



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region 4350

OUTGOING

Received by: ✓
Date: APR 19 2023

March 27, 2023

MEMORANDUM

FOR : The Regional Executive Director
1515 DENR By the Bay Bldg.
Roxas Blvd., Barangay 668
Ermita, Manila

THRU : The Assistant Regional Director
for Management Services

FROM : The OIC, PENR Officer
Odiongan, Romblon

SUBJECT : 1st QUARTER FULL-TIME DELIVERY UNIT (FDU) CUM
SECTORS' MEETING FOR C.Y. 2023 HELD AT LYN'S FERN
GARDEN, BRGY. BUDIONG, ODIONGAN, ROMBLON ON
MARCH 14, 2023

Respectfully submitting the report of the 1st Quarter Full-Time Delivery Unit (FDU) Cum Sectors' Meeting for C.Y. 2023 held at Lyn's Fern Garden Brgy. Budiong, Odiongan, Romblon on March 14, 2023.

Please see attached pertinent documents of the said meeting.

For your information and record.


ARNOLDO A. BLAZA, JR



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

**1ST QUARTER FULL-TIME DELIVERY UNIT (FDU)
CUM SECTORS MEETING FOR C.Y. 2023**

Lyn's Fern Garden, Budiong, Odiongan, Romblon*March 14, 2023

Full-Time Delivery Unit (FDU)

Present:

Arnoldo A. Blaza, Jr.	-	OIC, PENR Officer
Thelmo S. Hernandez	-	Chief, Management Services Division
Malvin R. Rocero	-	Chief, Technical Services Division
Florence Grace F. Domingo	-	Accountant III
Dolly Jane F. Falcutila	-	OIC Budget Officer/Credit Officer I

Section Chiefs

Allan T. Sendiong	-	LMO III/Chief RPS
Manuel B. Romero	-	Supervising EcoMS/PASu, MGGNP
Raymund G. Inocencio	-	Planning Officer III/PASu, CALSANAG WFR

Unit Heads

Catherine O. Atienza	-	Forester I/ NGP Coordinator
Orlando S. Contaoi	-	LMO II/ Water Resource Utilization
Vanessa R. Gadon	-	CDO II/ CBFM
Ann J. Adriquez	-	Special Investigator I
Crisamel P. Miranda	-	Forester I/ Head Forest Utilization Unit
Eric F. Hindap	-	Special Investigator I
Gemma F. Fallaria	-	HRMO II
Hersalyn M. Royo	-	Supply Officer
Joevir R. Cabaron	-	Records Officer
Phillippe Zar E. Meñez	-	ISA II
Monaliza G. Peralta	-	Planning Officer I
Paul Anthony L. Iringan	-	Geodetic Engineer II/ Survey Team
Rodel D. Falculan	-	Forest Technician II

Secretariat:

Eunice May A. Cacabelos	-	FT II/ Designated Planning Assistant
Ma. Jenevieve R. Ramilo	-	Administrative Assistant
Remar P. Samidara	-	Data Management Officer

Absent:

Arlyn D. Balibag	-	Senior EcoMS/Chief, CDS
James Mendoza	-	Forester II/Chief, MES
Sheila Jane M. Forlales	-	Forester II
Rebecca M. Delgado	-	EcoMS II/ CRM
Edlyn S. Arevalo	-	Cashier
Nieves F. Penuliar	-	Ecoms I
Rolly F. Morales	-	Forester I
Henry L. Carbonilla II	-	Forest Ranger / GIS
Irwin Anzaldo	-	EMB
Carl Felix Falquerabao	-	MGB
Rachel Joy Baliguat	-	GAD Support Assistant



HIGHLIGHTS OF THE MEETING

I. Opening Program

The 1st Quarter Full-Time Delivery Unit cum Sectors Meeting for F.Y. 2023 commenced about 9:00 A.M. through an opening prayer, singing of the Phil. National Anthem and acknowledgement of participants. The program held at Lyn's Fern Garden, Budiong, Odiongan Romblon on March 14, 2023. It was attended by the key officials, section and unit heads of DENR PENRO-Romblon. The Planning and ICT Section through FT II/ Designated Planning Asst. Eunice May A. Cacabelos hosted the opening program.

