



November 16, 2023

**MEMORANDUM**

**FOR** : **FELIX S. MIRASOL, JR., PhD. CESO IV**  
OIC, Regional Executive Director  
DENR MIMAROPA

**THRU** : **MAXIMO C. LANDRITO**  
OIC, Assistant Regional Director for Technical Services

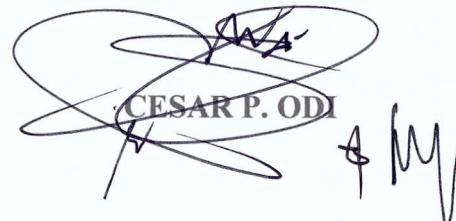
**FROM** : **THE OIC, PENR OFFICER**  
DENR PENRO Romblon

**SUBJECT** : **REQUEST TO REALIGN THE REMAINING FUND OF RLTA SAN AGUSTIN AMOUNTING TO P227, 856.17 TO PURCHASE OFFICE SUPPLIES, COMPUTER/LAPTOP, AND OTHER NEEDED SUPPLIES**

Respectfully requested is the realignment of the remaining fund of RLTA San Agustin amounting to PHP 227,856.17, re: the above cited subject matter.

The delay in fund disbursement, coupled with challenges in the survey process and the lack of documentary requirements such as the Extra-Judicial Partition have hindered the progress in the processing and issuance of patents. In light of these issues and the significant progress achieved thus far, we are requesting to realign the remaining funds to purchase office supplies, computer/laptop for GIS mapping, and other needed supplies.

For consideration and approval, please.



**CESAR P. ODI**

APPROVED/DISAPPROVED:

**FELIX S. MIRASOL, JR., PhD, CESO IV**  
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DENR MIMAROPA



## MEMORANDUM

**FOR** : CESAR P. ODI  
OIC, PENR Officer

**THRU** : MALVIN R. ROCERO  
Chief, Technical Services Division

**FROM** : Chief, Regulation and Permitting Section

**SUBJECT** : REQUEST TO REALIGN THE REMAINING FUND OF RLTA SAN AGUSTIN AMOUNTING TO P227, 856.17 TO PURCHASE OFFICE SUPPLIES AND COMPUTER/LAPTOP TO BE USE FOR GIS MAPPING FOR THE NEXT ROUND

**DATE** : November 8, 2023

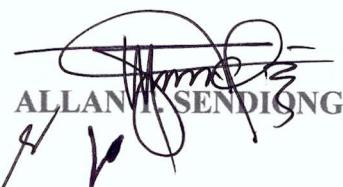
Respectfully requested is the realignment of the remaining fund amounting to PHP 227,000 re: the above cited subject matter.

This request for realignment is to make best use of the remaining fund which arises from a series of delays in the disbursement and implementation of the RLTA program, which had a total allocated fund of PHP 1,779,000 under Sub-Allotment Advice (SAA) No. 2022-04-24. The fund was released on April 1, 2022, and several subsequent delays occurred in the timeline of the project. The hiring of Community Development Assistants (CDA), Encoder, and Enumerators took place around April of the previous year, and this was followed by a cascade of RLTA in May 2022, with data gathering occurring in June 2022.

A significant challenge that further impeded progress was the failure of three bidding attempts to conduct the survey, ultimately leading to a negotiated bidding with the survey firm of Jovito Cadatal. The Notice of Award was issued on October 24, 2022, and it was accepted on October 27, 2022, with the notice to proceed being received on November 7, 2022. The survey proper was then conducted and concluded on December 5, 2022. The first survey plan was approved on March 14, 2023, and the latest approved survey was granted on October 13, 2023.

These delays in surveying and survey plan approval significantly hindered the acceptance and processing of free patent applications in the Municipality of San Agustin. Moreover, the absence of essential documents from the recipients, such as Deeds of Sale and Extra-Judicial Partition, further contributed to the overall slowdown in the process. In response to these challenges, our RLTA San Agustin team actively assisted the recipients in the preparation of conveyance documents and facilitated the acquisition of the Land Registration Authority (LRA) Certificate at minimal cost. Additionally, the RLTA San Agustin project runs concurrently with RLTA Romblon while also accomplishing our regular targets, which has further compounded the challenges and delays in achieving our program goals.

