



Republic of the Philippines
Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU
Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, 1100 Quezon City
Tel. Nos.: (632) 8924-6031 to 35 | Fax: (632) 8924-0109, (632) 8920-4417
Website: <https://bmb.gov.ph> | E-mail Address: bmb@bmb.gov.ph

**DENR MIMAROPA
RECORDS SECTION
RECEIVED**

MAY 08 2023

☐ INCOMING ☐ OUTGOING
BY: _____ DATE NO. _____
TIME: _____

MEMORANDUM

FOR : The Regional Executive Directors
All Regions

FROM : The Director
In concurrent capacity as Assistant Secretary for Policy, Planning,
and Foreign Assisted and Special Projects

SUBJECT : **INVITATION TO THE NATIONAL CONSULTATION WORKSHOP
ON THE DRAFT GUIDELINES ON THE IMPOSITION OF
ADMINISTRATIVE FINES AND PENALTIES, INCLUDING THE
ASSESSMENT OF DAMAGES IN PROTECTED AREAS, AND THE
DRAFT RULES OF PROCEDURES ON ADMINISTRATIVE
ADJUDICATION IN PROTECTED AREAS**

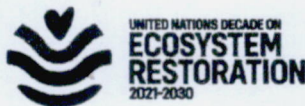
Pursuant to the National Integrated Protected Areas System (NIPAS) Act, as amended, various policies are being developed by the Biodiversity Management Bureau, namely (1) Rules of Procedures on Administrative Adjudication in Protected Areas and (2) Guidelines on the Imposition of Administrative Fines and Penalties, Including the Assessment of Compensation for Damages.

The draft DAO on Rules of Procedures on Administrative Adjudication in Protected Areas aims to provide a uniform procedure in the administrative adjudication of cases filed for violation of Sections 20, 21, 24 of the NIPAS Act, as amended, other related rules, and regulations on protected area development and management.

On the other hand, pursuant to Sec. 10 (e) of the NIPAS Act, as amended, the proposed Guidelines on the Imposition of Administrative Fines and Penalties, including the Assessment of Compensation for Damages, aims to provide a standard system-wide schedule of administrative fines and penalties for acts committed in violation of the NIPAS Act, as amended, and its IRR. It also aims to prescribe the general considerations in the assessment for compensation for damages in filing for damages in court. During the High-Level Policy Consultation on Biodiversity Conservation that was conducted last August 30-September 1, 2022 in Bohol, the said draft DAO was subjected to discussion and deliberation. Based on the agreements arrived at during the consultation, we are advised to refine the draft policy and enhance its provisions. These include refining the provisions regarding violations of littering, selling, vandalism, and transfer of rights to ensure that the fines and penalties are commensurate with the severity of the offense. Prohibited acts within protected areas that are not stipulated in the NIPAS Act, as amended, were also proposed to be included.

In view of the foregoing and in line with the Secretary's thrusts and direction to promote convergence among key stakeholders, policy coherence and to ensure the readiness of the proposed policies prior to submission to the Office of the Secretary, a National Consultation Workshop will be held on **5- 9 June 2023 (inclusive of travel time) in a venue to be determined within Luzon.**

The said Consultation Workshop aims to solicit inputs and recommendations on the above-mentioned draft policies, and identify issues, gaps and concerns from the implementation of the NIPAS Act, as amended, relative to the subject policies. It shall be

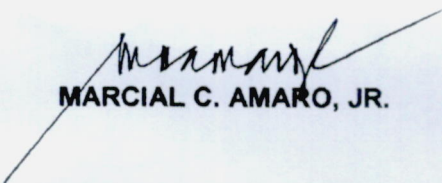


participated in by the Protected Area Superintendents (PASus) of selected protected areas with experience in the issuance of Notice of Violation (NOV), Cease and Desist Order (CDO) and filing of cases in protected areas, as well as your respective Chiefs (or their representative) of the Conservation and Development and Enforcement Divisions. Other relevant government agencies, institutions and stakeholders such as representatives from the Department of Justice, Local Government Units and academe may also be invited to participate in the workshop.