The Chief, Management Services Division For. Thelmo S. Hernandez delivered his Welcome Remarks. He sincerely thanked the presence of all participants and reminded in their critical roles and responsibilities for the effective and efficient delivery of the targets within this quarter.

OIC, PENR Officer For. Arnoldo A. Blaza Jr. delivered inspirational message by extending his utmost appreciation to all concerned officials in their continued support and commitment in accomplishing the targets within the quarter. He added that working as a team in the organization ensures better performance.

Then, after this, photo opportunity followed. FT II/ Designated Planning Asst. Cacabelos announced the order of presentations namely Environmental Management Bureau, Mines and Geo-Science Bureau, General Administration and Support, Support to Operations, Protected Area Management, Caves and Inland/ Wetlands Management, Coastal and Marine Resources Management, Enhanced National Greening Program, Land Disposition and Distribution, Water Resource Utilization, Financial Utilization, Environmental Management System, Quality Management System, Updating of Risk and Opportunities Analysis and Action Planning, Corrective Action Request/Minor Non-Conformity per process owner and the GAD.

II. Presentation per Section/Unit

General Administration and Support Services

HRMO II Gemma F. Fallaria presented the Accomplishment Report as of March 2023. Based on her presentation, all target activities were accomplished on time. Then, Accountant III Florence Grace F. Domingo presented the 1st quarter targets and updates on Finance covering Disbursements, Processing of Vouchers and Payrolls, Processing of Purchase Orders, Contracts, MOAs, MOUs, Preparation of Debit Advice, Certificate of tax and supplier creditors. Remittances on SSS, PhilHealth, BIR, Pag-Ibig, Landbank, Issuance of Certificate Tax Withheld, Preparation of Year-End Report, Bookkeeping, Financial Report Statement, IPAF remittances and others.

OIC, PENR Officer Arnoldo A. Blaza Jr. inquired about the local share and Accountant III Domingo responded that based on the forest charges, this Office shared 40% to the Local Government Unit (LGU). Likewise, other activities reported were on the Budget Accountability Report, Accounts Payable, Report of Disbursement, Report of Income, and



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compliances to COA. Other matters discussed were Cash Advances, Reconciliation, Registry of Allotment Obligation and Disbursement, Financial Monitoring Report, and Utilization.

Then, Supply Officer Hersalyn M. Royo presented the updates on the preparation of Property Acknowledgement Receipt (PAR), Inventory Custodian Slip (ICS), Annual Report, Inventory of Inspection Report of Unserviceable Property as of January, Waste Material Report, Buildings and other structures, registration and insurance of vehicles, maintenance of office equipment, power source/supply.

OIC, PENR Officer Blaza inquired on the updates about the service vehicles especially the Land Rover. Supply Officer Royo answered that the Land Rover was still at Laguna for repair. Other concerns discussed were the authority to drive, custody of the Land Rover under Chief, TSD Rocero, MGGNP registration and records of supplies per inquiry of PASu Romero, and other observations/deficiencies.

Procurement Services Administration

BAC Member and ISA II Phillippe Zar E. Meñez presented updates on Procurements Services Administration for the 1st Quarter. He tackled important concerns on Annual Procurement Plan, Early Procurement Activity, PhilGEPS Postings, Procurement Monitoring Report, Hiring of Staffs, Agency Procurement Compliance and Performance Indicator (APCPI) and the Procurement activities of the concerned sections/units.

Planning Officer I Monaliza G. Peralta raised concern on APP and to minimize supplemental budget. Accountant III Domingo recommended that the concerned sections shall revisit their APP and the Work and Financial Plan.

Support to Operation

Planning Officer III Raymund G. Inocencio presented updates for the 1st quarter targets such as Budget Proposal and Forward Estimates, FY 2024-2028, Consultative Meeting conducted on February 24, 2023; OPCR Commitment, Monitoring and Validation of PPAs, and the Monthly Accomplishment Report. Pertaining to ICT Unit, some targets were Internet Connectivity of Sibuyan Sub- Station, Forestry and Biodiversity Statistical Report, and the Production Dissemination of Technical Popular Materials in Conservation and Natural Resources and Environmental Education.

Planning Officer I Peralta added updates on the OPCR rating of the OIC, PENR Officer Arnoldo A. Blaza Jr., the registration of motor vehicle, maintenance and protection; protected area development and management, monitoring and enforcement, procurement of the office supplies; and the management concerns.

