

Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE  
Taytay, Palawan

ITINERARY OF TRAVEL	
---------------------	--

Entity Name: DENR-CENRO Taytay

Fund Cluster: _____	
Name: _____	Age Line Mares: _____

Name:	Ana Liza Marasigan	Date o of Travel:	June 17-24, 2024
-------	--------------------	-------------------	------------------

[illegible]

- (1) I have reviewed the foregoing itinerary
- (2) the travel is necessary to the service
- (3) the period covered is reasonable
- (4) the expenses claimed are proper.

CONRAD M. CORPUZ  
CENRO

\_\_\_\_\_

ANAL LIZA MARASIGAN  
(Signature over Printed Name)

1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 26

**FELIZARDO B. CAYATOC**  
Head of Agency  
PENRO



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
by the National Highway, Poblacion, Taytay, Palawan 5312  
Mobile: 0926-505-9335 <sup>TM</sup> 0912-171-3889 TNT  
Email: [cenrotaytay@denr.gov.ph](mailto:cenrotaytay@denr.gov.ph)

Form No. 34

Date: May 29, 2023

**TRAVEL ORDER**

(No. \_\_\_\_\_)

Name: ANA LIZA MARASIGAN

Salary: \_\_\_\_\_

Position: EMS II

Div./Sec./Unit: CDS

Departure Date: June 17, 2023

Official Station: CENRO Taytay

Destination: Manila, Philippines

Arrival Date: June 24, 2023

Purpose of Travel: To attend and participate in the Regional Roll-out of NIPAS MPA Capacity Building on Sustainable Tourism as per RSO No. 244 and amended by RSO No. 277.

Per Diems/Expenses Allowed: \_\_\_\_\_

Assistants or Laborers Allowed: \_\_\_\_\_

Appropriations to which travel should be charged: \_\_\_\_\_

Remarks or special instructions: . Submit report upon completion of travel

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending approval:

Approved by:

DONNA MAYOR-GORDOVE, CESO IV

ARD-MS

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

\_\_\_\_\_  
Official / Employee





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
by the National Highway, Poblacion, Taytay, Palawan 5312  
Mobile: 0926-505-9335 <sup>TM</sup> 0912-171-3889 TNT  
Email: [cenrotaytay@denr.gov.ph](mailto:cenrotaytay@denr.gov.ph)

Form No. 34

Date: May 29, 2023

**TRAVEL ORDER**

(No. \_\_\_\_\_)

Name: ANA LIZA MARASIGAN

Position: EMS II

Departure Date: June 17, 2023

Destination: Manila, Philippines

Purpose of Travel: To attend and participate in the Regional Roll-out of NIPAS MPA Capacity Building on Sustainable Tourism as per RSO No. 244 and amended by RSO No. 277.

Salary: \_\_\_\_\_

Div./Sec./Unit: CDS

Official Station: CENRO Taytay

Arrival Date: June 24, 2023

Per Diems/Expenses Allowed: \_\_\_\_\_

Assistants or Laborers Allowed: \_\_\_\_\_

Appropriations to which travel should be charged: \_\_\_\_\_

Remarks or special instructions: . Submit report upon completion of travel

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending approval:

Approved by:

DONNA MAYOR-GORDOVE, CESO IV

ARD-MS

LORMELYN E. CLAUDIO, CESO IV

Regional Executive Director

**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

\_\_\_\_\_  
Official / Employee



**MAY 18 2023**

**MEMORANDUM**

**TO :** **THE PENR OFFICERS**  
Occidental Mindoro  
Palawan

**THE CENR OFFICERS**  
Sablayan, Occidental Mindoro  
Taytay, Palawan  
Quezon, Palawan  
Brooke's Point, Palawan

**THE PROTECTED AREA SUPERINTENDENTS**  
Apo Reef Natural Park  
Tubbataha Reefs Natural Park  
El Nido-Taytay Managed Resource Protected Area  
Malampaya Sound Protected Landscape and Seascape  
Rasa Island Wildlife Sanctuary  
Ursula Island Game Refuge and Bird Sanctuary

**FROM :** **THE OIC, ASSISTANT REGIONAL DIRECTOR  
FOR TECHNICAL SERVICES**

**SUBJECT :** **RESCHEDULING OF THE "ROLL-OUT OF NIPAS MPA  
CAPACITY BUILDING PROGRAM ON SUSTAINABLE TOURISM  
FOR MIMAROPA REGION" [OG-2023-110270]**

This pertains to the learning event under NIPAS MPA Capacity Building Program (NIMCAP) focusing on Sustainable Tourism scheduled on May 20-23, 2023 at Boac, Marinduque.

Please be informed that the above-mentioned learning event shall be rescheduled tentatively on June 20-23, 2023 (*excluding travel time*). The new venue shall be announced at a later date along with the new travel advisory and provisional program.

