



Republic of the Philippines
Department of Environment and Natural Resources
Provincial Environment and Natural Resources Office
MIMAROPA Region

Bgy. Sta. Monica, Puerto Princesa City, Palawan

E-mail: penropalawan@denr.gov.ph

Telfax No. (048) 433-5638 / (048) 433-5638

DENR MIMAROPA	
RECORDS SECTION	
RECEIVED	
BY:	
DATE:	
TIME:	

April 18, 2023

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA
1515 DENR By the Bay Bldg., Roxas Boulevard,
Barangay 668, Ermita, Manila

THRU : The OIC, ARD for Technical Services

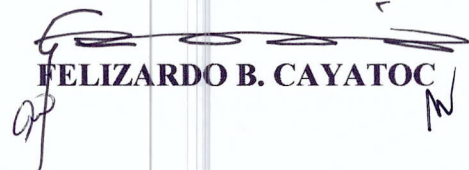
FROM : The Provincial Environment and
Natural Resources Officer

SUBJECT : **REPORT ON THE MAINTENANCE AND PROTECTION OF
RASA ISLAND WILDLIFE SANCTUARY FACILITIES FOR
THE MONTH OF FEBRUARY 2023**

Respectfully forwarded is the memorandum dated April 5, 2023 of CENRO Quczon, Palawan re: the above subject.

Please be informed that PAMO-RIWS has monitored four (4) RIWS facilities last February 7-8, 2023 hence, all-over maintenance is necessary this 2023 summer season.

For information and record.


FELIZARDO B. CAYATOC




DENR-PALAWAN
PENRO-RECORDS
RELEASED
By [signature]
Date: 19 APR 2023 CN 23-1077



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
National Highway, Bgy. Alfonso XIII, Quezon, Palawan
Email: cenroquezon@denr.gov.ph

April 5, 2023

MEMORANDUM

**DENR PENRO
PALAWAN RECORDS
RECEIVED**
BY: 
DATE: 14-11-23 23-3461

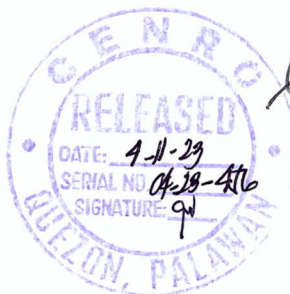
FOR : The Provincial Environment and
Natural Resources Officer
Sta. Monica, Puerto Princesa City, Palawan

FROM : The OIC, Community Environment and
Natural Resources Officer concurrent PASu, MMPL

SUBJECT : **REPORT ON THE MAINTENANCE AND PROTECTION OF
RASA ISLAND WILDLIFE SANCTUARY FACILITIES
FOR THE MONTH OF FEBRUARY 2023**

Respectfully forwarded is the Memorandum dated March 15, 2023 of Protected Area Superintendent of Rasa Island Wildlife Sanctuary regarding the above mentioned subject with attachment.

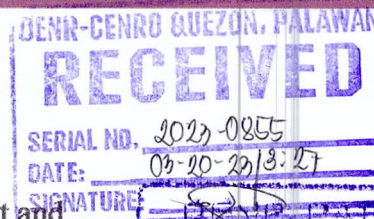
For your information, reference and further instruction.




RENATO S. GONZAGA



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
PROTECTED AREA MANAGEMENT OFFICE – RASA ISLAND WILDLIFE SANCTUARY
National Highway, Antipuluan, Narra, Palawan
Telephone No.: 048 - 716 - 1224
Email: rasaislandwildlifesanctuary@gmail.com



March 15, 2023

MEMORANDUM

FOR : The Community Environment and
Natural Resources Officer
Quezon, Palawan

FROM : The Protected Area Superintendent
Rasa Island Wildlife Sanctuary

SUBJECT : **REPORT ON THE MAINTENANCE OF RIWS FACILITIES
FOR THE MONTH OF FEBRUARY 2023**

Respectfully forwarded herewith is the report of APASu Jerry P. Bautista and PMF Femie M. Ortega dated February 27, 2023, relative to the repair and maintenance of PAMO facilities under the Ecotourism program.

Please be informed that this Office monitored and assessed four (4) PAMO facilities at Rasa Island Wildlife Sanctuary on February 7-8, 2023. Upon monitoring and assessment, it was determined that all-over maintenance of RIWS Camp including the Comfort Room, repair of the PAMO Building, and repainting work on the Boardwalk and Bird Watch Tower. The program of works and purchase request for the materials were already prepared for submission to the CENRO Quezon so that the activities can be started immediately this second quarter upon delivery of the said materials.

