



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Provincial Environment and Natural Resources Office

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BY: _____ DATE: _____
TIME: _____

April 24, 2023

MEMORANDUM

FOR : The Regional Executive Director
MIMAROPA Region

FROM : The OIC - PENRO
Oriental Mindoro

SUBJECT : **SUBMISSION OF MINUTES OF INFORMATION, EDUCATION
AND COMMUNICATION (IEC) CAMPAIGN AT BARANGAY
MELGAR B, NAUJAN, ORIENTAL MINDORO**


Forwarded is the report of CENRO Socorro regarding the conduct of IEC campaign located in Brgy. Melgar B, Naujan, Oriental Mindoro.

Please be informed that during the conduct of said activity, a total of twenty (20) participants (14 male and 6 female) had attended.

Attached are documentations of the activity that will serve as MOV under Enforcement Activity.

For information and reference.

For the PENR Officer:


ALMA E. GIBE
DMO V/Chief TSD
In-Charge, Office of the PENRO



DENR PENRO 2304000314

PENRO Tracking No.: 2304000314
FN: TSD/MES/Rick

Ilang-ilang St., Sitio II, Suqui, Calapan City, Oriental Mindoro
DENR Contact Nos. (043) 288-3017, tel. fax. 288-3006



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
Community Environment and Natural Resources Office

April 11, 2023

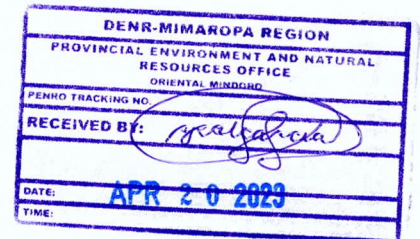
MEMORANDUM

FOR : The Regional Executive Director
1515 & S Bldg. Roxas Boulevard, Ermita, Manila

THRU : The OIC-PENR Officer
Calapan City, Oriental Mindoro

FROM : The CENR Officer

SUBJECT : **SUBMISSION OF MINUTES OF INFORMATION EDUCATION
AND COMMUNICATION (IEC) CAMPAIGN AT BARANGAY
MELGAR B, NAUJAN, ORIENTAL MINDORO**



We are pleased to submit the minutes of IEC campaign conducted on March 14, 2023 at Brgy. Melgar B, Naujan with the members of Brgy. Council, community stakeholders and representatives from DPWH. A total of 20 participants (14 male and 6 female) had attended the said meeting.

The participants were informed of guidelines and requirements in processing and issuance of cutting permits for planted and naturally grown trees within private lands, public or forest lands and for DPWH projects.

Attached are minutes of the IEC campaign, geo-tagged photos, and attendance sheet. These documents serve as our MOV under the target Menu 5.1 Involvement of Forest Communities in Forest Protection Works.

For information and record.


RODEL M. BOYLES



MINUTES OF INFORMATION EDUCATION CAMPAIGN (IEC) MEETING

Brgy. Melgar B, Naujan, Oriental Mindoro

March 14, 2023

I. OPENING PROGRAM

The IEC was spearheaded by CENRO Rodel M. Boyles with the members of Brgy. Councils, some communities of Melgar B, Naujan, Oriental Mindoro and representatives from DPWH. A total of 20 participants (14 male and 6 female) had attended the said meeting. The meeting was started at 9:00 o'clock in the morning with an opening prayer led by Brgy. Councilor Joyce Austria followed by a roll call of the participants.

a. Welcome Remarks

Barangay Captain, Virgilio Fedelicio welcomed the participants as well as the DENR personnel and DPWH personnel in their Barangay. He expressed his utmost gratitude to DENR for organizing the meeting to inform them some policies on cutting of trees within titled property, public land and within the road opening/widening of DPWH projects.

b. Message

CENRO Rodel M. Boyles thanks the participants for attending the IEC meeting to reconcile whatever issues arising within the community about cutting of trees. He also explained that DENR have several policies on the cutting of trees even for government projects particularly DPWH road widening projects. The DPWH and the contractors are required to secure cutting permits before the cutting of trees will commence. He said that in case the trees to be cut are within the titled property, the trees will be turn over to the rightful owner and in case the trees are within the public land, the trees will be turn over to the DENR and subject for donation to government agencies particularly Department of Education.

He reminded everyone that cutting permit is necessary especially when the cut trees will be transported from cutting area to other Barangay since this is one of the requirement of our office to issue transport permit. If you cannot present any of this permits, it is considered illegal and subject for apprehension of this office.

He also mention that Mangrove areas in their Barangay are Lawin Conservation Areas of this office and patrollers are conducting regular patrolling to monitor whatever threats such as cutting, dumping of waste, conversion of Mangrove areas into fishpond and others. He encourages the participants to protect Mangrove areas because of their numerous importance to Biodiversity and to human being as well.

II. OBJECTIVES

- a. To inform the Barangay Officials and some communities regarding policies about tree cutting.