As regards our participants from the province of Palawan, rebooking of plane tickets may be charged against CY 2023 Appropriations, specifically under "OO1: Natural Resources Sustainably Managed - Natural Resources Conservation and Development Program - Coastal and Marine Ecosystems Rehabilitation Sub-program - Scaling-up Coastal and Marine Management - 9. Program Support and Management - c. Project Management and Supervision for Regional Office".

For information and guidance.



**MAXIMO C. ANDRITO**





Republic of the Philippines  
Department of Environment and Natural Resources  
**MIMAROPA Region**

**REGIONAL SPECIAL ORDER**

No. 277  
Series of 2023

**DENR GENRO  
TARLAC, PALAWAN**

**MAY 23 2023**

**DATE: 05.25.23 3362**

**SUBJECT: AMENDMENT OF THE REGIONAL SPECIAL ORDER NO.2023-244 DATED MAY 04, 2023 AUTHORIZING THE CONDUCT OF "ROLL-OUT OF NIPAS MPA CAPACITY BUILDING PROGRAM ON SUSTAINABLE TOURISM FOR MIMAROPA REGION" ON MAY 23-26, 2023 IN MARINDUQUE**

In the interest of the service and as part of institutionalizing the National Integrated Protected Areas System (NIPAS) Marine Protected Area (MPA) Capacity Building Program (NIMCAP) of the DENR-Biodiversity Management Bureau (BMB), Regional Special Order 244 dated May 04, 2023 *Authorizing the conduct of "Roll-out of NIPAS MPA Capacity Building Program on Sustainable Tourism for MIMAROPA Region on May 23-26, 2023 in Marinduque* is hereby amended to change the schedule and venue:

DATES	ACTIVITY	VENUE
June 19, 2023 (excluding travel time)	Facilitators' Meeting for Organizers, Secretariat, Cluster Mentors, and Regional Mentors	Manila
June 20-23, 2023 (excluding travel time)	NIPAS MPA Capacity Building Program on Sustainable Tourism for MIMAROPA Region (learning event proper)	To be announced later

Further, this Special Order shall also cover the following provisions:

1. *Erratum* in the position/designation of Pedro A. Marmol amending the said position to ECOMS II;
2. Inclusion of the following participants:

Participants	Position/Designation
1. Efraim Z. Pagador (vice Roberto P. Beringuela)	Forest Ranger, ARNP-PAMO

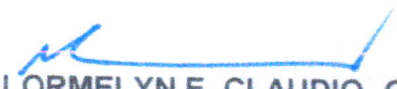
2. Mark Louie P. Ba-alan (vice Ma. Teresa V. Ayson)	Forest Protection Officer, PAMO-RIWS
3. Beverly G. Galleto (vice Jerry P. Bautista, as participant)	Park Ranger, PAMO-RIWS

3. Exclusion of the following participants:

1. Imelda M. Diaz	PENRO - Marinduque
2. Cynthia U. LOzano	Chief, TSD – PENRO Marinduque
4. Oliver R. Minay	Forest Technician II – PENRO Marinduque
5. Corazon R. Pelaez	Forest Technician I – PENRO Marinduque
6. Lucila G. Candejeja	Forest Technician II – CENRO Taytay

All other provisions of Regional Special Order No. 244, series of 2023 not inconsistent herewith shall remain in force.

This Order takes effect on the aforementioned dates.

  
**LORMELYN E. CLAUDIO, CESO IV**  
Regional Executive Director











REGIONAL SPECIAL ORDER

No. 244  
Series of 2023

MAY 04 2023

**SUBJECT: AUTHORIZING THE CONDUCT OF THE "ROLL-OUT OF NIPAS MPA CAPACITY BUILDING PROGRAM ON SUSTAINABLE TOURISM FOR MIMAROPA REGION" ON MAY 23-26, 2023 IN MARINDUQUE**

In the interest of the service and as part of institutionalizing the National Integrated Protected Areas System (NIPAS) Marine Protected Area (MPA) Capacity Building Program (NIMCAP) of the DENR-Biodiversity Management Bureau (BMB), the conduct of the "Roll-out of NIPAS MPA Capacity Building Program on Sustainable Tourism for MIMAROPA Region" on May 23-26, 2023 (excluding travel time) in Marinduque is hereby authorized.