Prior to the Consultation Workshop, may we request that copies of the above-mentioned draft policies be provided to the Protected Area Management Board (PAMB) members or be discussed during the PAMB Meeting and request for their comments and inputs which shall also be relayed during the said workshop. Attached are the copies of the provisional program and draft Special Order. Copies of the above-mentioned draft policies are accessible through bit.ly/AdminFinesAdjud for your reference.

For confirmation of your attendance and other concerns, you may directly coordinate with this Bureau's National Parks Division at ndp@bmb.gov.ph or through Mr. Jobert John Bandol at jobert.bandol@bmb.gov.ph.

For information and appropriate action.


MARCIAL C. AMARO, JR.

Cc: Undersecretary for Field Operations – Luzon and Visayas, and Environment
and Undersecretary for Field Operations, Mindanao



National Consultation Workshop on the draft Guidelines on the Imposition of Administrative Fines and Penalties, including the Assessment of Damages in Protected Areas, and the draft Rules of Procedures on Administrative Adjudication in Protected Areas

Date: June 5-7, 2023
Venue: Tagaytay City, Cavite

Time	Activities	Resource Person
Day 0: June 5, 2023: Arrival of Participants		
Day 1: June 6, 2023		
8:30 – 9:00 AM	Opening Ceremonies	Secretariat
9:00 – 9:10 AM	Preliminaries Prayer National Anthem Introduction of Participants	Secretariat
9:10-9:20 AM	Welcoming Remarks	
9:20-9:30 AM	Opening Message	Marcial C. Amaro, Jr. <i>Director, BMB in concurrent capacity as Assistant Secretary for Policy, Planning, and International Affairs</i>
9:30-9:40 AM	Rationale, Objectives and Methodology of the Consultation Workshop -Grouping of Participants -Breakout Session	Meriden E. Maranan <i>Chief, BMB-NPD</i> USAID-SIBOL Project Representative
9:40-12:00PM	Overview and Salient Features of Draft Policies: 1) <i>Rules of Procedures on Administrative Adjudication in Protected Areas</i> 2) <i>Guidelines on the Imposition of Administrative Fines and Penalties for Violations of the NIPAS Act, as amended, including the Assessment of Compensation for Damages</i>	USAID-SIBOL Project Representative
12:00-1:00PM	Lunch Break	
1:00 – 5:00 PM	Breakout Session	Facilitators & Participants
Day 2: June 7, 2023		
9:00– 12:00PM	Plenary Discussion: <i>Draft Policy on Rules of Procedures on Administrative Adjudication in Protected Areas</i>	All Participants

12:00-1:00PM	Lunch Break	
1:00 – 4:00PM	Plenary Discussion: <i>Draft Policy on Guidelines on the Imposition of Administrative Fines and Penalties for Violations of the NIPAS Act, as amended, including the Assessment of Compensation for Damages</i>	All Participants
4:00-5:00PM	Ways Forward and Closing Remarks	
5:00-onwards	<i>Homeward Bound</i>	

SPECIAL ORDER
NO. 2023 - _____

SUBJECT : AUTHORIZING THE CONDUCT OF THE NATIONAL CONSULTATION WORKSHOP ON THE DRAFT GUIDELINES ON THE IMPOSITION OF ADMINISTRATIVE FINES AND PENALTIES, INCLUDING THE ASSESSMENT OF DAMAGES IN PROTECTED AREAS, AND THE DRAFT RULES OF PROCEDURES ON ADMINISTRATIVE ADJUDICATION IN PROTECTED AREAS TO BE HELD ON 5 – 9 JUNE 2023 IN A VENUE TO BE DETERMINED

In the interest of the service and in order to solicit comments and inputs on the draft policies on Rules of Procedures on Administrative Adjudication in Protected Areas, and draft Guidelines on The Imposition of Administrative Fines and Penalties for Violations of the National Integrated Protected Areas System (NIPAS) Act, as amended, including the Assessment of Compensation for Damages, the conduct of National Consultation Workshop with key stakeholders is hereby authorized to be conducted on 5-9 June 2023 in a venue to be determined.