Monitoring and Enforcement Section

In the afternoon, Special Investigator I Ann J. Adriquez presented the 1st quarter accomplishment activities of MES namely Compliance Monitoring and Performance Evaluation of Tenure Holders (CBFMAs in Looc and Ferrol), Activation/Revitalization of MFPCs, Deputation of ENROs, scheduled Orientation on ENR Laws, Rules and Regulations, the apprehension and mandatory administrative adjudication and confiscation of apprehended



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forest products including conveyances and other implements, and the submission of reports to Regional Office.

Other updates were hauling/apprehension of undocumented forest products, vehicles/implements,, administrative adjudication proceedings, inventory or scaling of apprehended and/or seized undocumented forest product, conveyances, tools, equipment, and implements, LAWIN Forest and Biodiversity Protection System, hiring of FPOs and the provision of support on investigation and filing of criminal complaints, hiring of lawyer/legal researcher, mobilization of Wildlife Traffic Monitoring Units (WTMU) in air and sea ports (9 seaports and 1 airport); mobilization of Wildlife Enforcement Officers (WEOs), and the provision of operations against illegal ENR related activities for the implementation of multi-sectoral resolutions on forest protection.

Regulation and Permitting Section

LMO III Allan T. Sendiong presented the targets and accomplishment of 1st quarter in Land Survey and Disposition especially on residential and agricultural, Special Patents, Resolution on Land Claims and Conflict Cases (ADR) Proceedings, Linkage of Digital Public Land Application Database to LAMS DCDB (new patents scanned and encoded),and other concerns.

Water Resources Utilization

LMO II Orlando S. Contaoi presented the 1st quarter target and accomplishment such as the conduct of continuing inventory of Water Resources with a 300% accomplishment; conduct of identification and mapping of Water Resources with a 500% accomplishment and the acceptance and verification of Water Permit Application (WPA), and its transmittal to NWRB with recommendation.

Forest Utilization

Forester I Crisamel P. Miranda presented the target and accomplishment of 1st quarter namely Issuance of cutting/ harvesting permits and WPP with a target of (18) and accomplished (10); Price Monitoring of Forest Product (Price monitoring of forest market price of logs and selected non-timber forest products (covered by RA 7161 or Forest Charges Law) and domestic retail price of lumber, wood panel products and other NTFP) with a target of (12) and accomplished (3); Wood Importation and Disposition (WID) such as logs, lumber, veneer, plywood, other wood based panels poles and piles, plywood, and wood chips and the Forestry Statistical Reporting System (SRS) that includes the production and disposition of forest products (i.e. logs, lumber, veneer, plywood), issuances of approved forestry license with (1) accomplishment.

Enhanced National Greening Program

Forester I/ NGP Coordinator Catherine O. Atienza presented the 1st quarter target and accomplishment on the Maintenance and Protection of CY 2021 Established Plantations located in Concepcion Sur, Sto. Niño, and San Isidro in Sta. Maria, and Calagonsao, Alcantara. Other updates presented were the Procurement of Service Vehicle (4x4 pick-up),



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Maintenance and Operation of Forest Nursery located in Balogo, Calatrava, Romblon, and hiring of Forest Extension Officer and/or Technical Personnel to support NGP implementation.

Sibuyan Sub-Station and MGGNP- PAMO

Supervising EcoMS/PASu, MGGNP Manuel B. Romero presented updates on the 1st quarter target such as maintenance of monuments/ signage's (10), monitoring and validation of PA Occupants based on SRPAO (24) households in San Fernando, Biodiversity Assessment and Monitoring System (Terrestrial PAs), the Biodiversity Monitoring System (semi-annually), formulation of draft Communication Plan based on PAMP, preparation of CEPA Materials, 1st Quarter PAMB Meeting (January 31, 2023), processed Management Effectiveness Assessment (MEA), Hired (8) PAMO Staffs ; maintenance of facilities, ecotourism monitoring and evaluation; inventory of A & D lands, property and private rights and also the Integrated PA Fund (IPAF) fees and income collected and utilization of fund under PA RIA (75% and IPAF-SAGF 25%) -2nd 3rd and 4th Qtr. and other concerns.

