrol including surveillance and detention of illegal activities;
- Assist in the conduct of community meetings and focus group discussion for informal dissemination regarding the existing environmental policies, laws and regulation;
- Assist in the apprehension of illegal activities within the PA;
- Prepare regular reports as necessary;

- f. Perform other related functions as instructed or assigned by immediate supervisor or PASu concerned.

Section 3. For every service rendered under this Contract, the Second Party shall receive a monthly compensation of **Fifteen Thousand Pesos (P15,000.00)**, inclusive of tax, to be paid on monthly basis, chargeable against **001 HIRING OF PAMO STAFF-PARK RANGER UNDER PROTECTED AREA MANAGEMENT OFFICE (PAMO) OPERATIONALIZATION FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN.**

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly premiums such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before July 15, 2023.

For the purpose of payment of the demand for payment, the Second Party shall submit the following to the Administrative Division – Personnel Section:

- a. Detailed Accomplishment Report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

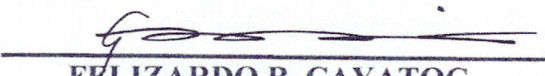
Section 5. If travel is necessary and recommended by his immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **AVAILABILITY OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA) FUND** subject to the usual accounting and auditing rules and procedures.


Section 6. This Contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

IN WITNESS WHEREOF, both parties have hereunto set their hands this January 09, 2023 in Puerto Princesa City, Philippines.



Department of Environment and Natural Resources

By:


FELIZARDO B. CAYATOC
First Party


STEVEN JOHN B. ANDAO
Second Party

SIGNED IN THE PRESENCE OF:




CONRADO M. CORPUZ
CENRO



WAMALAYDA S. TALABUCAN
Planning Officer III
Officer-in-Charge, Management Services Division
And Chief, Planning Section

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:



CATHY R. FLORES
Accountant I

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
PUERTO PRINCESA CITY) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	Competent Evidence of Identity	Date/Place of Issue
FELIZARDO B. CAYATOC	135-057-174	PPC
STEVEN JOHN B. ANDAO	11027436	01-12-2023/EL NIDO, PALAWAN

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgement is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 27 day of JAN 2023, 2023
at PUERTO PRINCESA CITY, Philippines.



NOTARY PUBLIC

[Signature]

ATTY. HAZIELL P. PASCUA
NOTARY PUBLIC FOR PALAWAN
AND PUERTO PRINCESA CITY
NOTARIAL COMMISSION NO. 2022-023
UNTIL 31 DECEMBER 2023
PTR NO. 1764481; 01-06-2023; P.P.C.
IBP NO. 265882; 01-03-2023; PALAWAN CHAPTER
ROLL NO. 76703
DATE ADMITTED TO THE BAR 15 MAY 2022

Doc No: 360
Page No: 73
Book No: I
Series of: 2023



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

JOB ORDER

January 09, 2023

Mr. ALFIE E. DEDAL
Brgy. Villa Libertad, El Nido, Palawan

2023-02-03-114

Sir:

Please perform the following job/work activities on a daily basis for the period from January 09, 2023 to June 30, 2023 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATION

TOTAL COST: P 86,272.72 or P 15,000.00/month

- Man and maintain Ranger Stations in El Nido, Palawan;
- Assist in the conduct of coastal and marine patrol including surveillance and detention of illegal activities;
- Assist in the conduct of community meetings and focus group discussion for informal dissemination regarding the existing environmental policies, laws and regulation;
- Assist in the apprehension of illegal activities within the PA;
- Prepare regular reports as necessary;
- Perform other related functions as instructed or assigned by immediate supervisor or PASu concerned.

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job.

This job order may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this job order is from **001 HIRING OF PAMO STAFF-PARK RANGER UNDER PROTECTED AREA MANAGEMENT OFFICE (PAMO) OPERATIONALIZATION FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN**, as per ABM/letter of advice of allotment/**GAA RA.No. 1197** dated **Dec. 26, 2022** and the requesting/Recommending office shall assume full responsibility on the source of Fund specified herein.


