MAY 23 2023

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RMD CO

MEMORANDUM

TO

: DIRECTOR IMELDA R. DELA CRUZ

OIC, FINANCIAL MANAGEMENT SERVICE AND

CONCURRENT OIC CHIEF, BUDGET DIVISION

FROM

: THE REGIONAL EXECUTIVE DIRECTOR

SUBJECT :

REQUEST FOR THE RELEASE OF NOTICE OF CASH ALLOCATION (NCA) IN THE AMOUNT OF ONE HUNDRED SIXTY FIVE THOUSAND PESOS ONLY (PHP 165,000.00) DEPOSITED AT THE BUREAU OF TREASURY UNDER MDS TRUST 184 ACCOUNT

The undersigned would like to request for the issuance of Notice of Cash Allocation (NCA) under MDS Trust (184) amounting to One Hundred Sixty Five Thousand Pesos Only (PHP165,000.00) to defray expenses incurred during the conduct of the 3rd DENR ONE MIMAROPA Regional Management Conference for FY 2022.

Attached are the following documents for your ready reference:

- 1. Certification from Bureau of Treasury NCR
- 2. Certification from NCAD
- 3. Work and Financial Plan
- 4. Deposit Slips

It is further requested that the subject amount be deposited to our bank account with the following details:

MDS Trust Account No.

: 2340-9002-70

Government Servicing Bank

: Land Bank of the Philippines

Branch

: LBP -Cash Department

For your immediate consideration, please.

LORMELYN E. CLAUDIO, CESO IV