For your information and approval



ALLAN S. SENDONG



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OIC, Assistant Regional Director for Technical Services

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**OUTGOING**

Received by: ANU 10:33 AM  
Date: NOV 29 2023

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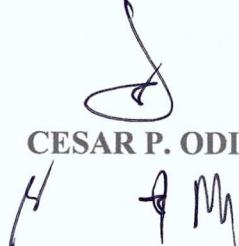
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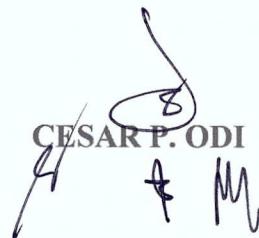
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For consideration and approval, please.



CESAR P. ODI

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**FELIX S. MIRASOL, JR., PhD, CESO IV**  
OIC, Regional Executive Director  
DENR MIMAROPA



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region

Scanned P25-23

Document Routing Slip

Document Number: OG-2023-122515

Date Endocded: 13-Nov-2023

Sender: Cesar P. Odi, OIC PENR Officer

Address: Odiongan, Romblon

Subject: Memo dated November 8, 2023 re: Request to utilize the remaining fund amounting to P227,856.17 as a continuing fund for 2024 covering the RLTA in the Municipality of San Agustin, Romblon

Addressee: Felix S. Mirasol, Jr., CESO IV, OIC RED

Attachment(s): Memo of the Chief, RPS dated November 8, 2023

Urgent: Yes; received by Lei-Ane

Date Received: 13-Nov-2023

ROUTING AND ACTION INFORMATION

FROM	DATE RECEIVED	FOR/TO	DATE RELEASED	ACCEPTANCE REMARKS/ACTION REQUIRED/TAKEN REMARKS/STATUS
OP	2023-11-13	OFFICE-PENRO (OP)	2023-11-13	Date: 2023-11-13 Status: IN From: leianegracemgan Message: Memo forwarded for further instructions/signature, please. Thank you. 17:08:37
		Chief TCO Chief RPS	11/14	Please finalize & let's discuss. Thanks, 
NOV 21 2023	4p	HM1 Rombo	11-21-2023 9:10 AM	pls re-write this Thanks 
	NOV 23 2023			st/ reference. 



Former  
Plr. Nework  
Phoenix  
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OIC, Regional Executive Director  
DENR MIMAROPA

THRU : **MAXIMO C. LANDRITO**  
OIC, Assistant Regional Director for Technical Services

FROM : **The OIC, PENR OFFICER**  
DENR PENRO Romblon

SUBJECT : **REQUEST TO UTILIZE THE REMAINING FUND AMOUNTING TO P227, 856.17 AS A CONTINUING FUND FOR 2024 COVERING THE RAPID LAND TENURE APPRAISAL (RLTA) IN THE MUNICIPALITY OF SAN AGUSTIN, ROMBLON.**

Respectfully requested is the utilization of the remaining fund of RLTA San Agustin amounting to PHP 227,000, re: the above cited subject matter.

The delay in fund disbursement, coupled with challenges in the survey process and document availability has hindered ~~the~~ progress. In light of these issues and the significant progress achieved thus far, we kindly appeal for the utilization of the ~~said~~ remaining funds as mentioned for RLTA San Agustin to complete the acceptance and processing of free patent applications in the Municipality of San Agustin.

For your ~~consideration~~ and information and approval, please.

*in the processing and issuance of patents.*  
purchase laptop computers and other needed supplies.

CESAR P. ODI

*H* *& M*

APPROVED/ DISAPPROVED:

*FELIX S. MIRASOL, JR., PhD., CESO IV  
OIC, Regional Executive Director  
DENR - MIMAROPA*



November 8, 2023

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**FROM** : **OIC, PENR OFFICER**  
DENR PENRO Romblon

**SUBJECT** : **REQUEST TO UTILIZE THE REMAINING FUND AMOUNTING TO P227, 856.17 AS A CONTINUING FUND FOR 2024 COVERING THE RAPID LAND TENURE APPRAISAL (RLTA) IN THE MUNICIPALITY OF SAN AGUSTIN, ROMBLON.**

Respectfully requested is the utilization of the remaining fund of RLTA San Agustin amounting to PHP 227,000, re: the above cited subject matter.