Status of Fund Utilization

OIC Budget Officer/Credit Officer I Dolly Jane F. Facutila presented the Status of Fund Utilization as of March 14, 2023 namely Current and Continuing. The total current allotment as of March 14, 2023 is Php59, 079,000.00 (included the 2022 GAA and SAA releases 46%) while the continuing total allotment is Php587,374.54 and the total Obligation is Php2,378,161.42 or 9%.

As of March 14, 2023 the Current per P/A/P 2023 General Appropriations Act (GAA), MOOE and allotment as follows: General Management and Supervision- Php3,350,000.00; Human Resource Development- Php100,000.00; Data Management including System Development and Maintenance- Php195,000.00; Production and Dissemination of Technical Popular Materials in the Conservation and Development of Natural Resources including Environmental Education- Php113,000.00; and the Formulation and Monitoring of ENR Sector's Policy, Plans and Programs and Projects- Php852,000.00; Natural Resources Management Arrangement/Agreement and Permit Issuance and the Operations against illegal environment and natural resources- Php3,093,000.00 and the Operations against illegal environment and natural resources activities- Php165,000.00.

Likewise, the Protected Areas Development and Management- Php9,815,000.00; Protection and Conservation of Wildlife Php350,000; Management of Coastal and Marine Resources/Areas Php679,00. And the Land Survey, Disposition and Records Management Php1,074,000.00; Forest Development, Rehabilitation and Protection Php1,525,000.00 and Soil Conservation and Watershed Management with allotment of Php63,000.00. The Continuing per P/A/P as of September 30, 2022 with a total allotment of Php570,418.24 and for Forest Development, Rehabilitation and Protection with a total allotment of Php75,000.00, and also the 2022-04-24 DTD April 1, 2022 Implementation of National Land Titling Program (NLTP) of the Rapid Land Tenure Appraisal for FY 2022 with a total of Php458,006.17.



QMS and EMS

MSD Chief Thelmo S. Hernandez presented updates on Quality Management System (QMS) and Environmental Management System (EMS). Under EMS initiatives, the following were accomplished: Installation of MRF, Solid Waste Management- Provision of Bins, Training on Re-cycling, and Re-using, the creation of First Aiders and Firefighting Team in DENR PENRO Romblon, Re-constitution of EMS PENRO Romblon, designation of display area for re-cycled products, and implementation on the use of re-cycled products.

Other concerns discussed were EMS policy awareness; construction of Compost pit for food waste and organic fertilizer/vermin culture for plants, designated area for Hazardous waste, concreting of DENR-PENRO drainage canal, issuance of EMB- Certificate of Non Coverage for MGGNP-PAMO facilities, Balogo Check point, CWFR Information Office, Training and Designation of PCO.

MSD Chief Hernandez discussed relevant memorandum order on good governance for DENR –PENRO Employees in compliance to ISO 14001: 2015, progressive replacement of Office lights to LED, regular maintenance of air-con, generator and electric fan, regular maintenance of vehicle; regular maintenance of pipes and faucets and electricity, and the issuance of Special Order for Emergency Preparedness and Response Team.

TSD Chief Malvin R. Rocero suggested the replacement of inverter in the case of aircon and refrigerator maintenance.

Then, MSD Chief Hernandez discussed the following concerns per QMS and EMS compliance especially on the issuance of Cutting Permit (RPS), issuance of FLAg/FLAgT/SLUP (RPS) and issuance of Free Patent (Residential and Agricultural). For MES, he noticed that the storage room used for confiscated forest products is not labeled.

Accountant III Domingo suggested the conduct of actual inventory on the confiscated forest products while MSD Chief Hernandez suggested the revision of ROAAP within the month of March.

TSD Chief Rocero recommended the assignment of one personnel responsible in keeping records like marking of confiscated lumbers and other related concerns.

Moreover, MSD Chief Hernandez ended the presentation by reminding all concerned sections to comply with the recent NCs per QMS results.

Gender and Development

Accountant III Florence Grace Domingo presented the updates on the upcoming GAD Culminating Activity like the Tiktok Dance Contest and reminded all sections on the attributions pertaining to GAD. Other concerns tackled were the scheduled Odiongan Fiesta and the participation of the Office in the forthcoming Agency Night; Float during parade; T-shirt; and entry in Ballroom Dance contest.