III. PRESENTATION AND DISCUSSION

a. Guidelines in processing and issuance of cutting permits

Forester Jessilyn Villanueva discussed the guidelines in the processing and issuance of permit pursuant to DAO 2021-11 and the documentary requirements. The basic requirements for the issuance of **Tree Cutting Permit for Naturally Grown Tree/s Within Private Lands** are:

- a. Letter request of the landowner;
- b. Authenticated copy of land title/ CLOA issued by the Land Registration Authority or Registry of Deeds;
- c. Utilization Plan, if applications covers ten (10) hectares or larger with at least 50% of the area covered with forest trees;
- d. Report duly signed by the forest officers who conducted the timber inventory of trees to be cut, to include result of the 100% timber inventory i.e tally sheet and stand and stock table of the trees affected; and
- e. Endorsement from concerned LGU interposing no objection to the cutting of trees under the following conditions:
 - f. If the trees to be cut falls within one barangay, an endorsement for the Barangay Captain shall be secured;
 - g. If the trees to be cut falls within more than one barangay, endorsement shall secures either from the Municipal/ City Mayor or all the Barangay Captains concerned; and
 - h. if the trees to be cut falls within more than one municipality/city, endorsement shall secured either from the Provincial Governor or all the Municipal/City Mayors concerned;
- i. Endorsement from the local Agrarian reform officer for areas covered by CLOA; and
- j. Copy of Environmental Compliance Certificate (ECC)/ Certificate of Non-Coverage (CNC), if applicable;

For Naturally Grown Tree/s within Public or Forest Lands are:

- a. Letter request of the landowner
- b. Report duly signed by the forest officers who conducted the timber inventory of the trees to be cut, to include result of the 100% timber inventory i.e tally sheet and stand and stock table of trees to be affected;
- c. Endorsement from concerned LGU interposing no objection to the cutting of trees under the following conditions:
 - d. If the trees to be cut falls within one barangay, an endorsement for the Barangay Captain shall be secured;

- e. If the trees to be cut falls within more than one barangay, endorsement shall secures either from the Municipal/ City Mayor or all the Barangay Captains concerned; and
- f. If the trees to be cut falls within more than one municipality/city, endorsement shall secured either from the Provincial Governor or all the Municipal/City Mayors concerned.
- g. Copy of Environmental Compliance Certificate (ECC)/ Certificate of Non-Coverage (CNC); and
- h. Copy of approved land tenure instrument/management agreement (e.g. CBFM/ IFMA/ SLUP/ FLAG/ FLAGT/ CADT/ MPSA/ FTAA) together with its approved development/ management plan (IOP/ CRMF/ FYWP/ FYIOP/ CDMP/ ADSDPP/ EPEP, etc.).

For DPWH projects are:

- a. Application letter from the DPWH for issuance of a Tree Cutting Permit;
- b. Approved site development plan/infrastructure plan with tree charting (i.e. road alignment plan, building plan) indicating the geotagged location of individual trees affected by the projects to be numbered sequentially;
- c. Copy of Environmental Compliance Certificate (ECC) or Certificate of Non-Coverage (CNC);
- d. Certification/Endorsement from the concerned Local Government Units; a)Barangay LGU and b) Municipal Mayor interposing no objection for the removal of trees in the area;
- e. Waiver/Consent corresponding to appropriate infrastructure plan in the case of tree cutting within private lands and
- f. Appropriate Land Tenure Instruments for tree cutting within Forestlands, if applicable.

She also explained the objectives of DAO 2020-18 also known as “Promoting tree plantation development and liberalizing harvesting and transport of planted trees and tree derivatives for inclusive growth and sustainable development”.

She mentioned the private tree plantation to be register are newly established plantation, established plantation and even those matured plantation. She also mentioned the requirements for the registration of private tree plantation such as:

- a. Letter request of the landowner of his/her intension address to CENRO Rodel M. Boyles;
- b. BLGU and MLGU Certification stating “that there are planted trees in the said private titled property;
- c. Authenticated copy of title (Register of Deeds). If title is awarded by the Department of Agrarian reform (DAR), secure certification from DAR;
- d. Tax Declaration.