CONFORME:


ALFIE E. DEDAL


REQUESTING/RECOMMENDING OFFICER:


CONRADO M. CORPUZ
CENRO

VERIFIED AND RECORDED BY:


WAMALAYDA S. TALABUCON
Planning Officer III
Officer-in-Charge, Management Services Division
and Chief, Planning Section

CERTIFIED AS TO APPROPRIATION:


MERLIE Y. DE JESUS
AOW-Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:


CATHY R. FLORES
Accountant I/In-charge, Acctg. Section

APPROVED:


FELIZARDO B. CAYATOC
PENRO



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS

2023-02-03-114

This Contract made and entered by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR), MIMAROPA, a national government agency with office at Brgy. Santa Monica, Puerto Princesa City, Palawan, Philippines represented by **FELIZARDO B. CAYATOC** in his capacity as Provincial Environment and Natural Resources Officer of DENR-PENRO Palawan, herein referred to as the FIRST PARTY,

- And -

ALFIE E. DEDAL of legal age, Filipino and with residence address at Barangay Masagana, El Nido, Palawan hereinafter referred to as "**SECOND PARTY**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party:

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by latter;

WHEREAS, the Second Party hereby attests that he is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; that he has not reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party.

WHEREAS, the Second Party shall perform work at a time and scheduled to be determined by the First Party including but not limited to conducting field works activities, attending trainings/workshops, meetings, and other activities:

NOW, THEREFORE, both parties agree to the following:

Section 1. That this Contract shall cover the period **January 9, 2022 to June 30, 2023** subject to Section 6 hereof.

Section 2. The Second Party is hereby contracted as **PARK RANGER** and shall perform the following:

- Man and maintain Ranger Stations in El Nido, Palawan;
- Assist in the conduct of coastal and marine patrol including surveillance and detention of illegal activities;
- Assist in the conduct of community meetings and focus group discussion for informal dissemination regarding the existing environmental policies, laws and regulation;
- Assist in the apprehension of illegal activities within the PA;
- Prepare regular reports as necessary;

- f. Perform other related functions as instructed or assigned by immediate supervisor or PASu concerned.

Section 3. For every service rendered under this Contract, the Second Party shall receive a monthly compensation of **Fifteen Thousand Pesos (P15,000.00)**, inclusive of tax, to be paid on monthly basis, chargeable against **001 HIRING OF PAMO STAFF-PARK RANGER UNDER PROTECTED AREA MANAGEMENT OFFICE (PAMO) OPERATIONALIZATION FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN.**

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly premiums such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before July 15, 2023.

For the purpose of payment of the demand for payment, the Second Party shall submit the following to the Administrative Division – Personnel Section:

- a. Detailed Accomplishment Report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

Section 5. If travel is necessary and recommended by his immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **AVAILABILITY OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA) FUND** subject to the usual accounting and auditing rules and procedures.


Section 6. This Contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

IN WITNESS WHEREOF, both parties have hereunto set their hands this January 09, 2023 in Puerto Princesa City, Philippines.

Department of Environment and Natural Resources

By:

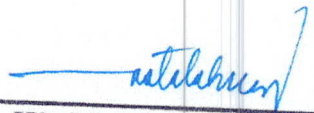

FELIZARDO B. CAYATOC
First Party


ALFIE E. DEDAL
Second Party

SIGNED IN THE PRESENCE OF:




CONRADO M. CORPUZ
CENRO *mp*



WAMALAYDA S. TALABUCAN
Planning Officer III
Officer-in-Charge, Management Services Division
And Chief, Planning Section

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:



CATHY R. FLORES
Accountant I

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
PUERTO PRINCESA CITY) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	Competent Evidence of Identity	Date/Place of Issue
FELIZARDO B. CAYATOC	135-057-174	PPC
ALFIE E. DEDAL	11027939	01-12-2023/EL NIDO, PALAWAN

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgement is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 27 JAN 2023 day of 2023
at PUERTO PRINCESA CITY, Philippines.