For his information and record.

MA. TERESA V. AYSON



Republic of the Philippines
Department of Environment and Natural Resources
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Telephone No.: 048 - 716 - 1224
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February 27, 2023

MEMORANDUM

FOR : The Protected Area Superintendent
Rasa Island Wildlife Sanctuary

FROM : The Assistant Protected Area Superintendent Jerry P. Bautista
and PMF Femie M. Ortega

SUBJECT : **REPORT ON THE MAINTENANCE OF RIWS FACILITIES OF
FOR THE MONTH OF FEBRUARY CY 2023**

Please be informed that the undersigned PAMO personnel conducted monitoring and assessment of the four (4) RIWS facilities dated February 7-8, 2023, under ecotourism program.

Upon monitoring and assessment, the following observation and remarks were noted:

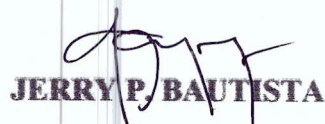
- a. Some of the concrete posts that hold the railings of the boardwalk have cracks and/or broken;
- b. Minimal rust on the surfaces of the Birdwatch Tower was also observed;
- c. The metal signage near the RIWS Camp is rusty and partially corroded on the lower edge;
- d. It has been also observed that there is leakage on the roof of the camp during the rainy season; and
- e. The window cover in the kitchen area was already torn out and the door frame of the comfort room is also broken and needs replacement.

Hence, all-over maintenance of RIWS Camp, and repainting work on the Boardwalk and Bird Watch Tower is necessary this summer season. In the PAMO building, the replacement of old/burnt-out light bulbs has been made.

Attached hereto is the prepared program of work for the materials and purchase request needed for the repair of 4 facilities and relevant photos.

For information and further instruction.


FEMIE M. ORTEGA


JERRY P. BAUTISTA



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
PROTECTED AREA MANAGEMENT OFFICE – RASA ISLAND WILDLIFE SANCTUARY
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**PHOTO DOCUMENTATION DURING MONITORING AND ASSESSMENT OF FOUR (4)
RIWS FACILITIES ON FEBRUARY 7-8, 2023**



Photo shows the torn-out window cover in the kitchen area (left) and the broken door frame of the comfort room (right)



Photo shows the boardwalk (left) and Birdwatch tower located at RIWS (right)



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**PHOTO DOCUMENTATION DURING MONITORING AND ASSESSMENT OF FOUR (4)
RIWS FACILITIES ON FEBRUARY 7-8, 2023**

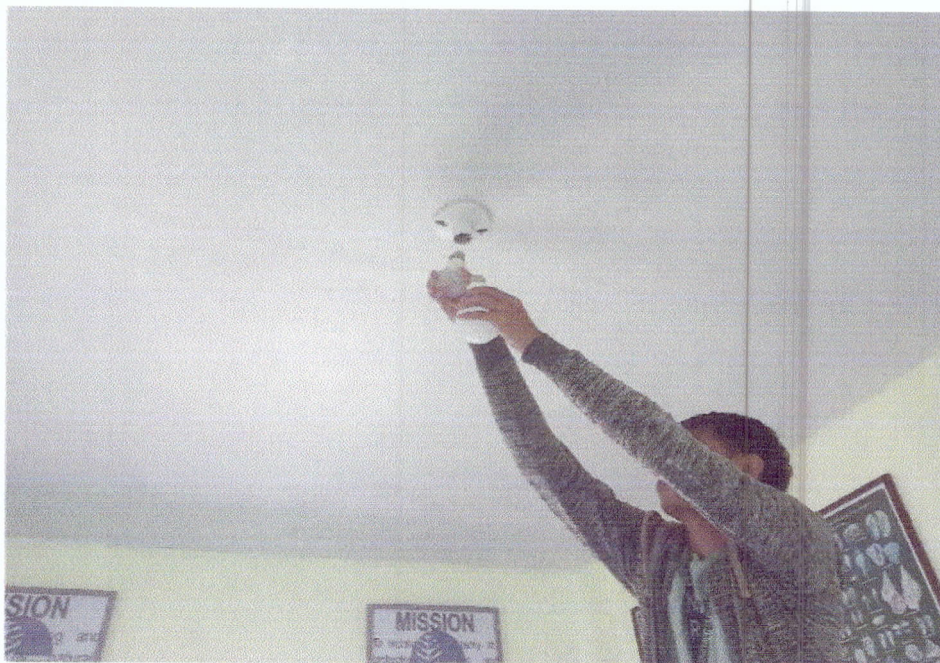


Photo shows the cracks and damaged concrete posts on boardwalk (top) and the metal signage near the RIWS camp (right)