VII. OPEN FORUM

TANUNG	SAGOT
Paanu po ang mga puno na naputol na dinadaan ng kalsada sa aming pribadong lupa?	Ang proseso ng aming tanggapan ay imamapa muna namin kung pasok ang mga puno sa inyong lupa, kung pasok po, sa inyo ang mga puno pero kung labas at sakop ng hindi tituladong lupa sa DENR po subject for donation katulad ng sinabi ni CENRO kanina.
Nakikipag ugnayan po ba ang DPWH sa inyo sa kanilang proyekto na paggawa ng kalsada na may mga puno?	Nag aapply po ang DPWH or ung contractor ng cutting permit sa aming opisina kasama ang mga requirements na nabanggit kanina. May mga instances lng na hindi dumadaan lalo na kapag Proyekto ng DPWH Regional Office pero nasulatan na po naming ang DPWH Regional Office tungkol dito.
Gaanu po katagal ang cutting permit?	<p>Kapag CENRO level po, dito lang sa amin 16 working days dapat mailabas na ang cutting permit. Kapag mga premium species na tanim like Narra sa Regional Office po ang cutting permit. Medyo abutin ng buwan dahil sa lawak dn po ng kanilang sakop. Sa Central Office naman po kapag naturally grown ang mga puno na puputulin at medyo matagal tagal din po.</p> <p>Mas maganda po kung may mga tanim kayo sa pribadong lupa iparehistro na lng po para hindi na kelangan ng cutting permit kapag mgpuputol na kayo katulad ng nabanggit kanina.</p>
Sa inyo din po ba kukuha ng permit kapag Niyog po ang puputulin?	Philippine Coconut Authority (PCA) may sakop ng mga Niyog po.
Paanu po kapag mga prutas ang puputulin at uulingin?	Isama niyo na ang mga prutas kapag ngparehistro para hindi na rin kelangan ng cutting permit kapag puputulin na. Pero kapag pang benta ang uling kelangan ng transport permit. Magrequest lng sa opisina ng transport permit. Kapag hindi nakarehistro ang mga prutas, uulingin at pangbenta, ikukuha din po ng cutting permit sa amin.
Nairerehistro pa ba ang mga Chainsaw na assembled na?	Hindi po. Unang una na kelangan po sa pgrerehistro ng Chainsaw ay resibo ng pinagbilhan at ang permit to sell ng pinagbilhan. Kung wala po ang mga ito, hindi po naming mairerehistro ang mga Chainsaw kahit pa po bagong bili ang Chainsaw.

Paanu po ang kahoy na naputol ng DPWH at napatunayan na sakop ng tituladong lupa at hindi nabayaran ng DPWH, pwede na po ba namin ipalagari at gamitin ang mga kahoy?	Pwede na po. Kapag dadalhin po sa ibang Barangay o lugar kelangan lng po kumuha kayo ng transport permit sa opisina.
Pwede rin po ba itawid ng dagat?	Pwede rin po. Basta may transport permit.
Magkano po ang babayaran sa transport permit?	86 pesos lang po kada isang byahe po.


VIII. CLOSING PROGRAM

CENRO Rodel M. Boyles thanks the participants for joining the meeting. The meeting was ended at around 12:30 PM.

Prepared by:


LEONIDA A. MINDAROS
 Forester II

Reviewed by:


RICARDO R. NATIVIDAD
 Chief, MES

Noted by:


RODEL M. BOYLES
 CENR Officer

Geo-tagged photos during the IEC meeting with Brgy. Officials and selected communities at Brgy. Melgar B, Naujan, Oriental Mindoro





Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
MIMAROPA Region
Community Environment and Natural Resources Office
Pasi II, Socorro, Oriental Mindoro

IEC MEETING

March 14, 2023

Brgy. Melgar B, Naujan, Oriental Mindoro

No.	FULL NAME	AGE	SEX		ADDRESS	OFFICE/DESIGNATION	CONTACT NO.	SIGNATURE
			M	F				
1	ANDRITO M. PAPASIN	60	-		2441 FLORESCA ST. PRUDACAN	LAND OWNER	09279660138	
2	JONATHAN MOTOLO	67	✓		40 Boma St. Gatahayan Subd. L.P. LAND OWNER	TENANT LAND OWNER	09204153798	
3	NANCY L. NAVA	46		✓	Melgar A Naujan Br. Mdo.	TENANT LAND OWNER	09092930709	
4	WILLIAM MAGNANE	68			MELGAR B NAUJAN OKI DO	LAND OWNER		
5	SEAFIN BONGOS	69	✓		MELGAR B NAUJAN	LAND OWNER		
6	EOZEL S. FEDERICA	62	✓		MELGAR B NAUJAN	LAND OWNER	09127934585	
7	Rommel F. Tala	50	✓		MELGAR B. NAUJAN	TENANT		
8	Maximo G. Permejo Jr.	59	✓		MELGAR B. NAUJAN	TENANT	09859870990	
9	RICARDO R. PATILLAS	61	✓		BEU CENLO DELTA	BEU MRS. DELTA		
10	VENNY G. FERNANDEZ	59	✓		ERC	NONITABLE	0961-438-8825	
11	JOJITE DELEN	30		✓	PUERTO GALERA	CONTRACTOR - ERC	09367115649	
12	LOU JEWEL EVANGELISTA	27	✓		CALAPAN CITY	DRUM IWB	09171291206	
13	SHERIN A. LATEJA	26		✓	CENRO - SOCORRO	Legal Researcher		
14	JOSIE M. ANSTAY	52		✓	Sang. Barangay Member	Brge Melgar B	09306224610	
15	BENJAMIN M. NUNOTLUA	68	✓		" "	Melgar B		
16	JOE G. MANUNGSAN	62	✓		Melgar B, NAUJAN	" "		

No.	FULL NAME	AGE	SEX		ADDRESS	OFFICE/DESIGNATION	CONTACT NO.	SIGNATURE
			M	F				
17	Yonah A. Mindras			✓	CEPRO Governor	Frederic II		Yes
18								
19	KEVIN L. CORPUZ		✓		do -	FORESTER I		
20	JESSELYN S. VILLAPALMA			✓	do -	FRONT 1		
21	Rodel M. Bayles		✓		do -	CEPRO		
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