NOTARY PUBLIC

Doc No: 361
Page No: 74
Book No: 1
Series of: 2023

ATTY. HAZIELL P. PASCUA
NOTARY PUBLIC FOR PALAWAN
AND PUERTO PRINCESA CITY
NOTARIAL COMMISSION NO. 2022-023
UNTIL 31 DECEMBER 2023
PTR NO. 1764481; 01-06-2023; P.P.C.
IBP NO. 265882; 01-03-2023; PALAWAN CHAPTER
ROLL NO. 16703
DATE ADMITTED TO THE BAR 05 MAY 2022



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

JOB ORDER

January 09, 2023

Mr. ANTHONY I. ESCALA
Brgy. Punta Baja, Rizal, Palawan

Sir:

Please perform the following job/work activities on a daily basis for the period from January 09, 2023 to June 30, 2023 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATION

TOTAL COST: P 86,272.72 or P 15,000.00/month

- Man and maintain Ranger Stations in El Nido, Palawan;
- Assist in the conduct of coastal and marine patrol including surveillance and detention of illegal activities;
- Assist in the conduct of community meetings and focus group discussion for informal dissemination regarding the existing environmental policies, laws and regulation;
- Assist in the apprehension of illegal activities within the PA;
- Prepare regular reports as necessary;
- Perform other related functions as instructed or assigned by immediate supervisor or PASu concerned.

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job.

This job order may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this job order is from **001 HIRING OF PAMO STAFF-PARK RANGER UNDER PROTECTED AREA MANAGEMENT OFFICE (PAMO) OPERATIONALIZATION FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN**, as per ABM/letter of advice of allotment/**GAA RA No. 1193** dated **Dec. 26, 2022** and the requesting/Recommending office shall assume full responsibility on the source of Fund specified herein.


CONFORME:


ANTHONY I. ESCALA


REQUESTING/RECOMMENDING OFFICER:


CONRADO M. CORPUZ
CEPRO


VERIFIED AND RECORDED BY:


WAMALAYDA S. TALABUCON
Planning Officer III
Officer-in-Charge, Management Services Division
and Chief, Planning Section

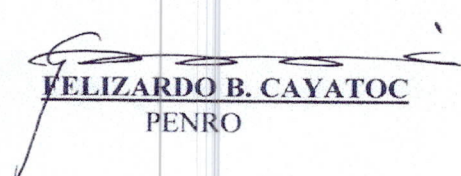
CERTIFIED AS TO APPROPRIATION:


MERLIE V. DE JESUS
AO IV - Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:


CATHY R. FLORES
Accountant I/In-charge, Acctg. Section

APPROVED:


FELIZARDO B. CAYATOC
PENRO



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS

This Contract made and entered by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR), MIMAROPA, a national government agency with office at Brgy. Santa Monica, Puerto Princesa City, Palawan, Philippines represented by **FELIZARDO B. CAYATOC** in his capacity as Provincial Environment and Natural Resources Officer of DENR-PENRO Palawan, herein referred to as the FIRST PARTY,

- And -

ANTHONY I. ESCALA of legal age, Filipino and with residence address at Barangay Punta Baja, Rizal, Palawan hereinafter referred to as "**SECOND PARTY**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party:

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by latter;

WHEREAS, the Second Party hereby attests that he is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; that he has not reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party.

WHEREAS, the Second Party shall perform work at a time and scheduled to be determined by the First Party including but not limited to conducting field works activities, attending trainings/workshops, meetings, and other activities:

NOW, THEREFORE, both parties agree to the following:

Section 1. That this Contract shall cover the period **January 9, 2022 to June 30, 2023** subject to Section 6 hereof.

Section 2. The Second Party is hereby contracted as **PARK RANGER** and shall perform the following:

- Man and maintain Ranger Stations in El Nido, Palawan;
- Assist in the conduct of coastal and marine patrol including surveillance and detention of illegal activities;
- Assist in the conduct of community meetings and focus group discussion for informal dissemination regarding the existing environmental policies, laws and regulation;
- Assist in the apprehension of illegal activities within the PA;
- Prepare regular reports as necessary;

- f. Perform other related functions as instructed or assigned by immediate supervisor or PASu concerned.

Section 3. For every service rendered under this Contract, the Second Party shall receive a monthly compensation of **Fifteen Thousand Pesos (P15,000.00)**, inclusive of tax, to be paid on monthly basis, chargeable against **001 HIRING OF PAMO STAFF-PARK RANGER UNDER PROTECTED AREA MANAGEMENT OFFICE (PAMO) OPERATIONALIZATION FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN.**

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly premiums such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before July 15, 2023.