The delay in fund disbursement, coupled with challenges in the survey process and document availability, has hindered our progress. In light of these issues and the significant progress achieved thus far, we kindly appeal for the utilization of the remaining funds as mentioned for RLTA San Agustin to complete the acceptance and processing of free patent applications in the Municipality of San Agustin.

For your information and approval.

**CESAR P. ODI**  




## MEMORANDUM

**FOR** : CESAR P. ODI  
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**THRU** : MALVIN R. ROCERO  
Chief, Technical Services Division

**FROM** : Chief, Regulation and Permitting Section

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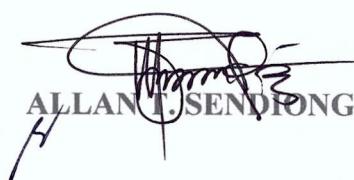
The undersigned is respectfully requesting the utilization of the remaining fund of RLTA San Agustin amounting to ~~PHP 227,000~~, re: the above cited subject matter.

The request is made due to several reasons which contributed to the delay of accomplishing the target covered by RLTA San Agustin which began in the delay in the disbursement of the program's fund, which amounted to PHP 1,779,000 under Sub-Allotment Advice (SAA) No. 2022-04-24. This fund was released only on April 1, 2022. Subsequently, the hiring of the Community Development Assistant (CDA), Encoder, and Enumerators took place around April of the previous year. Cascading of RLTA was conducted in May 2022, followed by data gathering up to July of last year. Notably, there were three failed bidding attempts to conduct the survey, which led to a negotiated bidding with the survey firm of Jovito Cadatal. The Notice of Award was issued on October 24, 2022, and accepted on October 27, 2022, with the Notice to Proceed issued only on November 7, 2022. The survey proper was conducted and concluded on December 5, 2022. The first survey plan was approved on March 14, 2023, and the latest approved survey was granted only last October 13, 2023.

This prolonged delay in the survey and the approval of submitted survey plans has significantly hindered the acceptance and processing of free patent applications in the Municipality of San Agustin. Additionally, the absence of proper documents from the recipients, such as Deed of Sale and Extra-Judicial Partition, has contributed to the overall delay in the process. In response to these challenges, the personnel involved in the RLTA San Agustin have actively assisted our recipients in the preparation of conveyance documents and have even requested the Land Registration Authority (LRA) Certificate at no expense on their part.

Furthermore, the RLTA San Agustin project coincides with our regular targets and the current implementation of RLTA Romblon, which has further compounded the delay in achieving our goals. In light of these issues and the significant progress achieved thus far, we kindly appeal for an extension of the funding for RLTA San Agustin to complete the acceptance and processing of free patent applications in the Municipality of San Agustin.

For your information and approval.



ALLAN T. SENDONG



November 8, 2023

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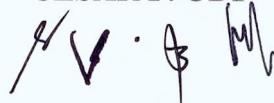
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In light of these issues and the significant progress achieved thus far, we are requesting to realign the remaining funds to purchase office supplies and computer/laptop for GIS mapping for the next round of RLTA in the Province of Romblon.

For your information and approval.

**CESAR P. ODI**  




November 8, 2023

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In light of these issues and the significant progress achieved thus far, we are requesting to realign the remaining funds to purchase office supplies and computer/laptop for GIS mapping for the next round of RLTA in the Province of Romblon.

For your information and approval.

**CESAR P. ODI**



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**FOR** : CESAR P. ODI  
OIC, PENR Officer

**THRU** : MALVIN R. ROCERO  
Chief, Technical Services Division

**FROM** : Chief, Regulation and Permitting Section

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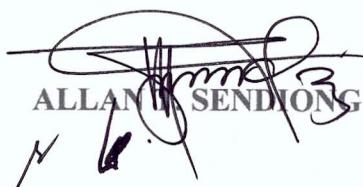
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