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**PHOTO DOCUMENTATION DURING THE REPLACEMENT OF OLD BURNT-OUT
LIGHT BULBS INSIDE THE PAMO BUILDING**



**REPAIR AND MAINTENANCE RASA ISLAND WILDLIFE SANCTUARY PA FACILITIES
(BIRDWATCH TOWER, BOARD WALK, RANGERS CAMP, PAMO BUILDING)**

PROGRAM OF WORKS *(Detailed Cost-Estimate)*

	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
MATERIALS					
<i>Painting works</i>					
	Thinner	Gallon	3	500.00	1,500.00
	Primer	Gallon	10	400.00	4,000.00
	True Coat	Liter	2	350.00	700.00
	Wall-putty	Kilo	1	680.00	680.00
	Latex paint (white)	Gallon	4	900.00	3,600.00
	Latex paint (yellow)	Gallon	4	900.00	3,600.00
	Latex paint (mahogany red)	Gallon	4	900.00	3,600.00
	Epoxy paint (white)	Liter	12	699.00	8,388.00
	Epoxy paint (blue)	Liter	12	699.00	8,388.00
	Marine Epoxy	Gallon	3	2,701.00	8,103.00
	Vulcaseal	Gallon	1	1,950.00	1,950.00
	Paint Brush 1"	Piece	2	200.00	400.00
	Paint Brush 2"	Piece	2	170.00	340.00
	Paint Brush 5"	Piece	2	570.00	1,140.00
	Paint roller 7" w/handle and tray	Piece	2	500.00	1000.00
	Paint roller 4" w/handle and tray	Piece	2	370.00	740.00
	Sealing self-adhesive tape (5m)	Piece	100	150.00	15,000.00
SUB TOTAL					63,129.00
<i>Carpentry works</i>					
	Door knob	Piece	4	680.00	2,720.00
	Marine plywood (1/4)	Piece	6	170.00	1,020.00
	Marine plywood (1/2)	Piece	6	160.00	960.00
	Corrugated sheet (12 ft)	Piece	6	150.00	900.00
	Umbrella nails	Kilo	10	112.00	1,120.00
	Ordinary nails (1 1/2)	Kilo	1	80.00	80.00
	Ordinary nails (2)	Kilo	4	85.00	340.00
	Ordinary nails (3)	Kilo	5	79.00	395.00
	Ordinary nails (4)	Kilo	4	76.00	304.00
	Ordinary nails (1)	Kilo	1	95.00	95.00
	Ordinary nails (2 1/2)	Kilo	5	90.00	450.00
	Hardiflex plywood for wall (1/4)	Piece	12	1,495.00	17,940.00
	Cement	Sack	15	280.00	3,360.00
	Sand and Gravel	Cubic	3	1,500.00	4,500.00
	Steel bar	Piece	9	180.00	1,620.00
	Stainless putty knife	Piece	2	238.00	476.00

	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
MATERIALS					
<i>Carpentry works</i>					
	Plastic Drum	Piece	8	1,200.00	9,600.00
	Multipurpose trapal/tolda (12ft*9ft)	Piece	4	350.00	1,400.00
	Bamboo split	Bundles	60	200.00	12,000.00
	Planted Trees Lumber 2*2*12	Piece	200	150.00	30,000.00
	Planted Trees Lumber 2*3*12	Piece	30	210.00	6,300.00
	Planted Post 4*4*14	Piece	6	300.00	1,800.00
	Planted Post 2*4*12	Piece	20	250.00	5,000.00
	Square Bar (1/2)	Piece	17	350.00	5,950.00
	Square Bar (3/4)	Piece	15	400.00	6,000.00
	Sealing self-adhesive tape	Piece	100	150.00	15,000.00
	Floor Tiles (60x60 cm)	Piece	35	145.00	5,075.00
	Tile Adhesive cement Powder	Kilo	10	12.00	120.00
	Concrete Post	Piece	80	350.00	28,000.00
	Hog-wire (100 meters)	Roll	5	4,400.00	22,000.00
	Barbed-wire (100 meters)	Roll	9	1,700.00	15,300.00
SUB-TOTAL					199,825.00
TOTAL MATERIAL COST					262,954.00
LABOR		NO. OF PERSONNEL	NO. OF DAYS	DAILY RATE	TOTAL COST
	Skilled Painter/Carpenter	4	30	500	45,000.00
	Labourer	3	30	350	31,500.00
	Welder	1	15	700	10,500.00
TOTAL LABOR COST					87,000.00
TOTAL PROJECT COST					349,954.00