For the purpose of payment of the demand for payment, the Second Party shall submit the following to the Administrative Division – Personnel Section:

- a. Detailed Accomplishment Report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

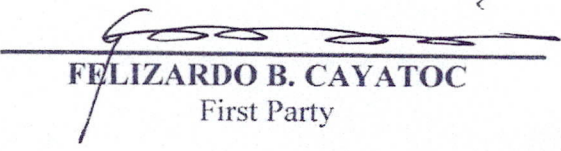
Section 5. If travel is necessary and recommended by his immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **AVAILABILITY OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA) FUND** subject to the usual accounting and auditing rules and procedures.


Section 6. This Contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

IN WITNESS WHEREOF, both parties have hereunto set their hands this January 09, 2023 in Puerto Princesa City, Philippines.

Department of Environment and Natural Resources

By:

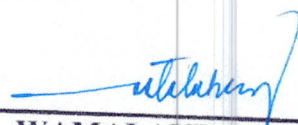

FELIZARDO B. CAYATOC
First Party


ANTHONY I. ESCALA
Second Party

SIGNED IN THE PRESENCE OF:




CONRADO M. CORPUZ
CENRO 



WAMALAYDA S. TALABUCON
Planning Officer III
Officer-in-Charge, Management Services Division
And Chief, Planning Section

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:



CATHY R. FLORES
Accountant I

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
PUERTO PRINCESA CITY) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	Competent Evidence of Identity	Date/Place of Issue
FELIZARDO B. CAYATOC	135-057-174	PPC
ANTHONY I. ESCALA	25860711	01-03-2023/DR. J.P. RIZAL, PALAWAN

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgement is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 27 day of JAN 2023, 2023
at PUERTO PRINCESA CITY, Philippines.



NOTARY PUBLIC

Doc No: 362
Page No: 74
Book No: I
Series of: 2023

ATTY. HAZIELL R. PASCUA
NOTARY PUBLIC FOR PALAWAN
AND PUERTO PRINCESA CITY
NOTARIAL COMMISSION NO. 2022-023
UNTIL 31 DECEMBER 2023
PTR NO. 1764481; 01-06-2023; P.P.C.
IBP NO. 265882; 01-03-2023; PALAWAN CHAPTER
ROLL NO. 76703
DATE ADMITTED TO THE BAR 05 MAY 2022



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

January 09, 2023

JOB ORDER

Mr. HERO JEFF S. ISIDRO
Brgy. Villa Libertad, El Nido, Palawan

Sir:

Please perform the following job/work activities on a daily basis for the period from January 09, 2023 to June 30, 2023 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATION

TOTAL COST: P 86,272.72 or P 15,000.00/month

- Man and maintain Ranger Stations in El Nido, Palawan;
- Assist in the conduct of coastal and marine patrol including surveillance and detention of illegal activities;
- Assist in the conduct of community meetings and focus group discussion for informal dissemination regarding the existing environmental policies, laws and regulation;
- Assist in the apprehension of illegal activities within the PA;
- Prepare regular reports as necessary;
- Perform other related functions as instructed or assigned by immediate supervisor or PASu concerned.

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job.

This job order may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this job order is from **001 HIRING OF PAMO STAFF-PARK RANGER UNDER PROTECTED AREA MANAGEMENT OFFICE (PAMO) OPERATIONALIZATION FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN**, as per ABM/letter of advice of allotment/**GPA RA. No. 1199 dated Dec. 24, 2022** and the requesting/Recommending office shall assume full responsibility on the source of Fund specified herein.