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III. Closing Program

During the Closing program, TSD Chief Malvin R. Rocero delivered his Closing Message in behalf of the DENR PENRO Romblon. He expressed his heartfelt thanks and gratitude to all DENR Personnel who actively participated and exerted their efforts for the success of the first Full-Time Delivery Unit (FDU) cum Sectors Meeting.

WE HEREBY CERTIFY that foregoing highlights of the activity is true and correct.

Prepared:



MA. JENEVIEVE R. RAMILO
Administrative Assistant

Reviewed:


RAYMUND G. INOCENCIO
Planning Officer III

NOTED:


THELMO S. HERNANDEZ
Chief, MSD


ARNOLDO A. BLAZA, JR.
OIC-PENR Officer



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**1ST QUARTER MEETING OF FULL-TIME DELIVERY UNIT (FDU)
CUM SECTORS' FOR FY 2023
Lyn's Fern Garden, Brgy. Budiong, Odiongan Romblon
14 March 2023**

PHOTO DOCUMENTATION



Registration



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Preliminaries/ Breakfast





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An Opening Prayer and Singing of National Anthem



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MSD Chief Thelmo S. Hernandez in his
Welcome Remarks



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OIC, PENR Officer Arnoldo A. Blaza, Jr. while delivering his
Inspirational Message



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Presentation of 1st Quarter Accomplishment Report and Status Report



HRMO II Gemma F. Fallaria of Personnel Unit



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Accountant III Florence Grace F. Domingo of Accounting and Finance



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Snack/ Morning



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Supply Officer I Hersalyn M. Royo of General Services Administration Unit



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ISA II Philippe Zar E. Meñez of ICT Unit



Planning Officer III Raymund G. Inocencio of Planning and ICT Section



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Lunch Break



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Special Investigator I Ann J. Adriguez of Monitoring and Enforcement Section



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Energizer



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LMO III Allan T. Sendiong of Regulation and Permitting Section



LMO II Orlando S. Contaoi of Water Utilization Unit



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Snack/ Afternoon





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Forester I Crisamel P. Miranda of Forest Utilization Unit



Forester III/ PASu-MGGNP Manuel B. Romero of PA-MGGNP



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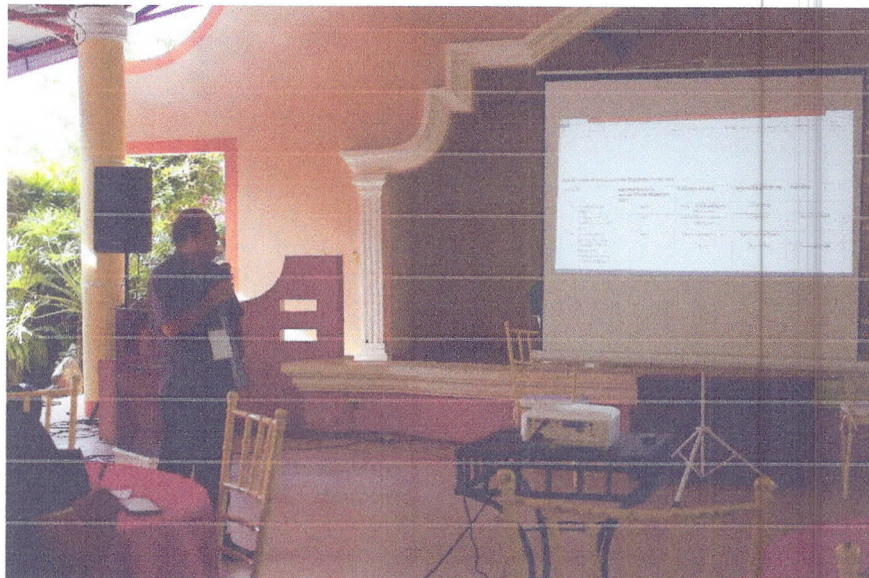
Raymund G. Inocencio of PA-CALSANAG WFR



OIC Budget Officer/Credit Officer I Dolly Jane F. Falcutilla in her presentation



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MSD Chief Thelmo S. Hernandez while giving his updates of QMS and EMS