The following officials and personnel are authorized to participate in the National Consultation Workshop on the Draft Guidelines on the Imposition of Administrative Fines and Penalties, Including the Assessment of Damages in Protected Areas, and the Draft Rules of Procedures on Administrative Adjudication in Protected Areas:

OFFICE/DIVISION	PARTICIPANTS
DENR – Central Office	
Office of the Undersecretary for Field Operations – Luzon and Visayas, and Environment	Representative/s
Office of the Undersecretary for Field Operations – Mindanao	Representative/s
Policy and Planning Service	Representative/s
Legal Affairs Service	Representative/s
Environmental Law Enforcement and Protection Service	Representative/s
Forest Management Bureau	Representative/s
Land Management Bureau	Representative/s
Biodiversity Management Bureau	
Office of the Director	ASec. Marcial C. Amaro, Jr.
Coastal and Marine Division	Armida P. Andres/representative
Caves, Wetlands and Other Ecosystems Division	Anson Tagtag/representative
Biodiversity Policy, Knowledge and Management Division	Nancy B. Corpuz/representative
Wildlife Resources Division	Atty. Theresa M. Tenazas/representative
National Parks Division	Meriden E. Maranan Ryan A. Cuanan Francisco B. Feliciano

OFFICE/DIVISION	PARTICIPANTS
	Elpidio B. Gelera, Jr. Daniel S. Garino, Jr. Jobert John B. Bandol Babylyn M. Cacao Jose Pagulayan Angeline T. Villalba Juliana A. Balogo Gabriel Anthony N. Ferrer Frances Antonette C. Brillo Morshid C. Dimaporo Ramon Lorenzo D. Reyes Princess Mariel R. Razon
Regional/Field Offices	
DENR NCR	
Chief, Conservation and Development Division	Aida E. Esguerra
Chief, Enforcement Division	Maricar Puno-Sanchez
DENR CAR	
Chief, Conservation and Development Division	Julius K. Cawilan
Chief, Enforcement Division	Atty. Charinne Hanako M. Abalos
Mt. Pulag Protected Landscape	PASu Emerita B. Albas
DENR Region 1	
Chief, Conservation and Development Division	Marilyn M. Racoma
Chief, Enforcement Division	Atty. Arlyn Katherine C. Buduhan
Agoo-Damortis Protected Landscape and Seascape	PASu Rowena Barzuela
DENR Region 2	
Chief, Conservation and Development Division	Corazon L. Mabborang
Chief, Enforcement Division	Joel S. Daquioag
Casecnan Protected Landscape	PASu Junny Vic Andaya
Northern Sierra Madre Natural Park	PASu Nestor Lorenzo
DENR Region 3	
Chief, Conservation and Development Division	Minerva J. Martinez
Chief, Enforcement Division	Cynde T. Pagador
Masinloc-Oyon Bay Protected Landscape and Seascape	PASu Donaver M. Guevarra
Bataan Natural Park	PASu Merliza A. Torre
DENR CALABARZON	
Chief, Conservation and Development Division	Atty. Ma. Carolane P. Gonzales
Chief, Enforcement Division	Annabelle Barquilla
Taal Volcano Protected Landscape	PENRO/PASu Noel M. Recillo
Upper Marikina River Basin Protected Landscape	PASu Ernesto M. Diso, Jr.
DENR MIMAROPA	
Chief, Conservation and Development Division	Maria Melissa L. Endangan
Chief, Enforcement Division	Lino M. Dimapilis
El Nido Taytay Managed Resource Protected Area	PASu Mildred Suza
Mt. Mantalingahan Protected Landscape	PASu Renato Gonzaga