CONFORME:


HERO JEFF S. ISIDRO

REQUESTING/RECOMMENDING OFFICER:



CONRADO M. CORPUZ
CENRO

VERIFIED AND RECORDED BY:


WAMALAYDA S. TALABUCON

Planning Officer III
Officer-in-Charge, Management Services Division
and Chief, Planning Section

CERTIFIED AS TO APPROPRIATION:

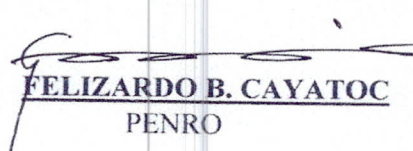

MERLIE V. DE JESUS
AO IV-Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:


CATHY R. FLORES

Accountant I/In-charge, Acctg. Section

APPROVED:


FELIZARDO B. CAYATOC
PENRO



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS

This Contract made and entered by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR), MIMAROPA, a national government agency with office at Brgy. Santa Monica, Puerto Princesa City, Palawan, Philippines represented by **FELIZARDO B. CAYATOC** in his capacity as Provincial Environment and Natural Resources Officer of DENR-PENRO Palawan, herein referred to as the FIRST PARTY,

- And -

HERO JEFF S. ISIDRO of legal age, Filipino and with residence address at Barangay Panacan, Narra, Palawan hereinafter referred to as "**SECOND PARTY**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party:

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by latter;

WHEREAS, the Second Party hereby attests that he is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; that he has not reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party.

WHEREAS, the Second Party shall perform work at a time and scheduled to be determined by the First Party including but not limited to conducting field works activities, attending trainings/workshops, meetings, and other activities:

NOW, THEREFORE, both parties agree to the following;

Section 1. That this Contract shall cover the period **January 9, 2022 to June 30, 2023** subject to Section 6 hereof.

Section 2. The Second Party is hereby contracted as **PARK RANGER** and shall perform the following:

- a. Man and maintain Ranger Stations in El Nido, Palawan;
- b. Assist in the conduct of coastal and marine patrol including surveillance and detention of illegal activities;
- c. Assist in the conduct of community meetings and focus group discussion for informal dissemination regarding the existing environmental policies, laws and regulation;
- d. Assist in the apprehension of illegal activities within the PA;
- e. Prepare regular reports as necessary;

- f. Perform other related functions as instructed or assigned by immediate supervisor or PASu concerned.

Section 3. For every service rendered under this Contract, the Second Party shall receive a monthly compensation of **Fifteen Thousand Pesos (P15,000.00)**, inclusive of tax, to be paid on monthly basis, chargeable against **001 HIRING OF PAMO STAFF-PARK RANGER UNDER PROTECTED AREA MANAGEMENT OFFICE (PAMO) OPERATIONALIZATION FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN.**

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly premiums such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before July 15, 2023.

For the purpose of payment of the demand for payment, the Second Party shall submit the following to the Administrative Division – Personnel Section:

- a. Detailed Accomplishment Report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

Section 5. If travel is necessary and recommended by his immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **AVAILABILITY OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA) FUND** subject to the usual accounting and auditing rules and procedures.

Section 6. This Contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

IN WITNESS WHEREOF, both parties have hereunto set their hands this January 09, 2023 in Puerto Princesa City, Philippines.

Department of Environment and Natural Resources

By:



FELIZARDO B. CAYATOC


First Party




HERO JEFF S. ISIDRO

Second Party

SIGNED IN THE PRESENCE OF:



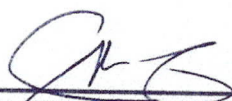
CONRADO M. CORPUZ
CENRO



WAMALAYDA S. TALABUCAN
Planning Officer III
Officer-in-Charge, Management Services Division
And Chief, Planning Section

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:



CATHY R. FLORES
Accountant I

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
PUERTO PRINCESA CITY) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	Competent Evidence of Identity	Date/Place of Issue
FELIZARDO B. CAYATOC	135-057-174	PRC
HERO JEFF S. ISIDRO	11027464	01-12-2023/EL NIDO, PALAWAN

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgement is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 27 JAN 2023 day of 2023,
at PUERTO PRINCESA CITY, Philippines.



NOTARY PUBLIC

Doc No: 359
Page No: 79
Book No: I
Series of: 2023

ATTY. HAZIEL P. PASCUAL
NOTARY PUBLIC FOR PALAWAN
AND PUERTO PRINCESA CITY
NOTARIAL COMMISSION NO. 2022-023
UNTIL 31 DECEMBER 2023
PTR NO. 1764481; 01-06-2023; P.P.C.
IBP NO. 265882; 01-03-2023; PALAWAN CHAPTER
ROLL NO. 76703
DATE ADMITTED TO THE BAR 05 MAY 2022



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Monica, Puerto Princesa City

January 09, 2023

JOB ORDER

Mr. MANUELITO F. JONGAY
Brgy. New Ibajay, El Nido, Palawan

Sir:

Please perform the following job/work activities on a daily basis for the period from January 09, 2023 to June 30, 2023 per specifications indicated. We reserve the right to reject any or all work done which are not in accordance with our specifications.