Accountant III Florence Grace F. Domingo of her updates in GAD



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TSD, Chief Malvin R. Rocero while delivering his
Closing Remarks



Photo Opportunity



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1ST QUARTER MEETING OF FULL-TIME DELIVERY UNIT (FDU)
CUM SECTORS' FOR FY 2023

Lyn's Fern Garden Brgy. Budlong, Odiongan Rombon
14 March 2023

Note: PLEASE fill-out all the necessary information given below

NO.	NAME	AGE	SEX		POSITION/ DESIGNATION	EMAIL ADDRESS	CONTACT NOS.	SIGNATURE
			FEMALE	MALE				
1	Arnoldo A. Blaza Jr.				OIC, PENR Officer			
2	Thelmo S. Hernandez	49			Chief, MSD	thelmo.scoria1973@gmail.com 09184260168		
3	Malvin R. Rocero	56			Chief, TSD	malvinroceror@gmail.com 09344120300		
4	Florence Grace F. Domingo	46			Accountant III	ffernandvalles.com 09701641976		
5	Dolly Jane F. Falcutia	31			OIC, Budget Officer/Credit Officer I	dollyffg@gmail.com 09463807457		
6	Allan T. Sendiong	57			LMO III/ Chief, RPS	astandiong165@gmail.com 09492653058		
7	Orlando S. Contaoi	54			LMO II/ Water Resource Utilization	orlando.contaoi@gmail.com 09462241684		
8	Crisamel P. Miranda	41			Forester II/ Head, Forest Utilization Unit	cristianmiranda@gmail.com 09817937645		
9	Eric F. Hindap	47			Special Investigator I	ericf.hindap@gmail.com 09486796704		
10	Paul Anthony L. Iringan	26			Geodetic Engineer III Survey Team	iringanpaul15@gmail.com 09281671220		
11	James Mendoza				Forester II/ Chief, MES			
12	Sheila Jane M. Fortales				Forester II			
13	Ann J. Adriquez	41			Special Investigator I	icajab522@gmail.com 09460954975		
14	Arlyn D. Bailbag				Senior Ecoms/ Chief, CDS			
15	Vanessa R. Gadon	40			CDO III/ CBFM	buneh22-gale@yahoo.com 09248570910		
16	Rebecca M. Delgado				Ecoms III/ CRM			
17	Catherine O. Atienza	46			Forester II/ NGP Coordinator	catatienza24@gmail.com 099750124744		
18	Rodel D. Falculan	27			Forest Technician II	rodelddufalculan@gmail.com 09467135497		
19	Gemma F. Fallaria	41			HRMO II	gfdinaanne12@gmail.com 0974020155		
20	Hersalyn M. Royo	31			Supply Officer	hersalynm@gmail.com 090841306501		



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1ST QUARTER MEETING OF FULL-TIME DELIVERY UNIT (FDU)
CUM SECTORS' MEETING FOR FY 2023

Lyn's Fern Garden Brgy., Budiong, Odiongan Romblon
14 March 2023

Note: PLEASE fill-out all the necessary information given below

NO.	NAME	AGE	SEX		POSITION/ DESIGNATION	EMAIL ADDRESS	CONTACT NOS.	SIGNATURE
			FEMALE	MALE				
21	Edlyn S. Arevalo		/		Cashier			
22	Joevir R. Cabaron	38		/	Records Officer	edlyn_s_arevalo@gmail.com	09711351191	
23	Raymund G. Inocencio			/	Planning Officer III	raymundg.inocencio@gmail.com	09443598322	
24	Philippe Zar E. Meñez	31	/	/	ISA II	philippezar@gmail.com	09441109484	
25	Monaliza G. Peralta	41	/	/	Planning Officer I	monaliza.g.peralta@gmail.com	094391366378	
26	Manuel B. Romero	59	/	/	Forester III/ PASU, MGNP	manbrom58@gmail.com	09204391975	
27	Nieves F. Penuliar			/	Ecoms I			
28	Rolly F. Morales			/	Forester I			
29	Henry L. Carbonilla II			/	Forest Ranger/ GIS			
30	Irwin Anzaldo			/	EMB			
31	Carl Felix Falquerabao			/	MGB			
32	Eunice May A. Cacabelos	31	/	/	FT III/ Designated Planning Asst.	nice.0007@yahoo.com	094916570745	
33	Rachel Joy Balligat		/		GAD Support Assistant			
34	Ma. Jenevieve R. Ramilo	26	/	/	Administrative Assistant	rmajivieve@gmail.com	09454187891	
35	Remar P. Samidara	23	/	/	Data Management Officer	remarsamidara@gmail.com	09661344239	
36	Renelyn L. Cetao	23	/	/	OJT	renelyn.cetao@gmail.com		
37	Cherry Ann Talumit	22	/	/	OJT	cherryann.talumit@gmail.com		
38								
39								
40								



