



REGIONAL SPECIAL ORDER

No. **№ 409**
Series of 2024

AUG 02 2024

SUBJECT: AUTHORIZING THE CONDUCT OF THE RISK/OPPORTUNITY ANALYSIS AND ACTION PLAN (ROAAP) REVIEW AND ENHANCEMENT WORKSHOP CUM QUALITY MANAGEMENT SYSTEM (QMS) RE-ORIENTATION

In the interest of service, and as part of the continual improvement requirements of ISO 9001:2015 or the Quality Management System and in preparation for the conduct of the Internal Quality and Re-Certification Audits, the conduct of the “Risk/Opportunity Analysis and Action Plan (ROAAP) Review and Enhancement Workshop Cum Quality Management System (QMS) Re-Orientation at the DENR Regional Office is hereby authorized.

This Learning Event shall be held and attended by the designated representatives of the offices, as follows:

DATE/SCHEDULE	OFFICE	# OF PARTICIPANTS	
07 August 2024 9:00 AM-1:00 PM	1. CDD		6
	1.1 CRFMS	2	
	1.2 PAMBCS	2	
	1.3 PFMS	2	
	2. ED		2
	2.1 Surveillance & Intelligence	1	
	2.2 Compliance Monitoring	1	
07 August 2024 1:00-5:00 PM	3. LPDD		8
	3.1 PDS	2	
	3.2 FUS	2	
	3.3 WRPS	2	
	3.4 WRUS	2	
	4. NGP		2
08 August 2024 9:00 AM-1:00 PM	5. Finance Division		6
	5.1 Section Chiefs	2	
	5.2 Designate Planning Officer	2	
	5.3 DC and ADC	2	
08 August 2024 1:00-5:00 PM	6. Legal Division		3
	7. SMD		10
	7.1 Original & Other Surveys	2	
	7.2 Survey & Control	2	
	7.3 Aggregate Survey & Correction	2	
	7.4 Land Evaluation Surveys	2	
09 August 2024 9:00 AM-1:00 PM	8. Admin Division		14
	8.1 GSS	3	

DATE/SCHEDULE	OFFICE	# OF PARTICIPANTS
	8.2 Cashier	2
	8.3 HRDS	2
	8.4 Personnel	3
	8.5 Procurement	2
	8.6 Records	2
	09 August 2024 1:00-5:00 PM	9. PMD
9.1 PPS		2
9.2 MES		2
9.3 RICTU		2
9.4 PMD Chief		1
10. RSCIG		2
TOTAL		60

All Learners shall submit an Individual Learning Report within seven (7) days after the event to the undersigned thru the Assistant Regional Director for Management Services via email address: hrdsdenrmimaropa@gmail.com.

Expenses to be incurred in the conduct of this activity shall be charged against the central-based QMS downloaded funds, subject to the usual accounting and auditing rules and regulations.

This Order takes effect on the dates stipulated herein.


FELIX S. MIRASOL, JR., CESO IV
 OIC, Regional Executive Director