JOB SPECIFICATION

TOTAL COST: P 86,272.72 or P 15,000.00/month

- Man and maintain Ranger Stations in El Nido, Palawan;
- Assist in the conduct of coastal and marine patrol including surveillance and detention of illegal activities;
- Assist in the conduct of community meetings and focus group discussion for informal dissemination regarding the existing environmental policies, laws and regulation;
- Assist in the apprehension of illegal activities within the PA;
- Prepare regular reports as necessary;
- Perform other related functions as instructed or assigned by immediate supervisor or PASu concerned.

It is hereby understood that in accepting this JOB ORDER you shall not be entitled to any other benefits and privileges except payment for the total costs of the job.

This job order may be terminated any time the job order as specified is not performed satisfactorily.

The source of fund of this job order is from **001 HIRING OF PAMO STAFF-PARK RANGER UNDER PROTECTED AREA MANAGEMENT OFFICE (PAMO) OPERATIONALIZATION FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN**, as per ABM/letter of advice of allotment/**GAA RA No. 11936** dated **Dec. 24, 2022** and the requesting/Recommending office shall assume full responsibility on the source of Fund specified herein.

CONFORME:

MANUELITO F. JONGAY

REQUESTING/RECOMMENDING OFFICER:

CONRADO M. CORPUZ
CENRO

VERIFIED AND RECORDED BY:

WAMALAYDA S. TALABUCON

Planning Officer III
Officer-in-Charge, Management Services Division
and Chief, Planning Section

CERTIFIED AS TO APPROPRIATION:

MERLIE V. DE JESUS
AO IV-Budget Officer II

CERTIFIED AS TO FUND AVAILABILITY:

CATHY R. FLORES

Accountant I/In-charge, Acctg. Section

APPROVED:

FELIZARDO B. CAYATOC
PENRO



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS

2023-02-03-III

This Contract made and entered by and between:

The DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR), MIMAROPA, a national government agency with office at Brgy. Santa Monica, Puerto Princesa City, Palawan, Philippines represented by **FELIZARDO B. CAYATOC** in his capacity as Provincial Environment and Natural Resources Officer of DENR-PENRO Palawan, herein referred to as the FIRST PARTY,

- And -

MANUELITO F. JONGAY of legal age, Filipino and with residence address at Barangay New Ibajay, El Nido, Palawan hereinafter referred to as "**SECOND PARTY**";

WITNESSETH:

WHEREAS, the First Party is in need of the services of the Second Party who shall perform the work not performed by the permanent personnel of the First Party:

WHEREAS, the Second Party possesses the education, experience, and skills required to render the services needed by the latter;

WHEREAS, the Second Party has signified his intention, to which the First Party has accepted, to provide the services needed by latter;

WHEREAS, the Second Party hereby attests that he is not related within the third degree of consanguinity or affinity to the: 1) hiring authority and/or 2) representative of the First Party; that he has not been previously dismissed from government service by reason of an administrative offense; that he has not reached the compulsory retirement age of sixty-five (65);

WHEREAS, it is understood that this Contract does not create an employer-employee relationship between the First Party and the Second Party, that the services rendered hereunder are not considered and will not be accredited as government service; and that the latter is not entitled to benefits enjoyed by the personnel of the First Party.

WHEREAS, the Second Party shall perform work at a time and scheduled to be determined by the First Party including but not limited to conducting field works activities, attending trainings/workshops, meetings, and other activities:

NOW, THEREFORE, both parties agree to the following:

Section 1. That this Contract shall cover the period **January 9, 2022 to June 30, 2023** subject to Section 6 hereof.