OFFICE/DIVISION	PARTICIPANTS
Puerto Princesa Subterranean River National Park	PASu Elizabeth Maclang
DENR Region 5	
Chief, Conservation and Development Division	Marlene M. Francia
Chief, Enforcement Division	Armado A. Omolida
Bicol Natural Park	PASu Alejandro D. Maranan
DENR Region 6	
Chief, Conservation and Development Division	Danilo L. Lorilla
Chief, Enforcement Division	June Mellisa C. Garol
Northern Negros Natural Park	PENRO/PASu Joan Nathaniel F. Gerangaya
DENR Region 7	
Chief, Conservation and Development Division	Lutherian T. Hernando
Chief, Enforcement Division	Jimmy A. Panebio
Tañon Strait Protected Seascape	PENRO/PASu Jose Cleo Cary F. Colis
DENR Region 8	
Chief, Conservation and Development Division	Marissa N. Solite
Chief, Enforcement Division	Glenn B. Garciano
Samar Island Natural Park	PASu Zenaida R. Baisa
DENR Region 9	
Chief, Conservation and Development Division	Neneth T. Ordoño
Chief, Enforcement Division	Ophelia B. Gella
Pasonanca Natural Park	PASu Domiliza B. Campaner
DENR Region 10	
Chief, Conservation and Development Division	Fidel P. Gamos, Jr.
Chief, Enforcement Division	Felicesimo C. Escuadro, Jr.
Mt. Kitanglad Range Natural Park	PASu Merlita L. Tabamo
DENR Region 11	
Chief, Conservation and Development Division	Myrna Erlinda D. Arbiol
Chief, Enforcement Division	Mari Antoniette A. Andulana
Mt. Apo Natural Park	PASu Archelito Mallari
DENR Region 12	
Chief, Conservation and Development Division	Ali M. Haddinasser
Chief, Enforcement Division	Dirie P. Macabanging
Sarangani Bay Protected Seascape	PASu Joy C. Ologuin
Mt. Matutum Protected Landscape	PASu Efren Hibaler
DENR CARAGA	
Chief, Conservation and Development Division	Nilda G. Ebron
Chief, Enforcement Division	Hernan P. Ramirez
Siargao Island Protected Landscape and Seascape	PASu Celsa G. Espadero

The said activity will be co-organized by BMB and USAID-SIBOL Project. Other relevant government agencies and institutions such as representatives from the Department of Justice may also be invited to solicit inputs on the proposed draft policies.

Key personnel from the SIBOL Project will also serve as resource persons and facilitators during the Workshop, while representatives from the BioFin Project may also be invited to participate in the Workshop.

The BMB Director is authorized to amend and/or reschedule the above-mentioned activities in case of conflict with other events/activities of the Bureau and concerned Offices. BMB shall also inform HRDS on any changes to be made regarding the said activities.

Expenses to be incurred in the conduct of this activity such as food and

Key personnel from the SIBOL Project will also serve as resource persons and facilitators during the Workshop, while representatives from the BioFin Project may also be invited to participate in the Workshop.

The BMB Director is authorized to amend and/or reschedule the above-mentioned activities in case of conflict with other events/activities of the Bureau and concerned Offices. BMB shall also inform HRDS on any changes to be made regarding the said activities.

Expenses to be incurred in the conduct of this activity such as food and venue/accommodation, transportation from the BMB Office to the venue, and other allowable incidental expenses for the duration of the event shall be chargeable against funds from DENR-BMB and USAID-SIBOL Project, while other traveling expenses of the participants shall be charged to their respective offices subject to the usual accounting and auditing rules and regulations.

A report shall be submitted online (bit.ly/LNDportal) by the BMB to the undersigned through the Human Resources Development Service (HRDS) fifteen (15) days after the completion of the activity.

This Order shall take effect on the dates specified herein.

AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human Resources