**1st Quarter Meeting of Full-Time Delivery Unit (FDU)
cum Sectors' Meeting for FY 2023
March 14, 2023**

PROGRAMME

Time/ Activities	Responsible Person/ Speaker
March 14, 2023	
7:00-8:00 AM Registration	Secretariat/ Facilitator
8:00-9:00 AM Preliminaries	Secretariat/ Facilitator
9:00-12:00 PM Presentation of 1st Quarter Accomplishment and Status Report (including activities with SAA)	By Section <ul style="list-style-type: none">• Environmental Management Bureau• Mines and Geo-Sciences Bureau• General Administration and Support• Support to Operations• Enforcement and Monitoring
12:00-1:00 PM LUNCHBREAK	
1:00-4:00 PM Continuation of Presentation	<ul style="list-style-type: none">• Protected Area Management, Caves and Inland/ Wetlands Management• Protection of Wildlife• Coastal and Marine Resources Management• Enhanced National Greening Program• Land Disposition and Distribution• Water Resource Utilization• Financial Utilization• EMS• QMS- Updating of ROAAP- CAR/Minor NC per process owner• GAD
	Secretariat/Facilitator
5:00 – onward Homeward Bound	



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08 March 2023

PENRO Special Order

No. 23-28
Series of 2023

**SUBJECT : AUTHORIZING THE CONDUCT OF 1st QUARTER
MEETING OF FULL-TIME DELIVERY UNIT (FDU)
CUM SECTORS' MEETING FOR FY 2023**

In the exigency of the service and to be able to assess the performance, to analyse the projects with anticipated delays and to facilitate the smooth implementation of programs and projects for FY 2023, the conduct of 1st Quarter Meeting of FDU cum Sectors' Meeting on March 14, 2023 to be held at Lyn's Fern Garden Odiongan, Romblon is hereby authorized and to be participated by the following officials and staffs:

Full-Time Delivery Unit (FDU)

- | | |
|------------------------------|-------------------------------------|
| 1. ARNOLDÓ A. BLAZA, JR. | OIC, PENR Officer |
| 2. THELMO S. HERNANDEZ | Chief, Management Services Division |
| 3. MALVIN R. ROCERO | Chief, Technical Services Division |
| 4. FLORENCE GRACE F. DOMINGO | Accountant III |
| 5. DOLLY JANE F. FALCUTILA | OIC Budget Officer/Credit Officer I |

Regulation and Permitting

- | | |
|------------------------|--|
| 6. ALLAN T. SENDIONG | LMO III/ Chief, RPS |
| 7. ORLANDO S. CONTAOI | LMO II/ Water Resource Utilization |
| 8. CRISAMEL P. MIRANDA | Forester I/Head, Forest Utilization Unit |
| 9. ERIC F. HINDAP | Special Investigator I |

Survey and Mapping

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| 10. PAUL ANTHONY L. IRINGAN | Geodetic Engineer II/ Survey Team |
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Enforcement and Monitoring

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| 11. JAMES MENDOZA | Forester II/Chief, MES |
| 12. SHEILA JANE M. FORLALES | Forester II |
| 13. ANN J. ADRIGUEZ | Special Investigator I |

Conservation and Development

- | | |
|------------------------|--------------------------|
| 14. ARLYN D. BALIBAG | Senior EcoMS/ Chief, CDS |
| 15. VANESA R. GADON | CDO II/ CBFM |
| 16. REBECCA M. DELGADO | EcoMS II/ CRM |

Enhanced National Greening Program

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| 17. CATHERINE O. ATIENZA | Forester I/ NGP Coordinator |
| 18. RODEL D. FALCULAN | Forest Technician II |