Section 2. The Second Party is hereby contracted as **PARK RANGER** and shall perform the following:

- Man and maintain Ranger Stations in El Nido, Palawan;
- Assist in the conduct of coastal and marine patrol including surveillance and detention of illegal activities;
- Assist in the conduct of community meetings and focus group discussion for informal dissemination regarding the existing environmental policies, laws and regulation;
- Assist in the apprehension of illegal activities within the PA;
- Prepare regular reports as necessary;

- f. Perform other related functions as instructed or assigned by immediate supervisor or PASu concerned.

Section 3. For every service rendered under this Contract, the Second Party shall receive a monthly compensation of **Fifteen Thousand Pesos (P15,000.00)**, inclusive of tax, to be paid on monthly basis, chargeable against **001 HIRING OF PAMO STAFF-PARK RANGER UNDER PROTECTED AREA MANAGEMENT OFFICE (PAMO) OPERATIONALIZATION FUND OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA), EL NIDO, PALAWAN.**

In case of absence/s of the Second Party, the basis of deduction from the salary shall be the daily rate.

Subject to the availability of funds, the salary of Second Party shall be paid within the first week of the succeeding month provided that all documentary requirements were submitted on time.

Monthly premiums such as Philhealth and PAG-IBIG shall be voluntarily remitted by the Second Party.

Section 4. The Second Party shall perform the tasks herein specified with supervision by a regular employee of this Office. He will be subjected for the submission of the Performance Evaluation Sheet on or before July 15, 2023.

For the purpose of payment of the demand for payment, the Second Party shall submit the following to the Administrative Division – Personnel Section:

- a. Detailed Accomplishment Report;
- b. Certified true copy of contract;
- c. Proof of Daily Record of Attendance; and
- d. Proof of Payment for PAG-IBIG and PHILHEALTH contribution

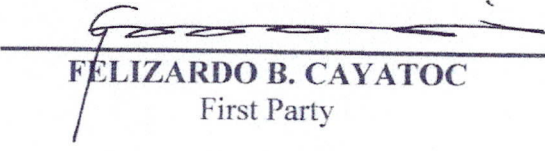
Section 5. If travel is necessary and recommended by his immediate supervisor, the Second Party shall be entitled to actual transportation expenses only, chargeable to the **AVAILABILITY OF EL NIDO-TAYTAY MANAGED RESOURCE PROTECTED AREA (ENTMRPA) FUND** subject to the usual accounting and auditing rules and procedures.


Section 6. This Contract may be terminated by either party for any reason as may be deemed appropriate before the expiration of the period indicated in Section 1 hereof, giving the other party prior written notice not less than fifteen (15) days before the intended date of termination.

IN WITNESS WHEREOF, both parties have hereunto set their hands this January 09, 2023 in Puerto Princesa City, Philippines.


Department of Environment and Natural Resources

By:


FELIZARDO B. CAYATOC
First Party


MANUELITO F. JONGAY
Second Party

SIGNED IN THE PRESENCE OF:



CONRADO M. CORPUZ
CENRO *mp*

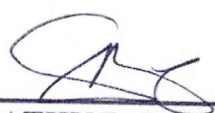


WAMALAYDA S. TALABUCON

Planning Officer III
Officer-in-Charge, Management Services Division
And Chief, Planning Section

Certificate of Availability of Funds:

This is to certify that fund for this purpose is available:



CATHY R. FLORES
Accountant I

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
PUERTO PRINCESA CITY) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	Competent Evidence of Identity	Date/Place of Issue
FELIZARDO B. CAYATOC	135-057-174	PPC
MANUELITO F. JONGAY	11027471	01-12-2023/EL NIDO, PALAWAN

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consists of four (4) pages including this page wherein this Acknowledgement is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this 27 JAN 2023 day of 2023,
at PUERTO PRINCESA CITY, Philippines.



NOTARY PUBLIC

Doc No: 358
Page No: 13
Book No: I
Series of: 2023

ATTY. HAZIELL P. PASCUA
NOTARY PUBLIC FOR PALAWAN
AND PUERTO PRINCESA CITY
NOTARIAL COMMISSION NO. 2022-023
UNTIL 31 DECEMBER 2023
PTR NO. 1764481; 01-06-2023; P.P.C.
IBP NO. 265882; 01-03-2023; PALAWAN CHAPTER
ROLL NO. 76703
DATE ADMITTED TO THE BAR 25 MAY 2022