The following officials and personnel shall attend the program:

NAME OF PARTICIPANTS	POSITION/DESIGNATION
<b>Regional Office</b>	
1. Nicko T. Ibañez	Statistician I, PMD
<b>PENRO Marinduque</b>	
2. Cynthia U. Lozano	DMO IV / Chief, Technical Services Division (TSD)
3. Oliver R. Minay	Forest Technician II
4. Corazon R. Pelaez	Forest Technician I
<b>PENRO Occidental Mindoro</b>	
5. Alvin E. Sanico	ECOMS II / Designated Planning Officer, PENRO Occidental Mindoro
6. Vernadette C. Fulgencio	Forest Technician II
<b>CENRO Sablayan, Occidental Mindoro</b>	
7. Herold S. Castro	ECOMS I / Chief, CDS
<b>PENRO Palawan</b>	
8. Rhodora B. Ubani	Supervising Ecosystem Management Specialist
9. Demi Patricia D. Samson	Marine Biologist
<b>Apo Reef Natural Park-Protected Area Management Office (ARNP-PAMO)</b>	
10. Krystal Dayne T. Villanada	ECOMS II/Protected Area Superintendent (PASu)
11. Roberto P. Beringuela	Park Maintenance Foreman
<b>Tubbataha Management Office (TMO)</b>	
12. One (1) TMO representative	
<b>El Nido-Taytay Managed Resource Protected Area – Protected Area Management Office (ENTMRPA-PAMO)</b>	
13. Mildred A. Suza	SvEMS / PASu, ENTMRPA
14. Jenuel P. Casel	Park Maintenance Foreman / Assistant PASu (APASu), ENTMRPA
<b>Protected Area Management Office – Malampaya Sound Protected Landscape and Seascape (PAMO-MSPLS)</b>	
15. Clarissa P. Pador	Forester III / In-charge, CDS (CENRO Taytay, Palawan) / PASu, MSPLS
16. Ricardo S. Tandoc	Forest Ranger




<b>Protected Area Management Office – Rasa Island Wildlife Sanctuary (PAMO-RIWS)</b>	
16. Ma. Teresa V. Ayson	SrEMS / PASu, RIWS
17. Niña Liza B. Navanes	Coastal Extension Officer
<b>CENRO Brooke's Point / Protected Area Management Office – Ursula Island Game Refuge and Bird Sanctuary (PAMO-UIGRBS)</b>	
18. Franklin M. Aquino	DMO IV / PASu, UIGRBS
19. Mary Chris A. Ibañez	Forest Technician I
<b>Cluster Mentors</b>	
20. Fatima G. Grate	Development Management Officer I
21. Pedro A. Marmol	ECOMS I
22. Ana Liza D. Marasigan	EMS II
<b>Regional Mentors</b>	
23. John Japheth F. Fabellon	Science Research Assistant
24. Anna Ritchelle D. Nicanor	Park Maintenance Foreman
25. Precy M. Obrique	Forest Technician II
26. Lucila G. Candejeja	Forest Technician II
27. Jerry P. Bautista	Forest Ranger/Assistant PASu, RIWS
<b>Organizer/Facilitator/Speaker</b>	
28. Lormelyn E. Claudio, CESO IV	Regional Executive Director
29. Maximo C. Landrito	OIC, Asst. Regional Director for Technical Services
30. Imelda M. Diaz	OIC, PENRO Marinduque
31. Maria Melissa L. Endangan	Chief, Conservation and Development Division
31. Ma. Cecilia G. Sawit	DMO III/Chief, CRFMS
32. Marie Grace S. Dela Cueva	DMO II
<b>Secretariat</b>	
33. One (1) HRDS representative	
34. Jhoanne Mae E. Dapito	Coastal Extension Officer

All training-related expenses to be incurred in connection to the conduct of this activity shall be charged against CY 2023 Appropriations, specifically under "OO1: Natural Resources Sustainably Managed - Natural Resources Conservation and Development Program - Coastal and Marine Ecosystems Rehabilitation Sub-program - Scaling-up Coastal and Marine Management - 5. Capacity Building - b. Conduct of training for CMEMP implementation and enhancement". However, traveling expenses incurred by the participants, resource speakers, mentors, secretariat, and facilitators in this event shall be charged against the funds of their respective offices subject to the usual accounting and auditing rules and regulations.

Each participant shall submit an Individual Learning Report within seven (7) working days after the completion of the learning event to the undersigned, through the Human Resource and Development Section (HRDS) under Administrative Division through the email address: [hrdsdenrmimaropa@gmail.com](mailto:hrdsdenrmimaropa@gmail.com) (copy furnished Coastal Resource and Foreshore Management Section under the Conservation and Development Division through the email address: [crfmscdmimaropa@gmail.com](mailto:crfmscdmimaropa@gmail.com)). The Conservation and Development Division shall submit a report within fifteen (15) working days after the completion of the learning event through the same channel.

This Order takes effect on the aforementioned dates.

  
**LORMELYN E. CLAUDIO, CESO IV**  
 Regional Executive Director

 Department of Environment  
and Natural Resources  
MIMAROPA Region



Doc ID: 107458