Prepared by:

MA. TERESA V. AYSON

PASu, RWWS

Approved by:

RENATO S. GONZAGA

OIC CENRO Quezon, Palawan and concurrent PASu MMPL

PURCHASE REQUEST

DENR-PENRO
(Agency)

Department: Protected Area Office RIWS PR No. : _____ Date: _____
 Section: Conservation and Development Unit SAI No. : _____ Date: _____

Stock No.	Unit	ITEM DESCRIPTION	Quantity	Unit Cost	Total Cost
	gal.	Thinner	3		
	gal.	Primer	10		
	liter	True Coat	2		
	kilo	Wall putty	1		
	gal.	Latex paint (white)	4		
	gal.	Latex paint (yellow)	4		
	gal.	Latex paint (mahigany red)	4		
	liter	Epoxy paint (white)	12		
	liter	Epoxy paint (blue)	12		
	gal.	Marine epoxy	3		
	gal.	Vulcaseal	1		
	piece	Paint brush 1"	2		
	piece	Paint brush 2"	2		
	piece	Paint brush 5"	2		
	piece	Paint roller with handle and tray 7"	2		
	piece	Paint roller with handle and tray 4"	2		
	piece	Sealing sel-adhesive tape (5 meters)	100		
	piece	Marine plywood (1/2)	6		
	piece	Door knob	4		
	piece	Marine plywood (1/4)	6		
	piece	Corrugated sheet (12 ft)	6		
	kilo	Umbrella nails	10		
	kilo	Ordinary nails (1 1/2)	1		
	kilo	Ordinary nails (2)	4		
	kilo	Ordinary nails (3)	5		
	kilo	Ordinary nails (4)	4		
	kilo	Ordinary nails (1)	1		
	kilo	Ordinary nails (2 1/2)	5		
	piece	Hardiflex plywood for wall (1/4)	12		
	sack	Cement	15		
	cubic	Sand and Gravel	3		
	piece	Steel bar	9		
	piece	Stainless putty knife	2		

Purpose: For official use of Protected Area Management Office - RIWS

Signature:	Requested by:	Approved by:
Printed Name:	MA. TERESA V. AYSON	RENATO S. GONZAGA
Designation:	PASu, RIWS	OIC CENRO, Quezon and concurrent PASu MMPL

PURCHASE REQUEST

DENR-PENRO
(Agency)

Department: Protected Area Office RIWS PR No. : _____ Date: _____
Section: Conservation and Development Unit SAI No. : _____ Date: _____

Stock No.	Unit	ITEM DESCRIPTION	Quantity	Unit Cost	Total Cost
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	gal.	Latex paint (white)	4		
	gal.	Latex paint (yellow)	4		
	gal.	Latex paint (mahogany red)	4		
	liter	Epoxy paint (white)	12		
	liter	Epoxy paint (blue)	12		
	gal.	Marine epoxy	3		
	gal.	Vulcaseal	1		
	piece	Paint brush 1"	2		
	piece	Paint brush 2"	2		
	piece	Paint brush 5"	2		
	piece	Paint roller with handle and tray 7"	2		
	piece	Paint roller with handle and tray 4"	2		
	piece	Sealing sel-adhesive tape (5 meters)	100		
	piece	Marine plywood (1/2)	6		
	piece	Door knob	4		
	piece	Marine plywood (1/4)	6		
	piece	Corrugated sheet (12 ft)	6		
	kilo	Umbrella nails	10		
	kilo	Ordinary nails (1 1/2)	1		
	kilo	Ordinary nails (2)	4		
	kilo	Ordinary nails (3)	5		
	kilo	Ordinary nails (4)	4		
	kilo	Ordinary nails (1)	1		
	kilo	Ordinary nails (2 1/2)	5		
	piece	Hardiflex plywood for wall (1/4)	12		
	sack	Cement	15		
	cubic	Sand and Gravel	3		
	piece	Steel bar	9		
	piece	Stainless putty knife	2		

Purpose: For official use of Protected Area Management Office - RIWS

Signature:	Requested by:	Approved by:
Printed Name:	RENATO S. GONZAGA	FELIZARDO B. CAYATOC
Designation:	Off CENRO Quezon and PASu MMPL	PENRO